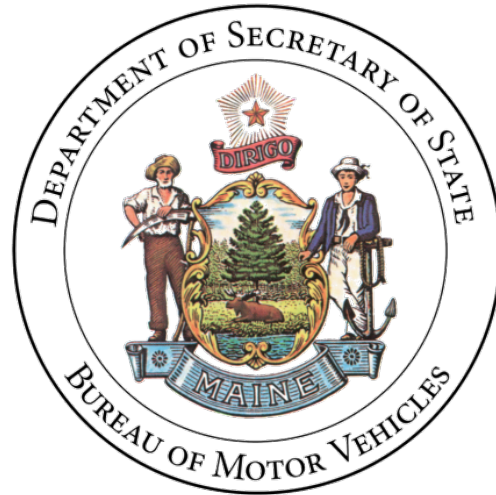


Welcome to the BUREAU of MOTOR VEHICLES

NEW REGISTRATION TRAINING



MUNICIPAL STAFF

Our Limited New, New and Truck training sessions are held regularly for Municipalities and staff. We encourage staff to attend a refresher class at least every 2 years because laws and procedures do change frequently. Staying current with Bureau of Motor Vehicle laws, policies and procedures will ensure a more positive experience with the patrons of your municipality.

Whenever you have questions, please feel free to contact us at:

Phone:(207)624-9000 Ext. 52163

Fax #: (207)624-9037

E-mail: Municipal.BMV@maine.gov



Tina Gowell
Municipal Coordinator



Wendy King
Municipal Coordinator



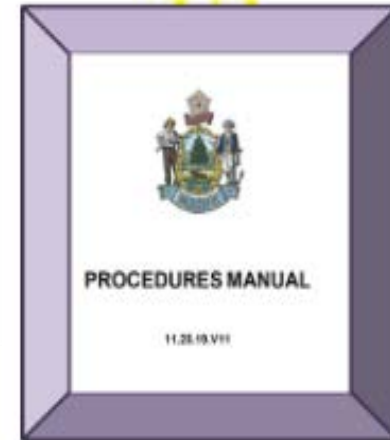
Trisha Leathers
Municipal Coordinator

The New Level Workbook is a tool to assist the New Level Agent with processing registrations. The information in this workbook has been taken from the Bureau of Motor Vehicles Procedures Manual, located in its entirety, on the Municipal & Agent Services website.

<http://www.maine.gov/sos/bmv/municipal/index.html>

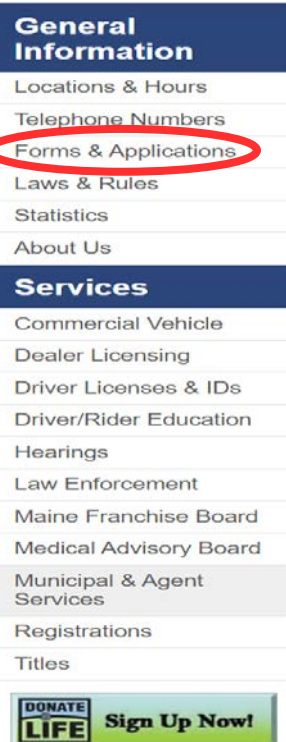


Municipal & Agent Services Team



Download the Procedures Manual to your desktop.

Print out fillable forms & applications:



Municipal Agent Information

Welcome to the Municipal & Agent Services Department! Consider us your go-to source for answering any questions you may have with the not-so-typical registration scenarios. We're here to provide the necessary training for municipalities to provide motor vehicle registrations and related credentials to their residents. Throughout the year we conduct refresher training programs, annual Fall workshops, and even will make on-site visits. Hope to see you soon!



Staff Training:
Username: muniuser
Password: Key2theCity




Training Schedule

USE OF A REGISTRATION PROCEDURES MANUAL



Bureau of Motor Vehicles
Vehicles Services




PROCEDURES MANUAL

11.25.19.V11

STATE OF MAINE
BUREAU OF MOTOR VEHICLES
PLATE CHART

Agriculture Commercial AC	Agriculture Farm AJ	Agriculture Specialty AG	Antique Auto AQ
Antique Motorcycle AU	Apprenticed AP	Autocycle AS	Barbara Bush Children's Hospital BH
Black Bear Specialty SB	Breast Cancer Specialty BC	Buses BU	Combination CM
Commercial CC	Conservation Tractor CT	Conservation CR	Conservation Commercial CC
Conservation Disability CD	Conservation Water CW	Conservation Trailer CL	County Sheriff CS
Custom Vehicle CV	Disability DX	Disability Motor Home DM	Disability Motorcycle MD

DISABLED VETERAN PLATES:
100% SERVICE CONNECTED



REFERENCE:
Title 29-A, Section 523, subsection 2, Disabled Veterans; Special Free License Plates
<http://www.mainelegislature.org/legis/statutes/29-A/29-Asec523.html>

DEFINITION:
The Secretary of State, on application and evidence of payment of the excise tax required by Title 36, Section 1402, shall issue a registration certificate and a set of special designating plates to any 100% disabled veteran when that application is accompanied by certification from the Veterans Administration as to the veteran's disability and receipt of 100% service connected benefits. The special registration plate for Disabled Veterans may be used for only one motor vehicle with a registered weight of up to 20,000 lbs. r.v.w.

SPECIAL REQUIREMENTS:
The veteran must be permanently disabled, receiving 100% compensation and must file or have on file in the BMV Main Office a letter from the Veterans Administration stating that they are permanently disabled receiving 100% service connected benefits.

These veterans must pay excise tax but are exempt from registration and title fees. All other registration fees must be paid, such as vanity plate fees and specialty plate fees.

VEHICLE STYLE CODES

The following style codes are to be used for automobiles, motorcycles, special equipment, special mobile equipment and trailers.

Style Code	Body Type
2D	2 Door Sedan/Coupe
3D	3 Door Sedan
4D	4 Door Sedan
ZW	2 Wheel Motorcycle
3W	3 Wheel or Tricycle
5W	5 Wheel Travel Trailer
AC	Auto Carrier
AD	Asphalt Distributor
AE	Aerial Platform
AI	Air Compressor
AM	Ambulance
AR	Armored Truck
BA	Bulk Agriculture
BC	Brush Chipper
BD	Bulldozer
BG	Buggy, Concrete
BH	Backhoe/Loader
BK	Backhoe
BR	Beverage Rack
BT	Boat Trailer
BU	Bus
BZ	Bohazard
CB	Chassis and Cab (Utility Truck)
CE	Liquidated Construction Equip
CG	Converter Gear Trailer
CO	Coach
CI	Corn Picker
CK	Cotton Picker
CM	Concrete or Transit Mixer
CO	Self-propelled combine
CP	Coupe
CR	Crane
CS	Culvert Steamer
CT	Camping or Travel Trailer
CV	Convertible
CZ	Cotton Striper

This Procedures Manual should be kept close at hand and referred to whenever questions about registrations come up.

Please do not hesitate to contact BMV with your questions.



(207) 624-9000 x-52163



(207) 624-9037



municipal.bmv@maine.gov




BUREAU OF MOTOR VEHICLES BRANCH OFFICES



- ★ Augusta
- ★ Bangor
- ★ Calais
- ★ Caribou
- ★ Ellsworth
- ★ Kennebunk
- ★ Lewiston
- ★ Rumford
- ★ Portland
- ★ Rockland
- ★ Scarborough
- ★ Springvale
- ★ Topsham

APPOINTMENT OR CHANGE OF TAX COLLECTOR / AGENT

- The **BMV must** be notified, whenever there is a change in the Municipal Agent and/or Tax Collector.
- With the change of Agent, an internal inventory audit **must** be done by the outgoing and incoming agent.
- Fax or email completed form and inventory audit to Municipal & Agent
 - Services at:
207-624-9037 (fax) or email to municipal.bmv@maine.gov



Department of the Secretary of State
Bureau of Motor Vehicles
Municipal/Agent Services

Matthew Durlap
Secretary of State

Patty A. Morrissett
Deputy Secretary of State

Garry Hinkley
Director of Vehicle Services

MUNICIPAL BMV AGENT APPOINTMENT LETTER

The Municipality of Litchfield wishes to appoint CINDY BEAR (DOB: _____) as the Agent or Agent & Tax Collector (Please check one) in the New Registration Level program as a Motor Vehicle Municipal Agent.

The current agent, CINDY BEAR will be ending that position on _____ and the new agent will begin on _____.

New Agent E-mail Address: _____
Has the New Agent completed training classes in the New Registration Level Program? YES NO

Interim contact name, if any: _____

Please verify the following information. If incorrect, please draw a line through the incorrect information and provide us with the correct information. Please provide missing or omitted information in the space(s) provided.

Municipality Mailing Address 102 YELLOWSTONE PARKWAY YELLOWSTONE, ME 04000	Municipality Physical Address 102 YELLOWSTONE PARKWAY YELLOWSTONE, ME 04000
Municipality Inventory Shipping Address 102 YELLOWSTONE PARKWAY YELLOWSTONE, ME 04000	Municipality Hours of Operation M 8:30-7; T,W,TH 8:30-6
Municipality Telephone# 207-804-4237	Municipality Fax# 207-804-4236
Municipality Email Address _____	

(Please Print)
In order to be authorized as the Motor Vehicle Municipal Agent, we understand that under Title 29-A, this individual must be the municipal tax collector, or designated to collect excise taxes on vehicles for our municipality and must successfully complete the training program provided by the Bureau of Motor Vehicles.

New Municipal Agent _____ Date _____
(Signature required)

Municipal Official _____ Date _____
(Signature required)

Municipal Official _____ Date _____
(Signature required)

101 Hospital Street, 29 State House Station, Augusta, ME 04333-0020
Phone: (207) 624-9000 Ext. 52163 Fax: (207) 624-9300 TTY: (207) 624-9300 Maine relay 711 Email: MUNICIPAL.BMV@MAINE.GOV

NEW LEVEL



- Re-registration with a weight change up to 26,000 lbs.
- Re-registration without weight change up to 100,000 lbs.
- New registration with old plate (NROP) up to 26,000 lbs.– Private/Dealer.
- New registration transfer up to 26,000 lbs.
- Private sale with title application (MVT-2) and sales tax applications.
- Name Addition/Deletion (MV-138).
- Duplicate registration (MV-11) and Stickers.
- Special Registration Permit (MVR-10).
- Excise Tax Reimbursement for applicable vehicles registered for over 26,000 lbs.
- Transit plate with or without Permit to move to an inspection station.
 - MUNICIPAL AGENTS MAY ISSUE THIS PERMIT ONLY IN CONJUNCTION WITH THE ISSUANCE OF A TRANSIT PLATE.
- Issuance of plates on any registration, including renewals and corrections, provided the town is authorized to carry that class of plates.

MUNICIPAL FEES

\$6

▪ New Reg

+ \$1

- Additional fee for completing registration from another town.

\$5

▪ Re-Reg

- These fees are retained by the municipality and are indicated on the registration. **Do not** include these fees in the Cash Report.

\$3

▪ Transfer

- Maine Revenue Service designates which towns will handle registrations for residents of specific unorganized territories. Please call a Municipal Coordinator for more info.

\$1

- Duplicates
- Transit Plates
- Special Reg Permits
- Specialty Plate Switches

INSURANCE REQUIREMENTS

Insurance **MUST** be shown prior to a registration being processed.

- **Verify Coverage Dates**
- **Verify Year, Make, Model, Vin #**
- **Insurance card may be in a name other than the registrants, provided there is no transfer of ownership.**
- **If required to file an SR-22 (Proof of Financial Responsibility), call: (207)624-9000 ext. 52109 for authorization to complete.**
- **Call a Municipal Coordinator if unsure.**

Additionally:

Customer may display an SR-22 Authorization Letter from the BMV Branch Office. The form must identify the specific vehicle being registered and must be collected once processed. Customer has 30 days to process once issued.

***Proof of insurance can be shown electronically.**

Department of the Secretary of State
Bureau of Motor Vehicles

Matthew Dunlap
Secretary of State

Patty A. Morneau
Deputy Secretary of State

Jennifer Pease
Director of Public Services

3/28/2019

This letter authorizes the municipality of **Yourtown** to process this particular registration for plate number **0001IV** under the name of **Yori Bose** who is required to file an SR-22 certificate of insurance with the Bureau of Motor Vehicles. This insurance filing has been verified by the motor vehicle branch office in **Augusta**.



A copy of this letter is to be retained in the municipality files and a copy must be sent along with the registration for verification of authorization to process.

If there are any questions please contact your Municipal Coordinator at 624-9000 X52163.

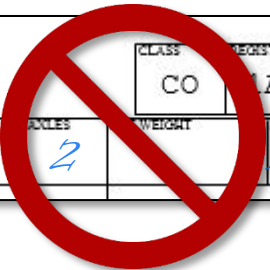
Sincerely,
Branch Official

Customer Representative Associate II

THE "MANUAL PREPRINT"

- Review for accuracy.
- If accurate, use Excel spreadsheet to complete. 
- If information is incorrect or missing, type out the registration using the Adobe template. 
- Information **SHOULD NOT** be hand-written!

Insurance: WSK		CLASS	REGISTRATION NUMBER
STYLE	TIRES	AXLES	WEIGHT
PK	4	2	10,000
REGISTERED WEIGHT		FUEL	
		D	



Mileage 52123		CLASS	REGISTRATION NUMBER
Insurance: WSK		CO	1A-1111
STYLE	TIRES	AXLES	NET WEIGHT
00	4	2	REGISTERED WEIGHT
			10,000
			FUEL
			D

CORRECTED STYLE, TIRES, AXLES, REG. WGT	
Reg Type	RE-REG
www.maine.gov/sos	



REGISTRATION SUSPENDED DO NOT ISSUE

A pre-print displaying this message in the address section:

**REGISTRATION SUSPENDED
DO NOT ISSUE**

**CONTACT: 207-624-9000
Ext. 52163**

Call your Municipal Coordinator to verify status.

1. You may collect the **Excise Tax Only** and refer the registrant to the BMV if suspension remains.
2. If no longer suspended, a new MVR would need to be produced replacing “DO NOT ISSUE” with the customer’s address.

State of Maine Vehicle Registration

CLASS: PC REGISTRATION NUMBER: 1234GH

Eff. Date is Validation Date But Not Prior To: 11/01/2022 Expires: 11/30/2023 Insurance: WSK

VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL
1FALP528VDG174718	2011	FORD	F150	WH	PK					G
REGISTRANT(S) BEAR, YOGI, LESSEE BOO BAKERY, INC. LESSEE						EXPIRES # 01/01/1941 13579200		Base 32,908 Mil. Rate .0065 Local Ex Tax 106.95 Ex Tx Bal 106.95 Ex Tx Date 11/03/2022 Fees 35.00 Agent Fee 5.00		
LESSOR			UNIT #	DOT #	Registration Void Unless Validated VALIDATED REGISTRATION YOURTOWN 04444 11/03/2022 \$127.45 21102065					
MAILING ADDRESS PO BOX 15 YOURTOWN ME 04123			LEGAL RESIDENCE LEGAL RESIDENCE CODE 18 FRONT ST YOURTOWN ME 04444							
Tax Receipt #: 21102065 Sticker # (M) _____ (Y) 23D 234543 MVR-3V's Rev. 01-2016 REGISTRATION										

State of Maine Vehicle Registration

CLASS: PC REGISTRATION NUMBER: 1234GH

Eff. Date is Validation Date But Not Prior To: 11/01/2022 Expires: 11/30/2023 Insurance: WSK

VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL
1FALP528VDG174718	2011	FORD	F150	WH	PK					G
REGISTRANT(S) BEAR, YOGI, LESSEE BOO BAKERY, INC. LESSEE						EXPIRES # 01/01/1941 13579200		Base 32,908 Mil. Rate .0065 Local Ex Tax 106.95 Ex Tx Bal 106.95 Ex Tx Date 11/03/2022 Fees 35.00 Agent Fee 5.00		
LESSOR			UNIT #	DOT #	Registration Void Unless Validated VALIDATED REGISTRATION YOURTOWN 04444 11/03/2022 \$127.45 21102065					
MAILING ADDRESS PO BOX 15 YOURTOWN ME 04123			LEGAL RESIDENCE LEGAL RESIDENCE CODE 18 FRONT ST YOURTOWN ME 04444							
Tax Receipt #: 21102065 Sticker # (M) _____ (Y) 23D 234543 MVR-3V's Rev. 01-2016 REGISTRATION										

www.maine.gov/sos

REGISTRATION

VIN

YEAR

MAKE

MODEL

COLOR

STYLE

FUEL

State of Maine Vehicle Registration


Eff. Date is Validation Date But Not Prior To: 03/01/2023 Expires: 03/30/2024 Insurance: WJK

CLASS	REGISTRATION NUMBER
PC	1234GH

VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL
1FALP528VDG174716	2013	FORD	F150	WH	PK					D

Required information

- VIN
- Year
- Make
- Model
- Color
- Style
- Fuel (for vehicles)

State of Maine Vehicle Registration																															
Eff. Date is Validation Date But Not Prior To: 03/01/2023 Expires: 03/30/2024 Insurance: WJK								CLASS	REGISTRATION NUMBER																						
<table border="1"> <thead> <tr> <th>VIN</th> <th>YEAR</th> <th>MAKE</th> <th>MODEL</th> <th>COLOR</th> <th>STYLE</th> <th>TIRES</th> <th>AXLES</th> <th>NET WEIGHT</th> <th>REGISTERED WEIGHT</th> <th>FUEL</th> </tr> </thead> <tbody> <tr> <td>1FALP528VDG174716</td> <td>2013</td> <td>FORD</td> <td>F150</td> <td>WH</td> <td>PK</td> <td></td> <td></td> <td></td> <td></td> <td>D</td> </tr> </tbody> </table>								VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL	1FALP528VDG174716	2013	FORD	F150	WH	PK					D	PC	1234GH
VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL																					
1FALP528VDG174716	2013	FORD	F150	WH	PK					D																					
REGISTRANT(S)						DOB(S)ID #		D		03/000																					
BEAR, YOGI, LESSEE						01/01/1941		Mil. Rate		.0065																					
BOO BAKERY, INC LESSEE						13579200		Local		106.95																					
LESSOR						UNIT #		Ex Tax		106.95																					
MAILING ADDRESS						DOT #		ExTx Bal		106.95																					
P O BOX 15						Registration Void Unless Validated		ExTx Date		06/20/2019																					
YOURTOWN ME 04123						VALIDATED REGISTRATION		Fees		35.00																					
LEGAL RESIDENCE						YOURTOWN		Agent Fee		6.00																					
18 FRONT ST						04444 06/20/2019																									
YOURTOWN ME 04444						\$251.90																									
						1452578																									
						PT																									
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MVR-3VS Rev. 01-2016 REGISTRATION																															
								Re-Reg.																							
								www.maine.gov/sos																							

REGISTRATION

**LEGAL NAME
(Individual & Business)**

DOB (Individual)

EIN# (Business)

LESSOR

REGISTRANT(s) BEAR, YOGI, LESSEE BOO BAKERY, INC. LESSEE		DOB(s)/ID # 01/01/1941 13579200
LESSOR CARTOON LEASE FINANCING	UNIT # 2	DOT #

**DOT#
(IF REQUIRED)**

**Unit #
(Optional)**

Required information

- VIN
- Year
- Make
- Model
- Color
- Style
- Fuel (for vehicles)

State of Maine Vehicle Registration											
										CLASS PC	REGISTRATION NUMBER 1234GH
Eff. Date is Validation Date But Not Prior To: 03/01/2023 Expires: 03/30/2024 Insurance: WJK											
VIN 1FALP528VDG174716	YEAR 2013	MAKE FORD	MODEL F150	COLOR WH	STYLE PK	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL D	
REGISTRANT(s) BEAR, YOGI, LESSEE BOO BAKERY, INC LESSEE		DOB(s)/ID # 01/01/1941 13579200		Base 32,908 Mil. Rate .0065 Local Ex Tax 106.95 ExTx Bal 106.95 ExTx Date 06/20/2019 Fees 35.00 Agent Fee 6.00							
LESSOR CARTOON LEASE FINANCING			UNIT #	DOT #							
P O BOX 15 YOURTOWN ME 04123 LEGAL RESIDENCE				Registration Void Unless Validated VALIDATED REGISTRATION YOURTOWN 04444 06/20/2019 \$251.90 1452678							
18 FRONT ST YOURTOWN ME 04444 LEGAL RESIDENCE CODE				Re-Reg.							
Tax Receipt #: 7654321 Sticker # (M) _____ (Y) 24D 6543253 MVR-3VS Rev. 01-2016 REGISTRATION											

www.maine.gov/sos

REGISTRATION

Mailing Address

- Can be another state

Geocode


- Must match town

- ## Legal Residence
- NOT a P.O. Box

MAILING ADDRESS		
PO BOX 15		
YOURTOWN	ME	04123
LEGAL RESIDENCE		
18 FRONT ST		
YOURTOWN	ME	04444
LEGAL RESIDENCE CODE		

Required information

- VIN
- Year
- Make
- Model
- Color
- Style
- Fuel (for vehicles)

State of Maine Vehicle Registration											CLASS	REGISTRATION NUMBER
Eff. Date is Validation Date But Not Prior To: 03/01/2023 Expires: 03/30/2024 Insurance: WJK											PC	1234GH
VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL		
1FALP528VDG174716	2013	FORD	F150	WH	PK					D		
REGISTRANT(S)						DOB/VID #		Base Mil. Rate		32.908		
BEAR, YOGI, LESSEE						01/01/1941		Local Ex Tax		.0065		
BOO BAKERY, INC LESSEE						13579200		ExTx Bal		106.95		
LESSOR						UNIT #		ExTx Date		06/20/2019		
CARTOON LEASE FINANCING								Fees		35.00		
								Agent Fee		6.00		
P O BOX 15						Registration Void Unless Validated		VALIDATED REGISTRATION				
YOURTOWN ME 04123						YOURTOWN		04444 06/20/2019				
LEGAL RESIDENCE						LEGAL RESIDENCE CODE		\$251.90				
18 FRONT ST								1452578				
YOURTOWN ME 04444												
											Re-Reg.	
Tax Receipt #: 7654321 MVR-3VS											Sticker # (M) _____ (Y) 24D 6543253	
											www.maine.gov/sos	

REGISTRATION PROCESSING

Passenger Alpha Style Codes

Most commonly used style codes approved by the Bureau of Motor Vehicles:

<u>Style Code</u>	<u>Body-Type</u>
2D	2 Door Sedan/Coupe
4D	4 Door Sedan
2W or MC	Motorcycle
MP	Moped
PK	Pickup
UT	SUV or Crossover/Utility Trailer
SW	Station Wagon
VN	Van
BT	Boat Trailer
CT	Camping/Travel Trailer
5W	5 th Wheel Camper
SM	Snowmobile Trailer
EN	Enclosed/Box Trailer
MH	Motorhome

- Vehicle style codes are listed in full in the Bureau of Motor Vehicles Manual located in the Appendix on the Municipal & Agent Services website.











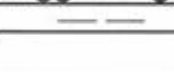
REGISTRATION PROCESSING

Commercial and Farm Numerical Style Codes

- A truck registered with commercial plates would use one of the following numerical style codes which is indicated in the “STYLE” box on the registration, and **MUST** include tires, axles and registered weight.
- All commercial style codes are determined by the type of vehicle, the tires, and the axles.
- **EXAMPLE:**



2-axle, 6-tire pickup= “20”

VEHICLE	STYLE CODE	DESCRIPTION
	00	Pickup Trucks or SUV's
	10	Other Trucks 2 Axle - 4 Tires
	20	2 Axle - 6 Tires
	30	3 Axle
	40	4 Axle
---	50	5 Axle
	Tractors	
	25	2 Axle Tractor
	35	3 Axle Tractor
	45	4 Axle Tractor
---	55	5 Axle Tractor
	Buses	
	26	School Type Buses
	27	Other 2 Axle Buses
	37	3 Axle Buses
---	47	All Other Buses

REGISTRATION FORM ERRORS

- **If errors are made while typing a registration, please re-type a new registration. Do Not Make Corrections On Original. Do Not Hand Write.**

- **Errors which may cause a problem include:**

- **Incorrect expiration date**
- **Vehicle codes (make, model, style, etc.) missing or incorrect**
- **Typographical errors within the registration**
- **Validation missing or unreadable**
- **Mileage, which is required on all vehicles**
- **Questions 1 and 2 on back of registration unanswered or marked “yes” and processed by the municipality, (if either question is answered “yes” the registration must be processed at a BMV Branch Office**
- **Incorrect or missing date of birth or Federal ID Number**
- **Signatures of parent or legal guardian missing on registration of a minor**
- **Information written near bar coded area**

NEW REGISTRATION

MAINE DEALER SALE

To process you will need to see the following:

Dealer's Bill
of Sale



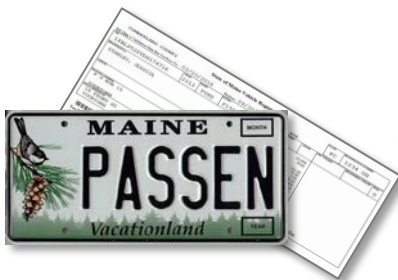
Title Application (MVT-2)
(Owner's Blue Copy)

Proof of Insurance
(Card or Electronically)

✓ Verify that sales tax was collected on purchase agreement or bill of sale.

✓ Verify the coverage dates and compare VIN listed on the MVT-2. Ask about any SR-22 requirements.

✓ Verify that the vehicle was purchased from a Maine Licensed Auto Dealership. The dealer's paperwork must be complete and accurate.



✓ If processing New Registration/Old Plates (NROP) or New Registration/Transfer, verify that the set of plates being used are in the name of the registrant as well as the name of the purchaser.

MONRONEY LABEL ~ WINDOW STICKER

ONLY FOR A VEHICLE THAT HAS NEVER BEEN REGISTERED OR TITLED

MIC-003134 AZ 71V 4B4 7A X X X 1FADP3F24EL111685 FOCUS 1FADP3F24 EL111685 NA



VEHICLE DESCRIPTION

FOCUS

EL 111685

Go Further
ford.com

2014 4-DOOR SEDAN SE
5-PASSENGER
2.0L I4 GDI ENGINE
6-SPEED AUTOMATIC TRANSMISS

EXTERIOR
RUBY RED TINTED CLEARCOAT
INTERIOR
CHARCOAL BLACK LEATHER SEAT

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- AUTO HALOGEN HEADLAMPS
- EASY FUEL CAPLESS FILLER
- MANUAL FOLD/POWER INTEGRATED SPOTTER MIRROR

INTERIOR

- 2ND ROW FOLD FLAT SEATING
- AIR CONDITIONING
- CENTER CONSOLE W/ARMREST
- CRUISE CONTROL
- DUAL ILLUM VANITY MIRRORS
- FRONT FLOOR MATS
- ILLUMINATED ENTRY
- 1- TOUCH DOWN DRIVER WINDOW
- TILT/TELESCOPE STR COLUMN

FUNCTIONAL

- AM/FM SINGLE CD/MP3, 6SPKR
- ADVANCE TRAC W/ESC
- COMPASS/TEMP/TRIP COMPUTER
- INTERMITTENT SPEED WIPERS
- POWER WINDOWS & LOCKS
- 12V POWERPOINT
- REAR WINDOW DEFROSTER
- SYNC W/ MYFORD

SAFETY/SECURITY

- AIRBAG - DRIVER KNEE
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SIDE AIR CURTAIN
- LATCH CHILD SAFETY SYSTEM
- MYKEY
- REMOTE KEYLESS ENTRY
- SECURLOCK PASS ANTI THEFT
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

(MSRP)

EQUIPMENT GROUP 201A

2640.00

- SE APPEARANCE PACKAGE
- AMBIENT INTERIOR LIGHTING
- FOG LAMPS
- LEATHER STEERING WHEEL
- LEATHER SHIFT KNOB
- PERIMETER ALARM
- SIRIUS SATELLITE RADIO
- REAR SPOILER

OPTIONAL EQUIPMENT

2014 MODEL YEAR

- RUBY RED TINTED CLEARCOAT
- 17" DK STAINLESS PTD ALLOY WH
- SELECT SHIFT (SST)
- 6-SPEED AUTOMATIC TRANSMISSION
- REVERSE SENSING SYSTEM
- EXTERIOR PROTECTION PACKAGE
- GASOLINE FFV

395.00

1095.00

255.00

245.00

PRICE INFORMATION

BASE PRICE	51 851.500
TOTAL OPTIONS	4630.000
TOTAL VEHICLE & OPTION	23145.000
DESTINATION & DELIVERY	795.000
TOTAL BEFORE DISCOUNTS	23940.000
SYNC & SOUND DISCOUNT	- 490.000
TOTAL SAVINGS	- 490.000

TOTAL MSRP \$23,450.00

This label is affixed pursuant to the Federal Automobile Information Disclosure Act, Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

RA1P ONE	
RA1P TWO	FINAL ASSEMBLY PLANT
METHOD OF TRANS.	ITEM #: 71-Z501 O/T 2
RAIL	A095 A 7AX X 415 003134 10 10 13

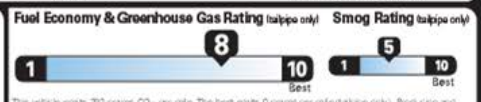
EPA DOT Fuel Economy and Environment



E85 Flexible-Fuel Vehicle Gasoline-Ethanol (E85)

You save \$2,750
in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost \$1,750



fuelconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver Passenger ★★★★★
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat Rear seat ★★★★★
Based on the risk of injury in a side impact.

Rollover ★★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA), www.safercar.gov or 1-888-327-4236



IIHS Ratings

Top Safety Pick Award Winner

Frontal Offset GOOD
Side Impact GOOD
Rear Impact GOOD
Roof Strength GOOD

The Institute rates vehicles Good, Acceptable, Marginal, or Poor based on performance.

Scan this code to experience this vehicle or text 1FEL111685 to 46028 or Visit ford.com/windowsticker

Standard messaging & data plan rates may apply

Extended Service Plan
Ford ESP is the only extended service plan honored at every Ford dealership in the U.S. and Canada. See your dealer for additional details or visit www.FordOwner.com for more information.

FORD CREDIT
Choose the vehicle you want, whether you decide to lease or finance, you'll find the choices that are right for you. See your Ford Dealer for details or visit www.FordCredit.com.

MONRONEY LABEL/ WINDOW STICKER

ONLY FOR A VEHICLE THAT HAS NEVER BEEN REGISTERED OR TITLED

Total Vehicle Price \$23,450

Less Destination - \$795


Equals MSRP **\$22,655**

- Manufacturer Suggested Retail Price (MSRP) is calculated by using the total MSRP minus the destination/delivery charge.

- MSRP that appears on Registration

Note: Monroney Labels are required on all new vehicles sold with a GVWR of less than 8,500 lbs.

NEW REGISTRATION-DEALER SALE

State of Maine Vehicle Registration										Mileage 85,630		CLASS	REGISTRATION NUMBER
Eff. Date is Validation Date But Not Prior To: 03/20/2021 Expires: 03/31/2022 Insurance: TMG										PC		6352TP	
VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL			
1G3AJ113342340503	2004	OLDS	ALERO	SI	4D						G		
REGISTRANT(S) BEAR, YOGI				DOB(S)/ID# 01/01/1941		Base 32,908 Mil Rate .0065 Ex Tax 213.91		Sales Tax DLR Title DLR CTA AB98765					
LESSOR		UNIT #		DOT #		Credit		Specialty Plate		Vanity			
MAILING ADDRESS P O BOX 15 YOURTOWN ME 04123		LEGAL RESIDENCE 18 FRONT STREET YOURTOWN ME 04444		Registration Void Unless Validated 		Credit #		Prior Tax Receipt #					
PT ME 258976		Sticker # (M) 03D 546789 (Y) 22D 987654		Ex Tx Bal 213.91 Trans. Chg Ex Tx Date 03/21/2021 Rate 35.00 Credit Fees 35.00 Agent Fee 5.00 User ID TG		Reg Type NRNP							
												www.maine.gov/sos	

- New Registration/
New Plate (NRNP)

- Indicates Maine Dealer collected Sales Tax & Title fees

State of Maine Vehicle Registration										CUMBERLAND COUNTY		CLASS	REGISTRATION NUMBER
Eff. Date is Validation Date But Not Prior To: 06/20/2021 Expires: 06/30/2022 Insurance: WSK										PC		1234GH	
VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL			
1FALP528VDG174716	2013	FORD	F150	WH	PK						G		
REGISTRANT(S) STANLEY, JESSICA				DOB(S)/ID# 10/27/1970		Base 32,908 Mil Rate .0065 Local Ex Tax 213.09 Ex Tx Bal 213.09 Ex Tx Date 06/20/2021 Fees 35.00 Agent Fee		Sales Tax DLR Titles DLR CTA# AB589642					
LESSOR		UNIT # 2		DOT #		Registration Void Unless Validated VALIDATED REGISTRATION YOURTOWN 04444 06/20/2021 \$127.45 21102065		E-Re-Reg.					
MAILING ADDRESS PO BOX 15 YOURTOWN ME 04123		LEGAL RESIDENCE 32 ELM ST YOURTOWN ME 04444		PT		Tax Receipt #: 21102065		Sticker # (M) 06D 951423 (Y) 22D 234543					
												www.maine.gov/sos	

- New Registration/
Old Plate (NROP)

NEW REGISTRATION PRIVATE SALE

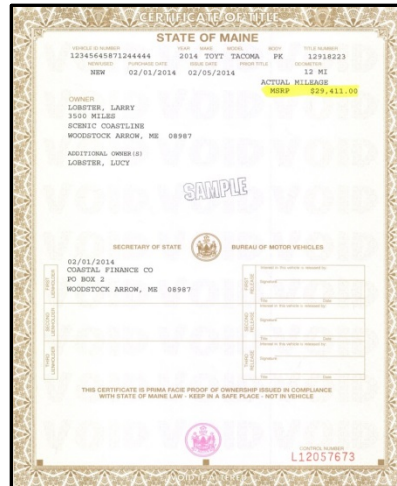
To process you will need to see the following:

Private Bill of Sale



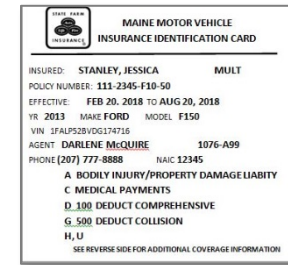
- ✓ Verify it is a complete bill of sale including year, make, model, VIN # and all necessary signatures

Current Title



- ✓ Verify that the back of the title has been completed properly with all necessary signatures.

Proof of Insurance (Card or Electronically)



- ✓ Verify the coverage dates and compare VIN listed on current title. Ask about an SR-22 requirement.



- ✓ If processing New Registration/Old Plates (NROP) or New Registration/Transfer, verify that the set of plates being used are in the name of the registrant as well as the name of the purchaser.

NEW REGISTRATION PRIVATE SALE


CERTIFICATE OF TITLE
STATE OF MAINE

VEHICLE ID NUMBER 12345645871244444	YEAR 2014	MAKE TOYT	MODEL TACOMA	BODY PK	TITLE NUMBER 12918223
NEW/USED NEW	PURCHASE DATE 02/01/2014	ISSUE DATE 02/05/2014	PRIOR TITLE	ODOMETER 12 MI	
ACTUAL MILEAGE					
MSRP					\$29,411.00

OWNER
LOBSTER, LARRY
3500 MILES
SCENIC COASTLINE
WOODSTOCK ARROW, ME 08987


ADDITIONAL OWNER(S)
LOBSTER, LUCY

SAMPLE

SECRETARY OF STATE  BUREAU OF MOTOR VEHICLES

FIRST LIENHOLDER	02/01/2014 COASTAL FINANCE CO PO BOX 2 WOODSTOCK ARROW, ME 08987	Interest in this vehicle is released by: Signature: _____ Title _____ Date _____
	SECOND LIENHOLDER	Interest in this vehicle is released by: Signature: _____ Title _____ Date _____
THIRD LIENHOLDER		Interest in this vehicle is released by: Signature: _____ Title _____ Date _____

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW - KEEP IN A SAFE PLACE - NOT IN VEHICLE



CONTROL NUMBER
L12057673

VOID IF ALTERED

- The MSRP entered on the Application for Certificate of Title (MVT-2) will appear on the State of Maine issued title. *Out of State Titles will not have an MSRP listed.
- Verify that the lien has been released, either by signature from lienholder on the title or on letterhead from the lending institution.

NEW REGISTRATION PRIVATE SALE



Department of the Secretary of State
Maine Bureau of Motor Vehicles

Maine Bureau of Motor Vehicles
Vehicle Services – Title Section
29 State House Station
Augusta, ME 04333-0029

RELEASE OF LIEN

Please type or print neatly

OWNER SECTION

TITLE NUMBER
12918223

YEAR 2014	MAKE TOYT	MODEL TACOMA	VEHICLE IDENTIFICATION NUMBER 1234564587124444
OWNER'S LEGAL NAME LARRY & LUCY LOBSTER		OWNER'S STREET ADDRESS 3500 MILES SCENIC COASTLINE	
CITY WOODSTOCK ARROW		STATE ME	ZIP 08987

LIEN HOLDER SECTION

The undersigned, as the holder of a lien or encumbrance on the motor vehicle named above, do state that this lien or encumbrance is now released and discharged.

LIENHOLDER'S NAME COASTAL FINANCE CO.		LIENHOLDER'S STREET ADDRESS P O BOX 2	
PRINTED NAME OF AUTHORIZED AGENT JAMES SNOWMAN		CITY WOODSTOCK	STATE ME
AUTHORIZED AGENT'S SIGNATURE <i>JAMES SNOWMAN</i>		AUTHORIZED AGENT'S POSITION LOAN OFFICER	
DATE OF LIEN 02/16/2017	ACTUAL DATE OF RELEASE 02/26/2020	DATE SIGNED 03/01/2020	

(207) 624-9000 EXT. 52138 FAX: (207) 624-9254
TTY Users call Maine Relay 711

MVT-12 Rev 1-2013

- An MVT-12 can be used by the Lien Holder to show a release of lien when it cannot be released on the face of the title or in the case where a Certificate of Lien has been lost or destroyed.
- Once the Lien (s) is released by all Lien Holders, the Vehicle is Free of Encumbrances and able to be transferred.

NEW REGISTRATION PRIVATE SALE-ASSIGNMENT OF OWNERSHIP

Titled owner(s) ASSIGN OWNERSHIP of the vehicle. THIS SHOULD NOT BE LEFT BLANK!

Titled owner(s) on the front of the Title sign, date and disclose the odometer reading.

The new owner(s) sign and date

ASSIGNMENT OF OWNERSHIP

The undersigned hereby certifies that the vehicle described in this form was transferred to (PRINT):

Name(s) **William T. Sherman & Lois A. Sherman** Date of Sale **05/15/22**

Address **21 Water Street, Waterville, Maine** Zip **04901**

ODOMETER DISCLOSURE STATEMENT

I state that the odometer now reads **8,932** (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (the odometer started at zero again.)

I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**

Seller's signature *Larry Lobster* Hand printed name(s) **Larry Lobster** Date **05/15/22**

Seller's signature *Lucy Lobster* Hand printed name(s) **Lucy Lobster** Date **05/15/22**

Seller's address (PRINT) **PO Box 251 23 Webster Road, Augusta, Maine** Zip **04330**

Lien holder's name _____ Date of Lien _____

Lien holder's address _____ Zip _____

BUYER(S): DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).

Signature of buyer(s) **William T. Sherman** Hand printed name(s) *William T. Sherman* Date **05/15/22**

Signature of buyer(s) **Lois A. Sherman** Hand printed name(s) *Lois A. Sherman* Date **05/15/22**

MVT-16 (7-01) ANY FALSE STATEMENT IS A CRIMINAL OFFENSE. ANY CHANGES OR ERASURES WILL VOID THIS FORM.

TRANSFER OF OWNERSHIP

MVT-16


An MVT-16 is used when there are alterations or missing information on the original title. A valid bill of sale is acceptable for purposes of transfer of ownership for private sales. It must include the vehicle year, make, VIN #, buyer's and seller's names, signatures, addresses and current mileage.

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES		STATE OF MAINE TRANSFER OF OWNERSHIP		5550625	
THIS FORM NOT VALID FOR TRANSFER OF OWNERSHIP UNLESS ACCOMPANIED BY PRIOR TITLE					
YEAR 2014	MAKE TOYT	MODEL TACOMA	VEHICLE IDENTIFICATION NUMBER 1234563587124444	BODY TYPE PK	
WARNING: Federal and Maine law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.					
ASSIGNMENT OF OWNERSHIP					
The undersigned hereby certifies that the vehicle described in this form was transferred to (PRINT):			Date of Sale		
Name(s) William T. Sherman & Lois A. Sherman			05/15/2022		
Address 21 Water Street, Waterville, Maine			Zip 04901		
8,932					
ODOMETER DISCLOSURE STATEMENT					
I state that the odometer now reads _____ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked.					
<input type="checkbox"/> I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (the odometer started at zero again.)					
<input type="checkbox"/> I certify that the odometer reading is not the actual mileage. WARNING-ODOMETER DISCREPANCY					
Seller's signature <i>Larry Lobster</i>		Hand printed name(s) Larry Lobster		Date 05/15/2022	
Seller's signature <i>Lacy Lobster</i>		Hand printed name(s) Lucy Lobster		Date 05/15/2022	
Seller's address (PRINT) PO Box 251 23 Webster Road,		Augusta, Maine		Zip 04330	
LIEN HOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)					
Lien holder's name _____		Date of Lien _____			
Lien holder's address _____		Zip _____			
BUYER(S): DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).					
Signature of buyer(s) William T. Sherman		Hand printed name(s) <i>William T. Sherman</i>		Date 05/15/2022	
Signature of buyer(s) Lois A. Sherman		Hand printed name(s) <i>Lois A. Sherman</i>		Date 05/15/2022	
ANY FALSE STATEMENT IS A CRIMINAL OFFENSE. ANY CHANGES OR ERASURES WILL VOID THIS FORM.					
MVT-16 (7-01)					

APPLICATION FOR CERTIFICATE OF TITLE MVT-2

Forward white original copy plus supporting documents to Bureau of Motor Vehicles.
PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED.
IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.


SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES-TITLE SECTION
29 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0029
207-624-9000 EXT. 52138
FEE \$33.00

 **APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)**
 Check if supplementa
 Check if rush request...
 CTA **V 123488**

THIS IS NOT A CERTIFICATE OF TITLE.

INSTRUCTIONS: Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy; for used vehicle, attach last previous certificate of title.

OWNER INFORMATION	1. Name(s): Last, First, Middle Initial (conjunctive "or" not permitted) a. _____ Joint ownership <input type="checkbox"/> a. _____ b. _____ b. _____		2. Date(s) of birth (MD/Y)	3. Telephone	
	4. Mailing address-No. & Street (if P.O. Box, # 6. must be completed) City _____ State _____ Zip Code _____		5. MSRP <input type="checkbox"/> New: Recorded on Monroney Label <input type="checkbox"/> Used: Recorded on prior title <input type="checkbox"/> Not required MSRP Amount \$ _____	MSRP INSTRUCTIONS MSRP equals the total vehicle price minus the destination charge on new vehicles requiring the Monroney label. If the vehicle is used, list the MSRP if recorded on previous Maine title. DO NOT attach Monroney label to application.	
	6. Legal residence, if other than mailing address		7. If a leased vehicle, name and address of lessee		
VEHICLE INFORMATION	8. Year	9. Make	10. Model	11. Vehicle identification number	12. Body type
	13. New <input type="checkbox"/> Used <input type="checkbox"/> Rebuilt <input type="checkbox"/>	14. Purchase date Mo./Day/Year	15. Previous title no.	16. State of origin	17. Other data BMV USE
	18. Current odometer reading <input type="checkbox"/> MI. <input type="checkbox"/> KM.		19. Mileage stated is <input type="checkbox"/> Actual mileage <input type="checkbox"/> in excess of mechanical limits <input type="checkbox"/> Not actual - odometer discrepancy		20. If not actual <input type="checkbox"/> Odometer changed <input type="checkbox"/> Odometer broken MUST FILE MVT-32
LIEN INFORMATION	21. First lien holder's name if vehicle financed. If no lien, state "none" - - -		22. Date of lien Mo./Day/Year		SENT TO SECRETARY OF STATE
	23. Address-No. & Street City _____ State _____ Zip Code _____		24. Second lien holder's name		DATE _____ INITIAL _____
	26. Address-No. & Street City _____ State _____ Zip Code _____		25. Date of lien Mo./Day/Year		MUNICIPAL AGENT VALIDATION
SELLER INFORMATION	27. Name and address of seller		28. Plate #, if a Maine licensed dealer D <input type="checkbox"/> UC <input type="checkbox"/> MC <input type="checkbox"/>		FEE PD. \$ _____ BMV USE: DO NOT WRITE IN THIS SPACE
SIGNATURE OF SELLER IF A DEALER	29. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies that the information shown is true and correct to the best of my knowledge, information and belief.		Signature of dealer's representative _____ Official title _____ Date _____		R _____ _____
SIGNATURE(S) OF OWNER(S)	30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my / our knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf.		Signature(s) of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form. If under age 18 parent or guardian must also sign. _____ Date _____		D <input type="checkbox"/> L <input type="checkbox"/> O <input type="checkbox"/> DATE _____
READ PENALTY BEFORE SIGNING	If owner is a company, authorized representative sign here. _____ Official title _____ Date _____				APPROVED BY: _____
PENALTY	A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.				


MVT-2 (06/11) **MOTOR VEHICLE COPY**  * 6 8 3 2 8 0 *

APPLICATION FOR CERTIFICATE OF TITLE MVT-2

Forward white original copy plus supporting documents to Bureau of Motor Vehicles.

PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED.
IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES-TITLE SECTION
29 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0029
207-624-9000 EXT. 52138



APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)
 Check if supplemental application (\$33.00 fee required)
 Check if rush request
 CTA **V 123488**

FEE \$33.00

THIS IS NOT A CERTIFICATE OF TITLE.

INSTRUCTIONS: Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy; for used vehicle, attach last previous certificate of title.

OWNER INFORMATION	1. Name(s): Last, First, Middle Initial (conjunctive "or" not permitted)		2. Date(s) of birth (M/D/Y)	3. Telephone
	a. Sherman, William T	Joint ownership <input checked="" type="checkbox"/>	a. 5-1-45	207-231-1234
	b. Sherman, Lois A.		b. 2-14-48	MSRP INSTRUCTIONS
<p>If more than one owner, common ownership will be assumed unless joint ownership box checked.</p>	4. Mailing address-No. & Street (if P.O. Box, # 6. must be completed)		<p>MSRP equals the total vehicle price minus the destination charge on new vehicles requiring the Monroney label. If the vehicle is used, list the MSRP if recorded on previous Maine title. DO NOT attach Monroney</p>	
	21 Water Street			
	City Waterville, ME State 04901 Zip Code			
5. MSRP		MSRP Amount		
6. Legal residence, if other than mailing address		<input type="checkbox"/> New: Recorded on Monroney Label <input type="checkbox"/> Used: Recorded on prior title <input type="checkbox"/> Not required		
7. If a leased vehicle, name and address of lessee		MSRP Amount \$ _____		

CTA
Number

- Title Fee: \$33
- Rush Fee: \$10
- If customer requests a Rush Title, collect excise-only and refer them to a branch. **Municipalities DO NOT process Rush Titles.**
- Joint Ownership: If selected, ownership automatically passes to the surviving titled owner. Otherwise, common ownership is assumed. The deceased heirs then have a partial ownership claim.

APPLICATION FOR CERTIFICATE OF TITLE MVT-2

5. MSRP

New: Recorded on Monroney Label

Used: Recorded on prior title

Not required

MSRP Amount

\$29,411

\$ _____

CERTIFICATE OF TITLE

STATE OF MAINE

VEHICLE ID NUMBER	YEAR	MAKE	MODEL	BODY	TITLE NUMBER
12345645871244444	2014	TOYT	TACOMA	PK	12918223
NEW/USED	PURCHASE DATE	ISSUE DATE	PRIOR TITLE	ODOMETER	
NEW	02/01/2014	02/05/2014		12 MI	
OWNER					ACTUAL MILEAGE
LOBSTER, LARRY					MSRP \$29,411.00
3500 MILES					
SCENIC COASTLINE					
WOODSTOCK ARROW, ME 08987					
ADDITIONAL OWNER(S)					
LOBSTER, LUCY					

- If MSRP is listed on previous title, then that MSRP goes on the MVT-2

5. MSRP

New: Recorded on Monroney Label

Used: Recorded on prior title

Not required

MSRP Amount

\$ _____

CERTIFICATE OF TITLE

STATE OF MAINE

VEHICLE ID NUMBER	YEAR	MAKE	MODEL	BODY	TITLE NUMBER
12345645871244444	2014	TOYT	TACOMA	PK	12918223
NEW/USED	PURCHASE DATE	ISSUE DATE	PRIOR TITLE	ODOMETER	
NEW	02/01/2014	02/05/2014		12 MI	
OWNER					ACTUAL MILEAGE
LOBSTER, LARRY					
3500 MILES					
SCENIC COASTLINE					
WOODSTOCK ARROW, ME 08987					
ADDITIONAL OWNER(S)					
LOBSTER, LUCY					

(leave blank)

- If no MSRP is listed on previous title, then check off “Not required”

APPLICATION FOR CERTIFICATE OF TITLE

MVT-2

VEHICLE INFORMATION	8. Year	9. Make	10. Model	11. Vehicle identification number		12. Body type
	2014	TOYT	TACOMA	12345678712444444		PK
	13. New <input type="checkbox"/> Used <input checked="" type="checkbox"/> Rebuilt <input type="checkbox"/>	14. Purchase date Mo./Day/Year 05/15/2020		15. Previous title no. 12918223	16. State of origin ME	17. Other data BMV USE (PC)123ZZ
18. Current odometer reading 8,932 DO NOT ESTIMATE - NO TENTHS			<input checked="" type="checkbox"/> MI. <input type="checkbox"/> KM.	19. Mileage stated is <input checked="" type="checkbox"/> Actual mileage <input type="checkbox"/> In excess of mechanical limits <input type="checkbox"/> Not actual - odometer discrepancy		20. If not actual <input type="checkbox"/> Odometer changed <input type="checkbox"/> Odometer broken MUST FILE MVT-32

- Double check information against the title for accuracy
- Odometer mileage should be accurate. **Customer should not guess!**
- **Box 17** (Other data BMV USE): Enter the plate issued.

CERTIFICATE OF TITLE						
STATE OF MAINE						
VEHICLE ID NUMBER	YEAR	MAKE	MODEL	BODY	TITLE NUMBER	
12345645871244444	2014	TOYT	TACOMA	PK	12918223	
NEW/USED	PURCHASE DATE	ISSUE DATE	PRIOR TITLE	ODOMETER		
NEW	02/01/2014	02/05/2014		12 MI		
				ACTUAL MILEAGE		
				MSRP	\$29,411.00	
OWNER						
LOBSTER, LARRY						
3500 MILES						
SCENIC COASTLINE						
WOODSTOCK ARROW, ME 08987						
ADDITIONAL OWNER(S)						
LOBSTER, LUCY						

APPLICATION FOR CERTIFICATE OF TITLE

MVT-2

LIEN INFORMATION The lien holder is the institution or person financing the vehicle. Title will be mailed to the first lien holder, otherwise it will be mailed to the vehicle owner.	21. First lien holder's name if vehicle financed. <i>If no lien, state "none."</i> John H. Doe	22. Date of lien Mo./Day/Year 04/15/2023
	23. Address-No. & Street 123 Elm St., Anytown, ME 04000	City State Zip Code
	24. Second lien holder's name	25. Date of lien Mo./Day/Year
	26. Address-No. & Street 	City State Zip Code

- Private sales can have a lien holder. Refer to back of title and/or bill of sale.

LIEN HOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)	
Lien holder's name John H. Doe	Date of Lien 04/15/2023
Lien holder's address 123 Elm St., Anytown, ME 04000	Zip
<small>BUYERS: DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE COOPERATED DISCLOSURE STATEMENT MADE BY THE SELLER(S).</small>	
Signature of Buyer(s) _____	Date _____
Signature of Seller(s) _____	Date _____

- If no lien holder, indicate “None”.
- Lien holder mailing address MUST be included on MVT-2.

APPLICATION FOR CERTIFICATE OF TITLE

MVT-2

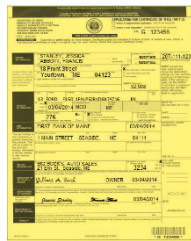
LIEN INFORMATION The lien holder is the institution or person financing the vehicle. Title will be mailed to the first lien holder, otherwise it will be mailed to the vehicle owner.	21. First lien holder's name if vehicle financed. <i>If no lien, state "none."</i> The Credit Company
	23. Address-No. & Street City State PO BOX 1, Moneytown, MD 21000
	24. Second lien holder's name
	26. Address-No. & Street City

- A customer registering for the first time in Maine may not have their title due to having registered in another state and having a lien holder.
- Complete the MVT-23B “Notice of Missing Documents and Unusual Circumstances.” Attach to MVT-2.

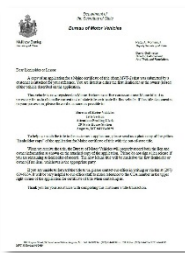
Prior Title is missing. Reason w/ LIEN HOLDER

MVT-30 – Letter to out of state Lien holder or Lessor (The yellow copy of CTA should be included with this letter.)

- Give customer yellow copy of MVT-2 and MVT-30 to mail to lien holder.



+



MAIL TO
LIEN HOLDER

APPLICATION FOR CERTIFICATE OF TITLE

MVT-2

SELLER INFORMATION	27. Name and address of seller Lucy & Larry Lobster, Woodstock Arrows, ME 08987	28. Plate #, if a Maine licensed dealer <input type="checkbox"/> D <input type="checkbox"/> UC <input type="checkbox"/> MC
SIGNATURE OF SELLER IF A DEALER	29. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies correct to the best of my knowledge, information and belief. Signature of dealer's representative _____ Official title _____	
SIGNATURE(S) OF OWNER(S)	30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information best of my / our knowledge and belief. If representing a company, I further certify that I have been authorized by the Authorized person may sign for a company <i>William T Sherman</i> <i>Paige P Sherman</i>	
READ PENALTY BEFORE SIGNING	Signature(s) of owner(s) as shown in block #1. All owners must sign. Power(s) of attorney must accompany this form. if under age 18 parent or guardian must also sign. If owner is a company, authorized representative sign here. _____ Official _____	
PENALTY	A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose an application for certificate of title is guilty of a Class D crime.	

State of Maine

Notice of Missing Documents or Unusual Situations

To: BMV - Title Section

From: Branch Office _____ Date _____

Re: CTA # _____ Municipality _____

Owner _____

Please return attached Original Bill of Sale to owner.

Last valid registration issued to this owner; verified by _____ and returned to owner. (This is when additional proof is required by registrant whose title is with the lien holder. This is not in line of original registration document required for import vehicles or title exempt states/countries.)

Manufacturer's Certificate of Origin (MCO) is missing.
Reason _____

Prior Title is missing.
Reason _____

The following documents were given to the registrant at the time of transaction:
To be forwarded to the Title Section at the time of transaction:

MVT-10 - VIN Inspection Form (This form has to be completed at time of registration, however, if this is an import, the vehicle may not be present and also requires a police officer's completion.)

MVT-30 - Letter to our of state Lien holder or Lessor (The yellow copy of CTA should be included with this letter.)

MVT-32 - Odometer Information Form

Signature Missing. Copy given to owner for additional signature.
Reason _____

Notes:

- Whoever is listed in Box 1 must sign in Box 30.
- If titled owner is under 18, a parent or legal guardian also must sign.
- If a signature is missing, complete and submit the MVT-23B.

Signature Missing. Copy given to owner for additional signature.
Reason _____ Customer not present to sign

- Give customer copy to acquire original signature

MVT-23B form showing fields for Name, Address, City, State, Zip, and other information.



MAIL TO
TITLE DEPT.

APPLICATION FOR CERTIFICATE OF TITLE


MVT-2

- Remember to validate!
- Include Title Fee.
- Staff member processing should initial the application.
- Date the MVT-2 was sent to BMV.

Forward while original copy plus supporting documents to Bureau of Motor Vehicles.

PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED. IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES-TITLE SECTION
29 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0029
207-624-9000 EXT. 52138
FEE \$33.00



APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)
 Check if supplemental application (\$33.00 fee required)
 Check if rush requested - (Additional \$10.00 fee required)
 CTA V 683280

THIS IS NOT A CERTIFICATE OF TITLE

INSTRUCTIONS: Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy; for used vehicle, attach last previous certificate of title.

OWNER INFORMATION		1. Name(s) Last, First, Middle Initial (abbreviate "or" not permitted)		2. Date(s) of birth (MM/DD)		3. Telephone	
4. Mailing address (No. & Street) (if P.O. Box, # & B. must be completed):		City		State		Zip Code	
5. Legal residence, if other than mailing address		6. If a leased vehicle, name and address of lessor		7. Year		8. Make	
9. MSRP		10. Model		11. Vehicle identification number		12. Body type	
13. New <input type="checkbox"/> Used <input type="checkbox"/> Rebuilt <input type="checkbox"/>		14. Purchase price (Mo./Day/Year)		15. Previous title no.		16. State of origin	
17. Other date (MM/DD)		18. Current odometer reading		19. Mileage stated is: <input type="checkbox"/> Actual mileage <input type="checkbox"/> In excess of mechanical limits <input type="checkbox"/> Not actual - odometer discrepancy		20. If not actual: <input type="checkbox"/> Odometer changed <input type="checkbox"/> Odometer broken	
21. First lien holder's name (if vehicle financed; if no lien, enter "none")		22. Date of loan (Mo./Day/Year)		23. Address No. & Street		24. City	
25. State		26. Zip Code		27. Second lien holder's name		28. Date of loan (Mo./Day/Year)	
29. Address No. & Street		30. City		31. State		32. Zip Code	
33. Name and address of seller		34. Plate No. (if a Maine licensed dealer)		35. Signature of dealer's representative		36. Office title	
37. Date		38. Signature of owner(s)		39. Office title		40. Date	
41. Signature of attorney (if owner is a company, authorized representative sign here)		42. Office title		43. Date		44. APPROVED BY:	
45. Signature of person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.		46. Office title		47. Date		48. DATE	

MSRP INSTRUCTIONS: MSRP equals the total vehicle price minus the destination charge on new vehicles requiring the Monroney label. If the vehicle is used, list the MSRP if recorded on previous Maine title. DO NOT attach Monroney label to application.

SENT TO SECRETARY OF STATE

DATE 04/11/2023

INITIAL CWH

MUNICIPAL AGENT VALIDATION

FEE PD. \$ 33

DEPARTMENT OF SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
Sample
Date: 04/11/2023

Barcode: * V 6 8 3 2 8 0 *

MSRP INSTRUCTIONS

MSRP equals the total vehicle price minus the destination charge on new vehicles requiring the Monroney label. If the vehicle is used, list the MSRP if recorded on previous Maine title. DO NOT attach Monroney label to application.

SENT TO SECRETARY OF STATE

DATE 04/11/2023

INITIAL CWH

MUNICIPAL AGENT VALIDATION

FEE PD. \$ 33

DEPARTMENT OF SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
Sample
Date: 04/11/2023

APPLICATION FOR CERTIFICATE OF TITLE ARRANGEMENT ORDER PROCESS

A white form titled "APPLICATION FOR CERTIFICATE OF TITLE (MVT-1)". It contains various fields for vehicle information, owner details, and fees. A red stamp "683280" is visible in the upper right section.

1

A yellow-bordered form titled "STATE OF MAINE" and "MANUFACTURER'S CERTIFICATE OF ORIGIN". It includes fields for VIN, make, model, and year. A red stamp "683280" is visible in the center.

2

A white form titled "STATE OF MAINE" and "TRANSFER OF OWNERSHIP". It includes fields for vehicle information, seller and buyer names, and dates. A red stamp "683280" is visible in the upper right corner.

3

A handwritten document on lined paper. The text reads: "I first saw this car of yours from the owner of it was... I bought it for \$10,000... I have given it to you... for \$10,000... this 3rd of October 1988... Harold S. Johnson".

4

A white form titled "UNIFORM RESIDENTIAL LOAN APPLICATION". It contains various fields for loan information, borrower details, and lender information.

5

When submitting title applications and their supporting documents to the BMV Main Office, prepare in order as follows:

1. Title application (original white motor vehicle copy)
2. Manufacturer's Certificate of Origin or previous Title
3. Transfers of ownership in date order
4. Copy of the bill of sale
5. Any and all other required documents

The title application and supporting documents must be stapled together. ³⁵

APPLICATION FOR CERTIFICATE OF TITLE

MVT-2

Out of State Titles:

- For a non-titled state, the customer needs to present the **previous owner's registration** and a **bill of sale**.
- **New Hampshire:** Title required for model year 2000 and newer.
- **Rhode Island:** Title required for model year 2001 and newer
- **Vermont:** 15 years old or newer
Example: 1/1/23-12/31/23 - 2008 model year
1/1/24-12/31/24 - 2009 model year
- **Connecticut:** 20 years prior to the current date
Example: 1/1/23-12/31/23 - 2003 model year
1/1/24-12/31/24 - 2004 model year
- **Maine** does not accept electronic titles. The customer has to request a paper title from that state.

APPLICATION FOR CERTIFICATE OF TITLE

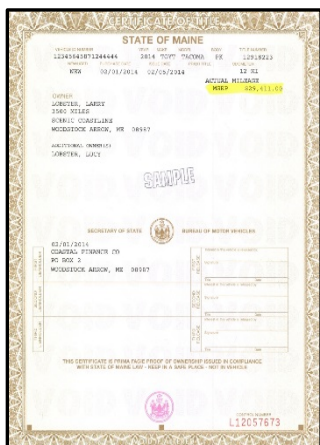
MVT-2

Double Titles:

Original Owner

Seller

Registrant



Complete
Bill of Sale



- Proper transfer on back of title

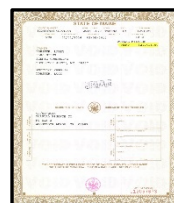
- Maine Resident
- Never titled the vehicle

- (2) MVT-2
- \$66 Fee
- Seller will not receive a title



Staple:

- (2) MVT-2 applications
- Title
- Original Bill of Sale



APPLICATION FOR CERTIFICATE OF TITLE

MVT-2

Salvage Titles:

- If a title is branded **Certificate of Salvage**, a Rebuilt or Repaired Salvage Vehicle Affidavit (MVT-103) must accompany the MVT-2.
- The MVT-103 is completed by whomever did repairs on the vehicle.
- Newer Maine salvage titles are printed on different color paper stock.
- If a title is branded **REPAIRED** or **REBUILT**, an MVT-103 is not needed. It is not a salvage title.

The image shows two sample forms. The top form is a purple-bordered 'STATE OF MAINE' Certificate of Title (MVT-2). It contains fields for VIN (10TMS7689P17890), MAKE (FORD), MODEL (MUSTANG), YEAR (2019), and TITLE NUMBER (15386430). It also lists the owner as 'COMPLETED BROKEN INSURANCE' and '478 WILCHESSE WAY, JUNCTION, ME 04358'. The bottom form is a blue-bordered 'REBUILT OR REPAIRED SALVAGE VEHICLE AFFIDAVIT' (MVT-103). It includes a table for recording repairs with columns for 'DATE', 'PART', 'TYPE', 'PRICE', 'TITLE', 'PLATE', and 'TAXES'. Both forms are marked with a large pink 'SAMPLE' watermark.

REGISTRATION PROCESSING

Death of an Owner ~ Surviving Spouse

Keeping Vehicle:

1. Title
2. MVT-22 completed by surviving spouse
3. MVT-2 in surviving spouse's name
4. No Fee for MVT-2 **only if prior title is Maine**
 - a. \$33.00 fee if spouse is adding a name.
5. \$10.00 fee for a rush process

Selling Vehicle-Provide New Owner with the following:

1. Title
2. MVT-22 completed by surviving spouse
3. Transfer of ownership from surviving spouse to new owner

Keeping Vehicle - Maine Title Lost:

1. MVT-8 in prior owner's name(s) signed by the surviving spouse
2. MVT-22 completed by surviving spouse
3. MVT-2 in surviving spouse's name
4. No Fee for MVT-2 and MVT-8
 - a. \$33.00 fee for MVT-2 if spouse is adding a name.
5. \$10.00 fee for a rush process.

Selling Vehicle - Maine Title Lost:

Surviving spouse must obtain a title in their name first before selling.

1. See instructions in **Keeping Vehicle – Maine Title Lost**
2. Provide new owner with the following:
 - a. Title in surviving spouse's name
 - b. Transfer of ownership from all owners named on new title to new owner

REGISTRATION PROCESSING

Death of an Owner ~ Personal Representative

<p>Keeping Vehicle:</p> <ol style="list-style-type: none">1. Title2. Copy of personal rep's court appointment.3. MVT-2 in personal rep's name(s)4. \$33.00 fee5. Additional \$10.00 fee if rush request.	<p>Selling Vehicle-Provide New Owner with the following:</p> <ol style="list-style-type: none">1. Title2. Copy of personal rep's court appointment.3. Transfer of ownership from personal rep(s) to new owner.
<p>Keeping Vehicle - Maine Title Lost:</p> <ol style="list-style-type: none">1. MVT-8 in prior owner's names(s) signed by the personal rep.2. Copy of personal rep's court appointment.3. MVT-2 in personal rep's name(s).4. \$33.00 fee for MVT-2.5. Additional \$10.00 fee if rush request.	<p>Selling Vehicle – Maine Title Lost:</p> <p><i>Personal Rep <u>must</u> obtain a title in their name first before selling.</i></p> <ol style="list-style-type: none">1. See instructions in Keeping Vehicle – Maine Title Lost2. Provide new owner with the following:<ol style="list-style-type: none">a. Title in personal rep's name(s).b. Transfer of ownership from all owners named on new title to new owner.

***As of January 1, 2011, we no longer require the \$33.00 duplicate title fee when the heir of the deceased applies for a title in their name and the title is lost.**

***As of February 2013, we no longer require the personal representative to complete an MVT-22.**

REGISTRATION PROCESSING

Death of an Owner ~ Joint Owner

<p>Keeping Vehicle:</p> <ol style="list-style-type: none">1. Title2. Copy of death certificate3. MVT-2 in joint owner's name.4. No fee for MVT-2 if surviving joint owner is surviving spouse<ol style="list-style-type: none">a. \$33.00 fee if surviving joint owner is not the surviving spouse or if another name is added.5. Additional \$10.00 fee if rush request.	<p>Selling Vehicle - Provide New Owner with the following:</p> <ol style="list-style-type: none">1. Title2. Copy of death certificate.3. Transfer of ownership from surviving joint owner to new owner.
<p>Keeping Vehicle – Maine Title Lost:</p> <ol style="list-style-type: none">1. MVT-8 in prior owner's names signed by the surviving joint owner2. Copy of death certificate3. MVT-2 in surviving joint owner's name.4. No fee for MVT-2 and MVT-8 if surviving joint owner is the surviving spouse<ol style="list-style-type: none">a. \$33.00 fee for MVT-2 and no fee for MVT-8 if surviving joint owner is not the surviving spouse or if surviving spouse is adding a name.5. Additional \$10.00 fee for rush request.	<p>Selling Vehicle - Maine Title Lost:</p> <p><i>Surviving joint owner must obtain a title in their name first before selling.</i></p> <ol style="list-style-type: none">1. See instructions in Keeping Vehicle – Maine Title Lost2. Provide new owner with the following:<ol style="list-style-type: none">a. Title in joint owner's nameb. Transfer of ownership from all owners named on new title to new owner.

***As of January 1, 2011, we no longer require the \$33.00 duplicate title fee when the heir of the deceased applies for a title in their name and the title is lost.**

REGISTRATION PROCESSING

Heirs of the Deceased

No Personal Representative Appointed by the Court

<p>Keeping Vehicle:</p> <ol style="list-style-type: none">1. Title2. MVT-22 completed by all immediate heirs<ol style="list-style-type: none">a. spouseb. childrenc. parent(s)d. sibling(s)3. Statement from probate court, no will probated.4. Transfer of ownership (when required).5. MVT-2 in heir's name(s).6. \$33.00 fee.7. Additional \$10.00 fee for a rush request.	<p>Selling Vehicle-Provide New Owner with the following:</p> <ol style="list-style-type: none">1. Title2. MVT-22 completed by all immediate heirs:<ol style="list-style-type: none">a. spouseb. childrenc. parent(s)d. sibling(s)3. Statement from probate court, no will probated.4. Transfer of ownership from heir(s) to new owner.
<p>Keeping Vehicle-Maine Title Lost:</p> <ol style="list-style-type: none">1. MVT-8 in prior owner's name(s) signed by all heirs.2. MVT-22 completed by all immediate heirs:<ol style="list-style-type: none">a. spouseb. childrenc. parent(s)d. sibling(s)3. Statement from probate court, no will probated.4. MVT-2 in heir's name(s)5. Transfer of ownership (when required).6. \$33.00 fee for MVT-2.7. No fee for MVT-8.8. Additional \$10.00 fee if rush request.	<p>Selling Vehicle-Maine Title Lost:</p> <p><i>Heir(s) must obtain a title in their name(s) first before selling.</i></p> <ol style="list-style-type: none">1. See instructions in Keeping Vehicle – Maine Title Lost2. Provide new owner with the following:<ol style="list-style-type: none">a. Title in heir's name(s)b. Transfer of ownership from all owners named on new title to new owner.

NOTE:
If you have an instance where both owners on the title are deceased, please contact the Title Section before proceeding.

*As of January 1, 2011, we no longer require the \$33.00 duplicate title fee when the heir of the deceased applies for a title in their name and the title is lost.

REGISTRATION PROCESSING

Surviving Spouse and “Estate of”

AFFIDAVIT OF SURVIVING SPOUSE
OR PERSONAL REPRESENTATIVE
(Requires Notary or Attorney's signature)

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES – TITLE SECTION

The undersigned certifies that Henry Standish Date of Birth 04/01/45, the owner of a
Name of deceased owner
09 FORD 2FMZU7EF39FB79954, died 02/02/2023
Year Make Vehicle Identification Number Date

I/we further certify: (check appropriate items)

I am the surviving spouse of the deceased.

I have been appointed Personal Representative of the deceased's estate by the Probate Court.
Attach a copy of the court appointment to this form.

I am the surviving joint owner of the vehicle. ("Joint ownership" is specified on the title.)

NOTE: The following statements are valid for the transfer of a vehicle only if there is no surviving spouse, no surviving joint owner and no personal representative appointed by Probate Court; and a statement from Probate Court indicating no will has been probated accompanies this form.

I am the surviving common owner. (The vehicle title does not state "joint ownership").

I am an heir of the deceased.

Please state your family relation with the deceased here: Child Parent Sibling Other _____

Are there other persons living who had the same family relation with the deceased? yes no

I/we claim the deceased's interest in the vehicle. Attach reasons for your claim to this form.

The deceased DID DID NOT leave a will.

If a will provides for transfer of the vehicle, please indicate to whom _____

Check the appropriate item:

I/we will title this vehicle in my/our name(s).

I/we intend to transfer the vehicle described above to _____

Transfer must be accomplished on reverse of the title to this vehicle or use transfer form MVT-16.

5/08/23 Mildred Standish
Date Signature of Survivor or Personal Representative

THIS FORM MUST BE NOTARIZED

Before me personally appeared Mildred Standish who by me being duly sworn upon oath, says
that the statement set forth above is true and correct.

Subscribed and sworn to before me this 08 day of MAY, 20 23. Notary Public for
Arroostook County, State of Maine

Mary T. O'Donnell
Signature of Notary or Attorney

MVT-22 Rev. 01-2013 101 Hospital Street, #29 State House Station, Augusta, ME 04333
Tel. (207) 624-9000 ext. 52138 TTY Users call Maine Relay 711

- MVT-22 is used when the owner (s) of a vehicle has died.
- Henry Standish died on 02/02/23 leaving Mildred with the car, a loan, and a title in common ownership. They did not have children or living parents or siblings, so she was the only person required to complete the MVT-22.

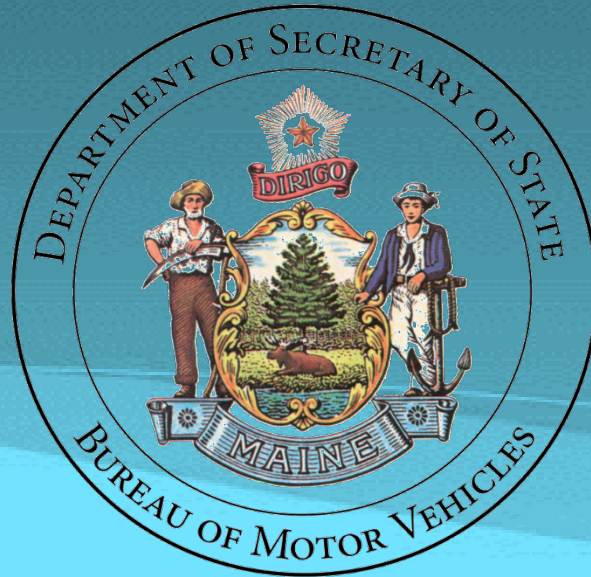
REGISTRATION PROCESSING

Leased Vehicle

LESSOR: The owner of a vehicle that is leased under an agreement to a Lessee.

LESSEE: Makes a one-time payment or periodic payments to the Lessor in return for the use of a vehicle.

- The customer needs to provide a copy of the lease agreement. It is the owner of the vehicle (lessor) who decides who is listed on the registration. The registration must match the lease agreement exactly.
- When transferring plates, a Name Addition/Deletion form (MV-138) may be required if the prior registration does not match the new lease agreement. If a name needs to be added to a leased vehicle registration, the customer needs to get an amended lease indicating the change.
- When a customer buys out a lease it is processed either as a New Registration or a New Registration Transfer.
- If purchased directly from the Lessor, you can process Excise, Title and Sales Tax fees in your office.



Workbook For New Level

USE TAX CERTIFICATE

Sales, Fuel & Special Tax Division
Maine Revenue Services
Augusta, ME 04332-1060

USE TAX CERTIFICATE

PLEASE READ THE FOLLOWING BEFORE COMPLETING THIS RETURN: THIS TAX RETURN WILL BE AUDITED. YOU ARE REQUIRED TO COMPLETE THIS USE TAX RETURN IN ACCORDANCE WITH THE MAINE SALES AND USE TAX LAW. FAILURE TO REPORT ALL THE TAX DUE WILL RESULT IN YOUR BEING ASSESSED FOR TAX, PLUS INTEREST AND PENALTY CHARGES. INSTRUCTIONS ARE PROVIDED ON THE REVERSE. IF YOU NEED ASSISTANCE, CONTACT MAINE REVENUE SERVICES AT (207) 624-9693.

VEHICLE PURCHASED				VEHICLE TRADED-IN (see reverse)		
Kind of Vehicle AUTO		Watercraft Length: HP:		Kind of Vehicle (see "Allowance for trade-in" on reverse) AUTO		
Make PONTIAC	Model MONTAN	Year 2016	Make FORD	Model FURY	Year 2006	
VIN/Serial Number (last 8 digits) 1GMDX03E2AD317511			VIN/Serial Number (last 8 digits) 1FWDX03E2TD317511			

Seller's Name: **ANTHONY J. SANDS** Date of Transaction: **02/01/2022**

Seller's Address: **10 MIDDLE STREET BANGOR, ME 04401**

1. Full purchase price of vehicle (see instructions on back)	\$	12,495.00
2. Allowance for trade-in, enter amount only if it meets all the conditions explained on reverse	\$	1,990.00
3. Net amount subject to tax (line 1 minus line 2)	\$	10,505.00
4. Use tax due (multiply line 3 by the applicable rate, subtract any amount shown in C on reverse)	\$	525.25
5. Exempt Purchase - Please enter exemption type (see instructions on back)		<input type="checkbox"/>

Name under which vehicle is registered, if different from purchaser

Lienholder: **BANGOR SAVING BANK 1 CHURCH STREET, BANGOR, ME 04401**

I hereby authorize the lienholder and/or seller to disclose to Maine Revenue Services any information necessary to verify the purchase price of the above vehicle. I also authorize Maine Revenue Services to furnish a copy of this certificate to the lienholder and/or seller as my consent to disclose such information. I certify under the pains and penalty of perjury that the statements above are true, accurate and complete. Failure to truthfully report any information required on this form is a crime.

Purchaser: **Monty Moose 001-01-1111 Monty Moose**

Please Print: First Name: **Monty** Last Name: **Moose** Social Security Number: **001-01-1111** Signature: *Monty Moose*

Purchaser's Address: **10 MIDDLE STREET BANGOR, ME 04401**

Street or Box No. City or Town State Zip

REGISTRATION OFFICE WILL INDICATE REGISTRATION NO.	DO NOT WRITE IN THIS SPACE (For Use of Tax Collectors Only)	
PC 5894ME	Date: 02/11/2023	Amount of Tax Paid

Please place validation stamp here:



Call 624-9693 with further questions

- Use for all private sales and out-of-state dealer sales
- Always attach a copy of the bill of sale

Line 5 - EXEMPTIONS: Exemptions claimed will be reviewed by Maine Revenue Services.

A. EXEMPT ORGANIZATIONS
If the purchaser is an organization that has been issued a certificate of exemption by Maine Revenue Services (hospitals, schools, churches, etc.), check box "A" and write the organization's exemption number in the space provided. This is a 2-digit number preceded by an "E". Do not enter a federal identification number or a sales tax registration number.

B. PREVIOUSLY USED BY YOU OUTSIDE OF MAINE
If the property is an automobile, snowmobile, or all-terrain vehicle and was purchased and used by you in another state and you were a permanent legal resident of the other state at the time of purchase, the purchase is not subject to Maine use tax. If the property is a watercraft and you were a permanent legal resident of another state at the time of purchase, the purchase is not subject to Maine use tax if the watercraft was registered and used outside the State by the purchaser and was not present in Maine for more than 30 days during the 12 months following its purchase. If the watercraft was present in Maine for more than 30 days during the 12 months following its purchase, use tax is due on 80% of the "Net Amount Subject to Tax". In all other cases, property that is purchased and used by the present owner outside Maine for more than 12 months before being used in Maine, is not subject to Maine use tax. If you claim exemption on the basis of prior use, check box "B" and fill in the required information. Any out-of-state registration must be provided to the registering agent.

Where Registered: _____ Reg. No. _____ Date of Original Reg. _____

C. TAX PAID IN ANOTHER JURISDICTION
If the vehicle was purchased outside Maine and you paid a sales or use tax imposed by the other jurisdiction at the time of purchase, the tax paid is creditable against any Maine tax that may be due. If credit is claimed for tax paid to another jurisdiction, check box "C" and fill in the required information. A copy of the bill of sale, invoice or receipt for payment of tax to the other jurisdiction must be submitted to the registering agent.

Other State: _____ Amount \$: _____

D. AMPUTEE VETERANS
Amputee veterans who have a letter from the Veterans Administration certifying that they are exempt from sales and use tax are exempt unless they currently own another automobile exempted on this basis. A copy of the letter must be submitted to the registering agent.

E. SHORT TERM AUTO RENTAL
The vehicle is an automobile that will be used exclusively for short term rentals. Please complete the following statement:
THIS AUTOMOBILE IS PURCHASED FOR RENTAL ON A SHORT-TERM BASIS. SALES TAX WILL BE COLLECTED ON THE RENTAL PAYMENTS AND REPORTED UNDER SALES TAX REGISTRATION NUMBER _____. Form STA-109 must be completed.

F. INTERSTATE COMMERCE
The vehicle will be used in interstate commerce. I understand the vehicle must be placed in use within 30 days of purchase and used more than 80% of the time as an instrumentality of interstate or foreign commerce within the next 2 years. I also understand the vehicle cannot be operated under the authority of another entity; the vehicle cannot be leased (unless the lease is deemed to be a sale). Form STA-110 must be completed.

G. OTHER
If the vehicle is exempt from Maine use tax for any other reason, please attach a detailed explanation.

If you have questions about the Maine Sales or Use Tax, please call (207) 624-9693, or write to Sales, Fuel & Special Tax Division, Maine Revenue Services, PO Box 1066, Augusta, ME 04332-1066.

NEW REGISTRATION-PRIVATE SALE

State of Maine Vehicle Registration | Mileage 85,630

Eff. Date is Validation Date But Not Prior To: 03/21/2023		Expires: 03/31/2024		Insurance: TMG		CLASS PC	REGISTRATION NUMBER 6352TP
VIN 1G3AJ113342340503	YEAR 2004	MAKE OLDS	MODEL ALERO	COLOR SI	STYLE 4D	NET WEIGHT	REGISTERED WEIGHT
REGISTRANT(S) BEAR, YOGI			DOB(S)/ID# 01/01/1941		BASE 32,908	SALES TAX 275.00	
LESSOR			UNIT #		MIL RATE .0065		TITLE 33.00
MAILING ADDRESS P O BOX 15 YOURTOWN ME 04123			LEGAL RESIDENCE 18 FRONT STREET YOURTOWN ME 04444		EX TAX 213.91		CTA AB98765
PT ME 258976			STICKER # (M) 03D 546789		CREDIT		SPECIALTY PLATE
LEGAL RESIDENCE CODE 04444			REGISTRATION VOID VALIDATED REGISTRATION YOURTOWN 04444 04/20/2023 \$490.64 21102065		EX TX BAL 213.91		VANITY
UNLESS VALIDATED			TRANS. CHG		EX TX DATE 03/21/2023		PRIOR TAX RECEIPT #
RATE 35.00			FEES 35.00		AGENT FEE 5.00		REG TYPE NRNP
CREDIT			USER ID TG		www.maine.gov/sos		

**New Registration/
New Plate (NRNP)**

**Remember to collect
sales tax and title fees**

State of Maine Vehicle Registration

Eff. Date is Validation Date But Not Prior To: 07/01/2023		Expires: 07/31/2024		Insurance: WSK		CLASS PC	REGISTRATION NUMBER PASSEN
VIN 1FALP528VHG174718	YEAR 2017	MAKE FORD	MODEL FOCUS	COLOR WH	STYLE 4D	NET WEIGHT	REGISTERED WEIGHT
REGISTRANT(S) STANLEY, JESSICA			DOB(S)/ID# 10/27/1970		BASE 32,908	SALES TAX 275.00	
LESSOR			UNIT #		MIL RATE .0004		TITLE 33.00
MAILING ADDRESS PO BOX 15 YOURTOWN ME 04123			LEGAL RESIDENCE 18 FRONT ST YOURTOWN ME 04444		EX TAX 131.64		CTA# AB56489
PT ME 21102065			STICKER # (M) 21102065		CREDIT		REG TYPE NRNP
LEGAL RESIDENCE CODE 04444			REGISTRATION VOID VALIDATED REGISTRATION YOURTOWN 04444 04/20/2023 \$490.64 21102065		EX TX BAL 131.64		EX TX DATE 04/20/2023
UNLESS VALIDATED			TRANS. CHG		EX TX DATE 04/20/2023		PRIOR TAX RECEIPT #
RATE 35.00			FEES 35.00		AGENT FEE 6.00		REG TYPE NRNP
CREDIT			USER ID		www.maine.gov/sos		

**New Registration/
Old Plate (NRNP)**

NEW REGISTRATION/TRANSFER

Maine Dealer Sale Only
EXAMPLE

2008 Dodge



Effective Date Expiration Date
4/1/2023 -4/30/2024



2017 Ford



Effective Date Expiration Date
Current- 4/30/2024



SAME EXPIRATION DATE →

SAME PLATE →

Excise Tax Due: \$131.80

Excise Tax Paid: \$99.31 **CREDIT** → -\$ 99.31

Excise Tax Balance **\$ 32.49**

Transfer Charge **\$ 3.00**

Registration Fee Due: \$ 35.00

Registration Fee Paid: \$35.00 **CREDIT** → -\$ 35.00

Registration Fee Balance: **\$0.00**

State Transfer Fee Due: **\$8.00**

NEW REGISTRATION/TRANSFER

Registration Credit from Transfer Vehicle

Expiration from Transfer Vehicle

Excise Tax Credit from Transfer Vehicle

Plate from Transfer Vehicle

State of Maine Vehicle Registration										
Eff. Date is Validation Date But Not Prior To: 04/20/2023					Expires: 04/30/2024		Insurance: Wsk		CLASS: PC	REGISTRATION NUMBER: PASSEN
VIN: 1FALP528VHG174718	YEAR: 2017	MAKE: FORD	MODEL: FOCUS	COLOR: BL	STYLE: 4D	TIRES:	AXLES:	NET WEIGHT:	REGISTERED WEIGHT:	FUEL: G
REGISTRANT(s): STANLEY, JESSICA			DOB(s)/ID #: 10/27/1970		Base: 32,905		Mil. Rate: 0048		Local: 131.80	
LESSOR:			UNIT #:		DOT #:		Excise Tax: 99.31		Trans. Chg.: 3.00	
MAILING ADDRESS: P O BOX 15			Registration Void Unless Validated		Excise Tax Bal: 35.49		Credit No.: 7654321		Excise Tax Date: 04/20/2023	
YOURTOWN ME 04123			VALIDATED REGISTRATION		Rate: 35.00		Excise Tax Rate: 35.00		Fees: 3.00	
LEGAL RESIDENCE: 18 FRONT ST YOURTOWN ME 04444			YOURTOWN 04444 04/20-2023 \$49.49 1357924		Agent Fee: 6.00		Sales Tax: DL		CTA#: 1345	
PT: ME 1485376			Sticker # (M) _____ (Y) _____		TRANS: 21		E-NEW REG		www.maine.gov/sos	
Tax Receipt #: 1357924			MVR-3VS Rev. 01-2023 REGISTRATION		VOID					

- If the customer insists on keeping the old yellow registration mark **VOID** across it.

RE-REGISTRATION/TRANSFER

- Valid excise tax and registration credit from a vehicle no longer in use may be used toward the re-registration of another vehicle on which the registration has expired.

- Registration expired March 31, 2022.

2017 Ford



- Re-Reg with new expiration date

2008 Ford



- Current registration expires 4/30/2024. Vehicle was sold and credit is available to use.

State of Maine Vehicle Registration

CLASS: PC REGISTRATION NUMBER: PASSEN

Eff. Date is Validation Date But Not Prior To: 04/20/2023 Expires: 04/30/2024 Insurance: wsk

VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL
1FALP528VHG174718	2017	FORD	FOCUS	BL	4D					G
REGISTRANT(S) STANLEY, JESSICA				DOB(S) ID # 10/27/1970		Base 32.908 Mil. Rate .0040 Local Ex Tx 131.80 Credit 99.31 Ex Tx Bal 35.49 Credit No. 7654321 ExTx Date 04/20/2023 Rate 35.00 Credit 35.00 Fees 8.00 Agent Fee 5.00 Sales Tax DLR CTA# AA12345 TRANSFER 7654321				
MAILING ADDRESS P O BOX 15 YOURTOWN ME 04123				LEGAL RESIDENCE 18 FRONT ST YOURTOWN ME 04444		Registration Void Unless Validated VALIDATED REGISTRATION YOURTOWN 0444 04/20/2023 \$49.40 1357924				
Tax Receipt #: 1357924 MVR-3VS Rev. 01-2023 REGISTRATION www.maine.gov/sos										

State of Maine Vehicle Registration

CLASS: PC REGISTRATION NUMBER: PASSEN

Eff. Date is Validation Date But Not Prior To: 04/01/2023 Expires: 04/30/2024 Insurance: wsk

VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL
1FALP868H840C5413	2008	FORD	F150	WH	PK					G
REGISTRANT(S) STANLEY, JESSICA				DOB(S) ID # 10/27/1970		Base 24,827 Mil. Rate .0040 Local ExTx 99.31 ExTx Date 04/20/2023 Fees 35.00 Agent Fee 5.00				
MAILING ADDRESS P O BOX 15 YOURTOWN ME 04123				LEGAL RESIDENCE 18 FRONT ST YOURTOWN ME 04444		Registration Void Unless Validated VALIDATED REGISTRATION YOURTOWN 0444 04/20/2023 \$47.32 1357924				
Tax Receipt #: 1357924 MVR-3VS Rev. 01-2023 REGISTRATION www.maine.gov/sos										

SOLD

User ID WSK Re-Reg. 51

NAME ADDITIONS/DELETIONS

- It may be necessary to use the MV-138 when doing a NROP or Transfer.
- The names on each side have to “balance” like on a see-saw.

REQUEST FOR NAME ADDITION/DELETION ON A REGISTRATION

Vehicle Information: Plate Number: _____ Class Code: _____

Year: _____ Make: _____ Vehicle Identification Number: _____

Current Registrant(s): _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip: _____

(Please check box) Add All parties to appear on registration must sign below
 OR
 Delete Person being deleted must sign below

Registrant Signature: _____ Print Name: _____ Date: _____
Add/Delete Signature: _____ Print Name: _____ Date: _____
Add/Delete Date of Birth: _____

Validation Stamp

- DELETE Richard Fowler.
- Reference Previous VIN #.
- Names balance out.
- Transfer can be completed.

Credit taken from this vehicle.



Eff Date is Validation Date But Not Prior To: _____

VIN
2CAVP529VBT173616

REGISTRANT(s)
STANLEY, JESSICA
FOWLER, RICHARD


Transfer applied to new vehicle.



CLASS	REGISTRATION NUMBER
PC	1234GH

NAME ADDITIONS/DELETIONS

- It may be necessary to use the MV-138 when there is one name on MVT-2 and customer wants two names on registration.


REQUEST FOR NAME ADDITION/DELETION ON A REGISTRATION

Vehicle Information: Plate Number: _____ Class Code: _____
 Year: _____ Make: _____ Vehicle Identification Number: _____
 Current Registrant(s): _____ Date of Birth: _____
 _____ Date of Birth: _____
 Address: _____ City: _____ State: _____ Zip: _____

(Please check box) Add All parties to appear on registration must sign below
 OR
 Delete Person being deleted must sign below

Validation Stamp

Registrant Signature: _____ Print Name: _____ Date: _____
 Addres-Deletee Signature: _____ Print Name: _____ Date: _____
 Addres-Deletee Date of Birth: _____

- Add Richard Fowler
- Acts as “consent” form
- Registration can be completed

MVT-2 in
Jessica's
name only



Eff Date is Validation Date But Not Prior To: _____

WIN
2CAVP529VBT173616


REGISTRANT(s)
STANLEY, JESSICA
FOWLER, RICHARD

Registration
in Jessica &
Richard's
names

CLASS	REGISTRATION NUMBER
PC	1234GH

REQUEST FOR NAME ADDITION/DELETION ON A REGISTRATION

MV-138


REQUEST FOR NAME ADDITION/DELETION ON A REGISTRATION

Vehicle Information: Plate Number: _____ Class Code: _____
Year: _____ Make: _____ Vehicle Identification Number: _____
Current Registrant(s): _____ Date of Birth: _____
_____ Date of Birth: _____
Address: _____ City: _____ State: _____ Zip: _____

(Please check box) Add All parties to appear on registration must sign below
OR
 Delete Person being deleted must sign below

Validation Stamp

Registrant Signature: _____ Print Name: _____ Date: _____
Addee/Deletee Signature: _____ Print Name: _____ Date: _____
Addee/Deletee Date of Birth: _____

SIGNATURES MUST BE NOTARIZED WHEN THE MV-138 LEAVES THE MUNICIPAL OFFICE OR MOTOR VEHICLE BRANCH OFFICE AND SIGNED BY THE PERSON BEING ADDED OR DELETED

Knowing making a false statement is a Class E crime pursuant to 29A MRSA §2103.
Below must be completed by a Notary Public or Attorney at Law:
STATE OF MAINE County of _____ personally appeared the
above named _____, and made oath that the statements contained in the
foregoing application are true.
Before me, _____
(Notary Public, Attorney)

BMV USE ONLY

BMV- Updated
 Town- Updated

101 Hospital Street, 29 State House Station, Augusta, ME 04333-0029
207-624-9000 Ext 52149 TTY Users call Maine relay 711

MV-138 (Rev. 10-2013)

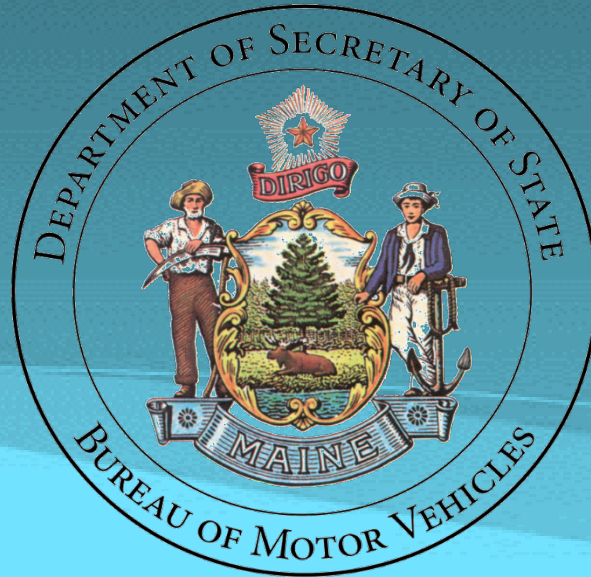
- **NAME ADDITION/DELETION:** A name may be added or deleted on a current registration at anytime during the registration year.
- **The Name Addition/Deletion Form (MV-138) is used.**
 - **A signed, notarized statement is also acceptable.**
- **NAME ADDITION** requires signatures by all parties involved.
- **NAME DELETION** requires only the signature of name being deleted.
- **NAME ADDITION/DELETION** on a low digit plate requires written permission from Secretary of State's office

- **The sole titled owner of a vehicle cannot be deleted from a registration unless it is a court ordered suspension.**

NAME ADDITIONS & DELETIONS



- **Determine if the ownership is changing or the intent is to change ownership prior to processing the name addition/deletion request. If the intent is to change ownership, the transaction should be processed as a new registration and the title must be signed over to the new owner. Collect excise tax before sending the customer to the BMV Branch Office for processing.**
- **ONLY when the Name Addition/Deletion Form leaves your office does it need to be notarized when being brought back in to either the BMV Branch or Municipal Office.**



Workbook For New Level

REGISTRATION PROCESSING

All information on the back of the registration must be completed by the customer.

The current mileage must be entered in the box on all vehicles. The mileage figure should be as accurate as possible.

PLEASE BE ACCURATE IN ENTERING CURRENT MILEAGE 123,456

1. Is/are the registrant(s) registration or privilege to register now under suspension? Yes ___ No
2. Is/are the registrant(s) required to file an SR22 certificate of insurance with the Bureau of Motor Vehicles? Yes ___ No
3. Is this vehicle for: livery or hire ___ ambulance ___ school bus ___ bus ___ rental ___ limousine ___
transportation of students to school under contract ___ If so, a JB filing is required.
4. Tractor or truck: Is this vehicle for farm use only? Yes ___ No ___
5. Commercial vehicles: I acknowledge that I am familiar with the Federal and State Motor Carrier Safety Regulations. Please initial ___
6. This vehicle is eligible for \$40 commercial tractor credit (GVW greater than 23,000 pounds: tractor-semitrailer configuration only) Yes ___ No ___

I hereby certify that I am the registrant of this vehicle and the information on this form is accurate.

Yogi Bear

Registrant's Signature

Printed Name

If under 18, parent/legal guardian signature required

TO APPLICANT

Answer all the questions on this side of the form.

Take both copies to any Motor Vehicle Office or Mail fee to:

Secretary of State
Registration Section
29 State House Station
Augusta, ME 04333-0029

Make check payable to:
Secretary of State

If there are two names on the registration, the questions must be answered as if both registrants are responding.

Question 1 & 2 must be answered on all registrations. If a “YES” answer is indicated on either Question 1 or 2, do not issue the registration at a town office, but collect Excise Tax before sending the customer to the BMV office for processing.

REGISTRATION PROCESSING

Question #4 must be completed on all tractor or truck registrations.

Question #5: The customer is required to initial the statement if the following applies:

1. The vehicle is registered for more than 10,000 lbs.; or
2. The vehicle is designed or used to transport 16 or more passengers (including driver);
3. The vehicle is carrying any amount of hazardous material.

PLEASE BE ACCURATE IN ENTERING CURRENT MILEAGE 123,456

1. Is/are the registrant(s) registration or privilege to register now under suspension? Yes ___ No X

2. Is/are the registrant(s) required to file an SR22 certificate of insurance with the Bureau of Motor Vehicles? Yes ___ No X

3. Is this vehicle for: livery or hire ___ ambulance ___ school bus ___ bus ___ rental ___ limousine ___
transportation of students to school under contract ___ If so, a JB filing is required.

4. Tractor or truck: Is this vehicle for farm use only? Yes ___ No X

5. Commercial vehicles: I acknowledge that I am familiar with the Federal and State Motor Carrier Safety Regulations. Please initial yB

6. This vehicle is eligible for \$40 commercial tractor credit (GVW greater than 23,000 pounds: tractor-semitrailer configuration only) Yes X No ___

I hereby certify that I am the registrant of this vehicle and the information on this form is accurate.

Yogi Bear

Registrant's Signature

Printed Name

If under 18, parent/legal guardian signature required

TO APPLICANT

Answer all the questions on this side of the form.

Take both copies to any Motor Vehicle Office or Mail fee to:

Secretary of State
Registration Section
29 State House Station
Augusta, ME 04333-0029

Make check payable to:
Secretary of State

Question #6: Pertains to the \$40 commercial tractor credit. If the customer checks “Yes”, the \$40 credit may be given at this time, provided the r.v.w. is greater than 23,000 pounds and is used in the tractor semi-trailer configuration only. Any vehicle receiving this credit must display a commercial tractor plate (800-000 series plate).

REGISTRATION PROCESSING

Excise Only-New Registration

- Collect the excise tax and leave the expiration and effective date on the registration form blank, unless processing as a transfer.
- Effective date will be when registration is completed at a branch office.
- Proof of insurance not required when processing “excise-only”.

CUMBERLAND COUNTY										State of Maine Vehicle Registration		CLASS	REGISTRATION NUMBER		
Eff Date is Validation Date But Not Prior To:										Expires:		Insurance:		CO	1B2345
VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL					
2HSFMJJR1PC069517	1993	INTL	9200	WH	30	10	3		56,000	D					

Early Registration

- Re-registration of a vehicle before its normal expiration month.

State of Maine Vehicle Registration													
Eff Date is Validation Date But Not Prior To: 07/01/2023										Expires: 07/31/2024		Insurance: WSK	
VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES						
1FALP528VHG174718	2017	FORD	FOCUS	WH	4D								

- Evidence of insurance must be valid beyond the effective renewal date.
- Transfer credit not available until registration becomes active.
- **Stickers cannot be put on plates until after the effective date.**

REGISTRATION PROCESSING

Delayed Re-registration

- A registration that has been expired **MORE THAN A YEAR**.

State of Maine Vehicle Registration Mileage							
Eff. Date is Validation Date But Not Prior To:		07/01/2018		Expires:		07/30/2019	Insurance: TMG
VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	
1FT24HTY69ID98786	2017	FORD	FOCUS	RD	4D		



- The effective date becomes the date the registration is completed.

State of Maine Vehicle Registration								
Eff. Date is Validation Date But Not Prior To:		04/20/2023		Expires:		04/30/2024		Insurance: WSK
VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	
1FALP528VHG174718	2017	FORD	FOCUS	WH	4D			

- For manual towns indicate **“DELAYED RE-REGISTRATION”** in the space provided on the registration form.

- Issue new month/year stickers.

PT	
Sticker # (S)	04D123456 (S) 24D987564

Ex Tx Date	04/30/2024	DELAYED
Rate	35.00	REREGISTRATION
Credit		
Balance	35.00	
Agent Fee	5.00	

REGISTRATION PROCESSING

HALF RATES

NEVER HALF RATE VANITY PLATE OR SPECIALTY PLATE FEES.

EXPIRATION DATE	HALF RATE TIME BEGINS
January 31	October 1
February 28 (29)	November 1
March 31	December 1
April 30	January 1
May 31	February 1
June 30	March 1
July 30	April 1
August 31	May 1
September 30	June 1
October 31	July 1
November 30	August 1
December 31	September 1

- **Automobiles, trucks and truck tractors, motorcycles, mopeds, motor driven cycles, camper trailers, and buses shall be charged one half the excise tax and one half the registration fee if registered during the last four (4) months of the registration year.**
- **Vehicles that have mandatory February expiration dates, the registration fee would be half rated as of November 1st.**
- **In the event of a late re-registration of a truck tractor, the \$40.00 credit allowed will be half rated as well as the excise tax and registration fees.**
- **Excise tax and registration fees for a farm truck are half rated during the last six (6) months of the registration year.**

HALF RATES

- Re-registration during the last four months of the registration year would entitle the registrant to half the rate on the registration fee as well as half the rate on the excise tax.

State of Maine Vehicle Registration										CLASS	REGISTRATION NUMBER
Eff Date is Validation Date But Not Prior To: 03/01/2021 Expires: 03/31/2022 Insurance: <i>WSK</i>										SW	HELLO
VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL	
1FT24HTY69ID98786	2017	FORD	FOCUS	RD	4D					G	
REGISTRANT(s) STANLEY, JESSICA FOWLER, RICHARD				DOB(s)/ID # 10/27/1970 11/04/1965		Base 42,238.00 Mil. Rate .0040 Local Ex Tax HR 84.47 Ex Tx Bal HR 84.47 Ex Tx Date 11/25/2022 Rate HR 17.50 Agent Fee 5.00					
LESSOR		UNIT #	DOT #		SW - \$20 VANITY FEE \$25						
MAILING ADDRESS PO BOX 15 YOURTOWN ME 04123			Registration Void Unless Validated VALIDATED REGISTRATION YOURTOWN 04444 11/25/2022 \$169.47 21102065								
LEGAL RESIDENCE 18 FRONT ST YOURTOWN ME 04444		LEGAL RESIDENCE CODE									
Tax Receipt #: 21102065 MVR-3VS Rev. 01-2016 REGISTRATION Sticker # (M) _____ (Y) _____										REREG.	
www.maine.gov/sos											

Half Rate will be on Excise and Registration fee only.

**NEVER HALF RATE THE VANITY,
OR SPECIALTY PLATE FEE.**

REPLACEMENT PLATES

- **If a registrant has a set of old plates that are currently not being used on another vehicle and that have been expired for less than eight (8) months, Maine Law requires these plates be used on a new registration.**
- **If the registrant chooses not to use these plates, an additional \$5.00 per plate (in addition to the registration fee) will be charged when the registration is processed.**
- **If the registrant has turned the plates into Motor Vehicle, a new set of plates will be issued at no additional charge when the registration is processed.**
- **This transaction is a New Registration, you should prepare the document, collect the excise tax and registration fee.**

NAME CHANGES

- **Court Ordered**: A name may be changed on a current registration at any time due to a divorce or court order. Review the proof of the name change document and submit a copy.
- **Change From Individual to Corporate Name**: This change can be allowed anytime during the registration year, but only when the individual is the sole owner of the corporation.
- **Change from Corporate Name to Individual Name**: This change cannot be processed as a correction. It must be processed as a new registration with full payment of ALL fees.
- **When a Corporation is Changing their Name due to New Ownership**: The transaction is considered a New registration. This requires new plates to be issued, new title application and sales tax form must be completed and all fees must be collected. A private individual cannot register a vehicle as DBA if they are incorporated or an LLC.

REGISTRATION PROCESSING

Surviving Spouse and “Estate of”

- A surviving spouse is the surviving wife or husband only. It does not include any other relative.
- Proof of the registrant’s death and also the current registration certificate. When processing a re-registration, it is not mandatory that a new title application be completed. Simply type “Surviving Spouse” at the top of the registration certificate.
- Estate of: When a registrant dies and there is no surviving spouse, a corrected registration can be issued to:

**Name of Applicant: Personal Representative
In the Estate of (Name of Deceased)**

- A copy of the Court Appointment as Personal Representative, Administrator of the Executor must be filed.

REGISTRATION PROCESSING

Surviving Spouse and “Estate of”

- The corrected registration is issued at no fee upon request of the personal Representative, Executor, or Administrator for the deceased. A \$33.00 fee is required for the title. The registration remains valid until its normal expiration date or until the will is settled and ownership of the vehicle passes to a person, at which time the registration expires.
- Disability Plates that were issued upon application to the deceased must be surrendered and replacement plates issued at no fee.
- Proof of the registrant’s death and the current registration certificate is necessary.

REGISTRATION PROCESSING

Living Trust

- A Living Trust is a fund that is established and set up with individual's assets.
- When an individual who has a current registration on a motor vehicle decides to put the vehicle into a living trust, that individual is no longer the owner of the vehicle.
- This type of transaction must be processed as a new registration even if the person named in the trust was the previous owner of the vehicle.
- The customer must furnish a copy of the trust papers.
- If this is a titled vehicle, a copy of the trust papers must be submitted to the Bureau of Motor Vehicles with the title application.
- A “Revocable” (temporary) Living Trust-Federal ID # is not required, but must indicate Trustee (s) date (s) of birth.
- An “Irrevocable” (permanent) Living Trust-Federal ID # is required.
- On transfers per MRS, the excise tax and registration credit is only allowable if the name on the title and registration match:
John Doe ~ Trust
John Doe ~ Trustee

REGISTRATION OF INCORRECT VEHICLE

- If the wrong vehicle is registered there could be serious problems if the registrant is stopped by law enforcement. Use the following steps to correct the registration to reflect what was done incorrectly:
 1. Collect the incorrect yellow registration and stickers, if possible, from the customer.
 2. Pull the correct preprint or type a new form. (Manual towns)
 3. Indicate in the note field “CORRECTION – REGISTERED INCORRECT VEHICLE”.
 4. Collect any additional fees.
 5. Do not charge a registration fee if they have already paid the correct amount. If an additional amount is collected, show this amount as “balance due” on your Cash Report.
 6. Validate all registration copies.
 7. Send incorrect yellow and corresponding stickers along with the new white copy to the BMV Main Office.
 8. Give the yellow corrected copy and stickers to the customer.
 9. Retain the new pink copy for your records.
 10. Do not count this registration under “UNITS” in your Cash Report. This is only a correction.

VEHICLE IDENTIFICATION NUMBER ERRORS

- VIN corrections may be done by a Municipal Agent at any time during the registration year.
- The VIN can be verified by having law enforcement or an inspection station complete the MVT-10 form (Inspection of Vehicle Identification Number).
- Verification may also be done by selected employees and agents of the Bureau of Motor Vehicles.

PROCESSING INSTRUCTIONS:

1. Verify the VIN on the vehicle.
2. Manual towns should indicate “Corrected VIN” in space provided.
3. Retain the old yellow registration (if available).

MISCELLANEOUS FORMS

MV-9 ~ Notice of Loss of Number Plates and Request for New Plates

- If one plate is reported lost, a replacement plate with the same number can be ordered. The upper portion of the form must be completed. Check rather or not stickers will be needed for their new plate(s).
- Fee - \$5.50 for one plate with stickers or \$11 for two plates with stickers.
- Limited New level would give this form to the customer to complete and send in with payment or take to a BMV Branch Office.

NOTICE OF LOSS OF NUMBER PLATES AND REQUEST FOR NEW PLATES
(FEE: Each plate \$5.00—With validation stickers—\$5.50)

Class _____ (Type of Plate) Plate Number _____ Plate(s) Needed: 1 or 2

Name: _____ Date of Birth: _____

Address: _____

_____ Zip _____ - _____

Daytime Telephone: () _____ Signature _____

PERMANENT ADDRESS CHANGE: Please check this box for address to be changed on your registration.

Please attach a copy of your current registration.

Stickers Needed:
 Yes No
(check one)
 Exp. Month _____

Plate was:
 Lost
 Mutilated
 Stolen
 Removed by Law Enforcement

To be completed by BMV representative or Municipal Agent

Were new plates issued? Yes No (check one)

If Yes: New Plate Number: _____ Class _____

Were validation stickers issued? Yes No (check one)

If Yes: Month Sticker #: _____ Year Sticker #: _____
 Month D / S: _____ Year D / S: _____

Fee Collected:
 Validation Stamp

LP Clerk issued Sticker (s) Mo _____ Yr _____

Bureau of Motor Vehicles, Attn: Lost Plate Clerk, 29 State House Station, Augusta, ME 04333-0029 Tel: (207) 624-9000 ext. 52149

MV-9 Rev. (8-2012) BMV COPY

**Registration fax
207-624-9204**

MISCELLANEOUS FORMS

MV-14 ~ Request for Replacement of Validation Stickers

- **There is a charge for lost stickers:**

1 - Single Sticker ~ \$.25

2 - Single Stickers ~ \$.50

1 - Double Sticker ~ \$.50


2 - Double Stickers ~ \$1.00

- The Request for Replacement Validation Sticker form, (MV-14) must be completed whenever a customer requests a new sticker.
- Verify the registration to be current, not expired.
- Verify expiration of month and year.
- Indicate the control numbers of the replacement stickers on the MV-14 form.
- Stamp the MV-14 with your town validation stamp in the upper right hand box.
- Mail the yellow copy along with the fee to the BMV Main Office with your next cash report. Retain the white copy with the Municipal Office records.

MISCELLANEOUS FORMS

MV-553 ~ Returned Plate Card

- Registrants must be encouraged to return plates that are not in use so that their responsibility for these plates will end.
- Complete the Returned Plate card (MV-553) and send it in with your Cash Report upon receiving returned plates.
- Any plates returned should be placed in a recycle bin to be returned to the BMV Main Office.



STATE OF MAINE BUREAU OF MOTOR VEHICLES Returned Plate Card			
Registrant Name 1		BMV ENTERED	
Registrant Name 2		Class Code	Plate # Returned
Address		# of Plates Returned 1 2	
City		Expiration Month	Expiration Year
State	Zip Code	New Class Code	New Plate #
Reasons for return (check all that apply):			
Defective Plate		Requested vanity plate (s)	
Lost / Found		Suspension	
Mutilated		Vehicle Sold	
Recovered / removed by law enforcement		Will no longer register a vehicle in Maine	
Requested new style / class plate (s)		Other _____	
BMV Branch Office	Clerk's Initials	Date Returned	
Municipal Office	Clerk's Initials	Date Returned	
Non-Government Agent	Clerk's Initials	Date Returned	
MV-553-T Rev 05/2017 BMV COPY			
STATE OF MAINE BUREAU OF MOTOR VEHICLES 29 State House Station Augusta, Maine 04333-0029			
			
Note: Registration plates issued by the Secretary of State continue to be the property of the State. When a registration certificate is suspended, revoked, canceled or has expired and the owner has no intention to renew or transfer within 6 months, the owner shall remove the registration plates and forward them, along with the registration certificate, to the Secretary of State.			

REGISTRATION PROCESSING

Duplicate Registration Certificate

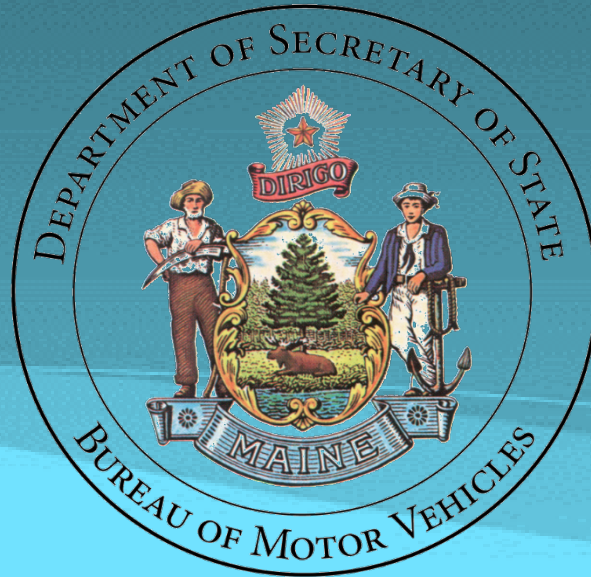
- The request for a duplicate registration certificate (MV-11) must be completed without any assistance, if other that registrant.
- \$5 fee
- A customer required to file an SR-22 must get the duplicate from a branch office.
- Create a new registration certificate, indicating “DUPLICATE” on the registration in the informational box.

Rate	35.00	
Credit		
Fees	6.00	
Agent Fee		
User ID	CH	Reg Type <u>DUPLICATE</u>

Secretary of State Bureau of Motor Vehicles 29 State House Station Augusta, Maine 04333 (207) 624-9000 Ext. 52149	 REQUEST FOR A DUPLICATE REGISTRATION CERTIFICATE	Fee \$5.00 
Name _____	Vehicle Year _____	
Address _____	Vehicle Make _____	
City/State/Zip _____	Plate No. _____ 09/07/2021	
1. Is your registration or privilege to register now under suspension? YES _____ NO _____		
2. Are you required to file an SR-22 certificate of insurance with the Bureau of Motor Vehicles? YES _____ NO _____		
I hereby request a duplicate registration for the vehicle described above in the information provided is true.		
_____ Signature		_____ Date
MV-11 (9/2019)		

- **Reminder:**
Manual towns only send in the MV-11.
Electronic town send in the MV-11 and the white MVR.

- The MV-11 must be validated.



Workbook For New Level

MOTOR VEHICLE SUPPLIES (MV-51)

- **Orders submitted via email or faxed to the Stockroom at: (207) 624-9035.**
- **When ordering by phone, give the BMV Stockroom the name of the municipality and a list of the items needed. Provide the form number, which is usually found in the bottom left-hand corner of the form. For example: MV-138, MVR-60, MVT-2, etc. This helps speed up the order, as it gives the Stockroom staff an exact description of the items needed.**
- **Most orders are currently shipped UPS ground and can take 1-5 days for delivery.**
- **The yellow or blue Use Tax Certificates are ordered directly from Maine Revenue Services at (207)624-9693.**

MOTOR VEHICLE SUPPLIES (MV-51)


- A municipality may pick up their supplies directly from the BMV Stockroom. The BMV Stockroom requires proof of municipal employment before issuing supplies to walk-in customers. Provide stockroom staff with a copy of the MV-51 that has been validated with the municipal validation stamp or a statement on municipal letterhead. If this identification is not provided, supplies will not be issued.
- Verify sticker quantities each week and order appropriately so as not to run out, which will disservice the customer.

NOTE:


- It is never acceptable for municipalities to swap and/or loan stickers, plates or any numbered forms with any other municipality. The municipality is responsible for the numbered forms, plates and stickers they receive.
- It is never acceptable to misuse stickers issued by cutting double stickers to issue as single stickers, or using two single stickers as a double.

MOTOR VEHICLE SUPPLIES (MV-51)

- The range of control numbers issued for plates, stickers, decals, registration forms and permits is captured on the Inventory Transmittal sheet (MV-154). Please verify that the information is correct. Sign the hard copy and either fax (207)624-9327 or mail to BMV Audit Services. A copy should be retained by the municipality.



Department of
the Secretary of State
Bureau of Motor Vehicles
Inventory Transmittal



2018-012480

DATE: April 19, 2023
 USER:
 SHIP TO LOCATION: TRANSMITTAL #: 2018-012480

ITEM	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	FROM SER #	TO SER #
<input type="checkbox"/> SYD19	2023 DOUBLE STICKERS	500	EACH	776391	776890
<input type="checkbox"/> SYS20	2023 SINGLE STICKERS	100	EACH	9629621	9629720

Recipient Signature: _____ Date: _____

Upon receipt, please verify the physical inventory received to the inventory transmittal. Check the appropriate box, sign, date, and then fax (624-9327) or return the transmittal in your next cash report to BMV.

Inventory received with no exceptions.
 Inventory received with exceptions. Please notate and describe the exceptions.

IN-RP-01
mv. 08/24/2016
Page 1 of 1

SUPPLIES

Validation Stamps:

- Contact Audit Services at **624-9349** to order a municipal validation stamp.
- Please **DO NOT** use the Supply Requisition form (MV-51) to order a replacement stamp.
- Cost of the Stamp and Ink shall be paid by the municipality upon receipt of the invoice from BMV Audit Services.
- Secure all validation stamps whenever the office is closed or unoccupied. The validation stamp should never be left on the counter at any time.

State of Maine Vehicle Registration										CLASS	REGISTRATION NUMBER	
Eff. Date is Validation Date But Not Prior To: 11/01/2023 Expires: 11/30/2024 Insurance: WSK										PC	1234TH	
VIN 1GTHK576K9F178980	YEAR 2019	MAKE FORD	MODEL MUSTA	COLOR BL	STYLE 4D	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL G		
REGISTRANT(S) CANNON, EDITH				DOB(S)/ID # 04/27/1983		Base Mil. Rate Local Ex Tax Ex Tx Bal Ex Tx Date Fees Agent Fee		38,995 .0175 682.42 682.42 11/03/2020 35.00 5.00				
LESSOR		UNIT #	DOT #									
MAILING ADDRESS PO BOX 15 YOURTOWN ME 04123			LEGAL RESIDENCE 18 FRONT ST YOURTOWN ME 04444				Register Unless Otherwise Noted VALIDATED BY YOURTOWN ME 04444 \$127.48 21102065					
Tax Receipt #: 21102065			Sticker # (M) _____ (Y) 24D 234543		User Id		WSK		E-Re-Reg.			
MVR-3VS Rev. 01-2016 REGISTRATION										www.maine.gov/sos		

- Use only the ink specifically designed for the self-inking stamps.

SUPPLIES

Validation Stickers:

- A set of stickers corresponding to the year of expiration are issued during re-registration.
- If a new registration, a set of stickers corresponding to the month of expiration and a set of stickers corresponding to the year of expiration are issued, with the exception of transfers when stickers are not needed.

Double Month



Double Year



- Single stickers are issued for single plate registrations: Antique Motorcycles, Mopeds, Trailers, Special Equipment, etc.

Single Year



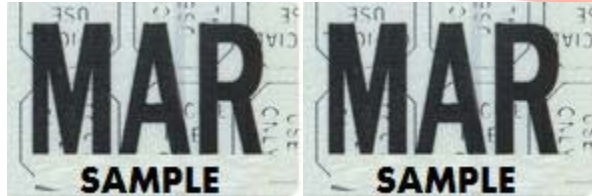
Single Month



Motorcycle
Combination Stickers



VALIDATION STICKERS



State of Maine Vehicle Registration													
										CLASS	REGISTRATION NUMBER		
Eff Date is Validation Date But Not Prior To: 03/01/2023										Expires: 03/30/2024		Insurance: WSK	
										PC	1234TH		
VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL			
1GTHK576K9F178980	2019	FORD	MUSTA	BL	4D					G			
REGISTRANT(s) CANNON, EDITH				DOB(s)/ID # 04/27/1983		Base Mil. Rate		38,995 .0175					
LESSOR				UNIT #		DOT #		Local Ex Tax					
MAILING ADDRESS PO BOX 15 YOURTOWN ME 04123				Registration Void Unless Validated VALIDATED REGISTRATION YOURTOWN 04444 11/03/2020 \$127.45 21102065		Ex Tx Bal Ex Tx Date		682.42 11/03/2020					
LEGAL RESIDENCE 18 FRONT ST YOURTOWN ME 04444						Fees Agent Fee		35.00 5.00					
Barcode				PT		User Id		WSK		E-Re-Reg.			
Tax Receipt #: 21102065				Sticker # (S) 03D 123456 (V) 24D 234543									
MVR-3VS Rev. 01-2016 REGISTRATION										www.maine.gov/sos			

- Please indicate the sticker control numbers on the registration certificate in the lower left-hand corner. Your stickers will have actual numbers, not **SAMPLE**. When issuing the stickers indicate the month and year sticker issued as “S” for single, “D” for double or “C” for combination.

VALIDATION STICKERS

- **Count your stickers when each cash report is completed.**
- **Short or over sticker amounts should be double checked for errors.**
- **Some errors may be as follows:**
 1. **Miscounted;**
 2. **Issued the wrong stickers;**
 3. **Forgot to issue a sticker;**
 4. **Made an error on your previous cash report;**
 5. **Incorrect sticker counts carry over from previous cash report.**
- **Please do not adjust the sticker count without contacting BMV Audit Services at (207) 624-9349 first.**



PROTESTED CHECKS-MUNICIPAL OFFICES



**BMV will not attempt to collect on excise tax only.
We have no legal recourse as a result of
insufficient funds.**

BMV may be reached via telephone:

Court Records Department

(207) 624-9150 or fax (207) 624-9025.

Accounting.bmv@maine.gov



PROTESTED CHECKS-MUNICIPAL OFFICES



- **When accepting a personal check in payment for registration, please write the plate number on the check.**
- **If you should have a problem with a personal check, which includes state fees for a registration as a result of insufficient funds, closed account, no account or a similar reason, please proceed as follows:**
 - 1. Notify the individual in writing immediately explaining they have ten days to resolve the problem.**
 - 2. If the individual fails to respond to the letter, write to: Secretary of State, Bureau of Motor Vehicles, Attn: Court Records Section, 29 State House Station, Augusta, ME 04333 or fax copies of your correspondence, a copy of the check (with name, date of birth, plate number indicated) and a copy of the registration(s) to 207-624-9025. Make sure to include the individual's current address.**

FEES PAYABLE TO THE BMV

- There are different ways that a municipality may pay the Bureau of Motor Vehicles for the registrations that are processed by the municipality:
 1. Contact your local bank to establish deposits into the State account. Deposit slips must read as follows: Bureau of Motor Vehicle
Town of _____.
 2. Municipal check made payable to: Secretary of State.
 3. Money orders are accepted, but all checks must be made payable to the municipality first before obtaining a money order.
- State funds **MUST NOT** under any circumstances be intermingled with personal funds. Once the customer leaves the office, municipalities **MAY NOT** refund or rebate the state fees.

FINANCIAL REPORTING OF REGISTRATIONS & PERMITS

Electronic

**** TOWN SUMMARY ****
 BUREAU OF MOTOR VEHICLES Page 1

VENDOR ID#: TRIO VERSION UPDATE#: 04.4.957
 MUNICIPALITY: Youtown DATE OF REPORT: 12/10/2020
 TOWN/COUNTY CODE: PROCESS DATE RANGE: 12/03/2020-12/10/2020
 AUTHORIZATION TYPE: NEW DATE RECEIVED: 12/10/20
 AGENT Tina M Gowell TOWN PHONE NUMBER: (207) 624-9000

---- TOWN SUMMARY ---- ---- FOR BMV USE ONLY ----

Category	Units	Dollars	Category	Units	Dollars
PASSENGER FULL.....	4	140.00	PASSENGER FULL.....		
ISLAND USE.....		.00	ISLAND USE.....		
ANTIQUE.....	1	30.00	ANTIQUE.....		
ANTIQUE MOTORCYCLE..		.00	ANTIQUE MOTORCYCLE..		
AUTO CYCLE.....		.00	AUTO CYCLE.....		
MOTOR HOME.....		.00	MOTOR HOME.....		
RENTAL.....		.00	RENTAL.....		
PASSENGER NO FEE....		.00	PASSENGER NO FEE....		
PASSENGER HALF RATE.		.00	PASSENGER HALF RATE.		
HIRE.....		.00	HIRE.....		
PASSENGER TRUCK....		.00	PASSENGER TRUCK....		
COMMERCIAL.....	5	617.00	COMMERCIAL.....		
TRAILER.....	6	122.00	TRAILER.....		
TRACTOR/SPEC MOBILE.		.00	TRACTOR/SPEC MOBILE.		
COACH/EMERGENCY....		.00	COACH/EMERGENCY....		
FARM TRUCK.....		.00	FARM TRUCK.....		
MOTORCYCLE.....		.00	MOTORCYCLE.....		
MOPED.....		.00	MOPED.....		
SPECIAL EQUIPMENT...		.00	SPECIAL EQUIPMENT...		
BUS.....		.00	BUS.....		
TITLE.....		.00	TITLE.....		
VANITY PLATES.....	3	75.00	VANITY PLATES.....		
RESERVE NUMBER.....		.00	RESERVE NUMBER.....		
LOST PLATE.....		.00	LOST PLATE.....		
DUP STICKER.....		.00	DUP STICKER.....		
DUP REGISTRATION....		.00	DUP REGISTRATION....		
SPECIAL PERMIT CERT.		.00	SPECIAL PERMIT CERT.		
INCREASE GWV.....		.00	INCREASE GWV.....		
TRANSIT.....		.00	TRANSIT.....		
TRANSFER.....	1	8.00	TRANSFER.....		
AGRICULTURE-NEW.....		.00	AGRICULTURE-NEW.....		
AGRICULTURE-RENEWAL.		.00	AGRICULTURE-RENEWAL.		
ANIMAL WELFARE-NEW..		.00	ANIMAL WELFARE-NEW..		
ANIMAL WELFARE-RENEW		.00	ANIMAL WELFARE-RENEW		

Manual

MUNICIPALITY:			DATE OF REPORT:		
GEO CODE:			REGISTRATION PROCESSED FROM: TO:		
AUTHORIZATION TYPE:			TELEPHONE:		
AGENT:			BMV USE ONLY DATE RECEIVED:		
"DEPOSIT MONEY DAILY" WORK ANALYSIS:			BUREAU OF MOTOR VEHICLES REGISTRATION PROGRAM		
			THIS FORM MUST BE COMPLETED WHILE SUBMITTING YOUR WORK TO BMV AS REQUIRED.		
			FOR BMV USE ONLY		
ITEM	UNITS	MONEY	ITEM	UNITS	MONEY
Passenger			Passenger		
Island Use			Island Use		
Antique			Antique		
Antique Motorcycle			Antique Motorcycle		
Motor Home			Motor Home		
Street Rod			Street Rod		
No Fee			No Fee		
Half Rate			Half Rate		
Hire/Rental			Hire/Rental		
Passenger Truck			Passenger Truck		
Commercial Trucks			Commercial Trucks		
Trailers			Trailers		
Tractor/Special Mobile			Tractor/Special Mobile		
Coach			Coach		
Farm Trucks			Farm Trucks		
Motorcycles			Motorcycles		
Mopeds			Mopeds		
Special Equipment			Special Equipment		
Bus			Bus		
Titles			Titles		
Title No Fee			Title No Fee		
Vanity Plates			Vanity Plates		
Res. # Fee			Res. # Fee		
Lost Plates			Lost Plates		
Duplicate Stickers			Duplicate Stickers		
Duplicate Registration			Duplicate Registration		
Special Permit			Special Permit		
I. G. W. / Boosters			I. G. W. / Boosters		

MV-300 REV 09/2021 BMV COPY Pg 1 of 2



FINANCIAL REPORTING OF REGISTRATIONS & PERMITS

Municipalities processing electronic registrations **must** submit cash reports once a week along with one check or deposit ticket covering the work for that period.

If no registrations are processed within the reporting period, send a blank cash report indicating the name of the town stating no activity during this time period.

If errors or omissions are realized after the cash report has been submitted to BMV, please call the Cash Office (207)624-9019 so they may inform you of the steps to follow at that time.

CASH REPORT ELECTRONIC REPORTING

**** TOWN SUMMARY ****
BUREAU OF MOTOR VEHICLES

Page 1

VENDOR ID#: _____ VERSION UPDATE#: 04.4.856
MUNICIPALITY: _____ DATE OF REPORT: 01/12/2023
TOWN/COUNTY CODE: _____ PROCESS DATE RANGE: 01/06/2023-01/12/2023
AUTHORIZATION TYPE: _____ DATE RECEIVED: _____
AGENT: _____ TOWN PHONE NUMBER: 207-498-6133

--- TOWN SUMMARY ---

--- TOWN SUMMARY ---			--- FOR BMV USE ONLY ---		
Category	Units	Dollars	Category	Units	Dollars
PASSENGER FULL.....	8	280.00	PASSENGER FULL.....		
ISLAND USE.....		.00	ISLAND USE.....		
ANTIQUE.....		.00	ANTIQUE.....		
ANTIQUE MOTORCYCLE.....		.00	ANTIQUE MOTORCYCLE.....		
AUTOCYCLE.....		.00	AUTOCYCLE.....		
MOTOR HOME.....		.00	MOTOR HOME.....		
RENTAL.....		.00	RENTAL.....		
PASSENGER NO FEE.....		.00	PASSENGER NO FEE.....		
PASSENGER HALF RATE.....		.00	PASSENGER HALF RATE.....		
HIRE.....		.00	HIRE.....		
PASSENGER TRUCK.....		.00	PASSENGER TRUCK.....		
COMMERCIAL.....		.00	COMMERCIAL.....		
TRAILER.....		.00	TRAILER.....		
TRACTOR/SPEC MOBILE.....		.00	TRACTOR/SPEC MOBILE.....		
COACH/EMERGENCY.....		.00	COACH/EMERGENCY.....		
FARM TRUCK.....		.00	FARM TRUCK.....		
MOTORCYCLE.....		.00	MOTORCYCLE.....		
MOPED.....		.00	MOPED.....		
SPECIAL EQUIPMENT.....		.00	SPECIAL EQUIPMENT.....		
BUS.....		.00	BUS.....		
TITLE.....		.00	TITLE.....		
VANITY PLATES.....		.00	VANITY PLATES.....		
RESERVE NUMBER.....		.00	RESERVE NUMBER.....		
LOST PLATE.....		.00	LOST PLATE.....		
DUP STICKER.....		.00	DUP STICKER.....		
DUP REGISTRATION.....		.00	DUP REGISTRATION.....		
SPECIAL PERMIT CERT.....		.00	SPECIAL PERMIT CERT.....		
INCREASE GVW.....		.00	INCREASE GVW.....		
TRANSIT.....		.00	TRANSIT.....		
TRANSFER.....	1	8.00	TRANSFER.....		

**Do not write
in this area.**

Electronic towns need to notify vendor when there is an agent change.

CASH REPORT ELECTRONIC REPORTING

Do not write
in this area.

--- TOWN SUMMARY ---			--- FOR BMV USE ONLY ---		
Category	Units	Dollars	Category	Units	Dollars
AGRICULTURE-NEW.....		.00	AGRICULTURE-NEW.....		
AGRICULTURE-RENEWAL.....		.00	AGRICULTURE-RENEWAL.....		
ANIMAL WELFARE-NEW.....		.00	ANIMAL WELFARE-NEW.....		
ANIMAL WELFARE-RENEWAL.....	1	15.00	ANIMAL WELFARE-RENEWAL.....		
BARBARA BUSH - NEW.....		.00	BARBARA BUSH - NEW.....		
BARBARA BUSH - RENEWAL.....		.00	BARBARA BUSH - RENEWAL.....		
BRST CANCER-NEW.....		.00	BRST CANCER-NEW.....		
BRST CANCER-RENEWAL.....		.00	BRST CANCER-RENEWAL.....		
BLACK BEAR-NEW.....		.00	BLACK BEAR-NEW.....		
BLACK BEAR-RENEWAL.....		.00	BLACK BEAR-RENEWAL.....		
CONSERVATION-NEW.....		.00	CONSERVATION-NEW.....		
CONSERVATION-RENEWAL.....		.00	CONSERVATION-RENEWAL.....		
LOBSTER-NEW.....		.00	LOBSTER-NEW.....		
LOBSTER-RENEWAL.....		.00	LOBSTER-RENEWAL.....		
MAINE LIGHTHOUSE - NEW.....		.00	MAINE LIGHTHOUSE - NEW.....		
MAINE LIGHTHOUSE - RENEWAL.....		.00	MAINE LIGHTHOUSE - RENEWAL.....		
SPORTSMAN - NEW.....		.00	SPORTSMAN - NEW.....		
SPORTSMAN - RENEWAL.....		.00	SPORTSMAN - RENEWAL.....		
SUP YR TRPS-NEW.....		.00	SUP YR TRPS-NEW.....		
SUP YR TRPS-RENEWAL.....		.00	SUP YR TRPS-RENEWAL.....		
U OF M -NEW.....		.00	U OF M -NEW.....		
U OF M -RENEWAL.....		.00	U OF M -RENEWAL.....		
OTHER.....		.00	OTHER.....		
SALES TAX - PAID.....		.00	SALES TAX - PAID.....		
SALES TAX - NO FEE.....		.00	SALES TAX - NO FEE.....		
EXCISE TAX TOTAL.....	11	1,489.04	EXCISE TAX TOTAL.....		
SUBTOTAL.....	10	303.00	SUBTOTAL.....		
OVER/SHORT.....		.00	OVER/SHORT.....		
ADJUSTED GRAND TOTAL.....	10	303.00	ADJUSTED GRAND TOTAL.....		

Report completed by Mary Smith

Mail one copy of all reports, data upload verification, and remittance to:

ATTN: ACCOUNTING UNIT
BUREAU OF MOTOR VEHICLES
101 HOSPITAL STREET
29 STATE HOUSE STATION
AUGUSTA, ME 04333-0029

TOTAL AMOUNT REMITTED TO BMV _____

Bank Deposit
 Cash
 Checks/Money Order

PROCESSED BY BMV
INITIALS MS
DATE _____

Signature
of
individual
processing
report.

CASH REPORTING PLACEMENT

**** TOWN SUMMARY ****
BUREAU OF MOTOR VEHICLES Page 1

VENDOR ID#: TRIO VERSION UPDATE#: 04.4.657
MUNICIPALITY: Yourtown DATE OF REPORT: 12/10/2020
TOWN/COUNTY CODE: PROCESS DATE RANGE: 12/03/2020-12/10/2020
AUTHORIZATION TYPE: NEW DATE RECEIVED: 12/21/2020
AGENT Tina M Gowell TOWN PHONE NUMBER: (207) 624-9000

--- TOWN SUMMARY ---			--- FOR BMV USE ONLY ---		
Category	Units	Dollars	Category	Units	Dollars
PASSENGER FULL.....	4	140.00	PASSENGER FULL.....		
ISLAND USE.....		.00	ISLAND USE.....		
ANTIQUE.....	1	.00	ANTIQUE.....		
ANTIQUE MOTORCYCLE.....		.00	ANTIQUE MOTORCYCLE.....		
AUTOCYCLE.....		.00	AUTOCYCLE.....		
MOTOR HOME.....		.00	MOTOR HOME.....		
RENTAL.....		.00	RENTAL.....		
PASSENGER NO FEE.....		.00	PASSENGER NO FEE.....		
PASSENGER HALF RATE.....		.00	PASSENGER HALF RATE.....		
HIRE.....		.00	HIRE.....		
PASSENGER TRUCK.....		.00	PASSENGER TRUCK.....		
COMMERCIAL.....	5	617.00	COMMERCIAL.....		
TRAILER.....	6	122.00	TRAILER.....		
TRACTOR/SPEC MOBILE.....		.00	TRACTOR/SPEC MOBILE.....		
COACH/EMERGENCY.....		.00	COACH/EMERGENCY.....		
FARM TRUCK.....		.00	FARM TRUCK.....		
MOTORCYCLE.....		.00	MOTORCYCLE.....		
MOPED.....		.00	MOPED.....		
SPECIAL EQUIPMENT.....		.00	SPECIAL EQUIPMENT.....		
BUS.....		.00	BUS.....		
TITLE.....		.00	TITLE.....		
VANITY PLATES.....	3	75.00	VANITY PLATES.....		
RESERVE NUMBER.....		.00	RESERVE NUMBER.....		
LOST PLATE.....		.00	LOST PLATE.....		
DUP STICKER.....		.00	DUP STICKER.....		
DUP REGISTRATION.....		.00	DUP REGISTRATION.....		
SPECIAL PERMIT CERT.....		.00	SPECIAL PERMIT CERT.....		
INCREASE GVW.....		.00	INCREASE GVW.....		
TRANSIT.....		.00	TRANSIT.....		
TRANSFER.....	1	8.00	TRANSFER.....		
AGRICULTURE-NEW.....		.00	AGRICULTURE-NEW.....		
AGRICULTURE-RENEWAL.....		.00	AGRICULTURE-RENEWAL.....		
ANIMAL WELFARE-NEW.....		.00	ANIMAL WELFARE-NEW.....		
ANIMAL WELFARE-RENEW.....		.00	ANIMAL WELFARE-RENEW.....		

**** TOWN SUMMARY ****
BUREAU OF MOTOR VEHICLES Page 2

VENDOR ID#: TRIO VERSION UPDATE#: 04.4.657
MUNICIPALITY: Yourtown DATE OF REPORT: 12/10/2020
TOWN/COUNTY CODE: 04444 PROCESS DATE RANGE: 12/03/2020-12/10/2020
AUTHORIZATION TYPE: NEW DATE RECEIVED: 12/21/2020
AGENT Tina M Gowell TOWN PHONE NUMBER: (207)624-9000

--- TOWN SUMMARY ---			--- FOR BMV USE ONLY ---		
Category	Units	Dollars	Category	Units	Dollars
BARBARA BUSH - NEW.....		.00	BARBARA BUSH - NEW.....		
BARBARA BUSH - RENEWAL.....	1	15.00	BARBARA BUSH - RENEWAL.....		
BRST CANCER-NEW.....		.00	BRST CANCER-NEW.....		
BRST CANCER-RENEWAL.....		.00	BRST CANCER-RENEWAL.....		
BLACK BEAR-NEW.....		.00	BLACK BEAR-NEW.....		
BLACK BEAR-RENEWAL.....		.00	BLACK BEAR-RENEWAL.....		
CONSERVATION-NEW.....		.00	CONSERVATION-NEW.....		
CONSERVATION-RENEWAL.....		.00	CONSERVATION-RENEWAL.....		
LOBSTER-NEW.....		.00	LOBSTER-NEW.....		
LOBSTER-RENEWAL.....		.00	LOBSTER-RENEWAL.....		
SPORTSMAN.....		.00	SPORTSMAN.....		
SUP YR TRPS-NEW.....		.00	SUP YR TRPS-NEW.....		
SUP YR TRPS-RENEWAL.....		.00	SUP YR TRPS-RENEWAL.....		
U OF M -NEW.....		.00	U OF M -NEW.....		
U OF M -RENEWAL.....		.00	U OF M -RENEWAL.....		
OTHER.....		.00	OTHER.....		
SALES TAX - PAID.....	1	5.50	SALES TAX - PAID.....		
SALES TAX - NO FEE.....		.00	SALES TAX - NO FEE.....		
EXCISE TAX TOTAL.....	6	740.35	EXCISE TAX TOTAL.....		
SUBTOTAL.....	17	1782.86	SUBTOTAL.....		
OVER/SHORT.....		.00	OVER/SHORT.....		
ADJUSTED GRAND TOTAL.....	7	1782.86	ADJUSTED GRAND TOTAL.....		

Report completed by _____

Mail one copy of all reports, date upload verification, and remittance to:

TOTAL AMOUNT REMITTED TO BMV _____

ATTN: ACCOUNTING UNIT
BUREAU OF MOTOR VEHICLES
101 HOSPITAL STREET
2 STATE HOUSE STATION
ALBUQUERQUE, NM 87103-0029

() Bank Deposit
() Cash
() Checks/Money Order

PROCESSED BY BMV
INITIALS _____
DATE _____

Record Under:
Passenger Vanity BH Specialty

State of Maine Vehicle Registration 187,444

CUMBERLAND COUNTY

Eff. Date is Validation Date But Not Prior To: 03/01/2023 Expires: 03/31/2024 Insurance: WSK

VIN	YEAR	MAKE	MODEL	COLOR	STYLE	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL
1FALP528VDG174716	2013	FORD	F150	RD	PK					G
REGISTRANT(S)	DOB (M/D/Y)		Base		Mil. Rate		Local		Ex Tax	
STANLEY, JESSICA M	10/27/1970		32,905		.0040		131.63		Vanity \$25.00	
LESSOR	UNIT #	DOT #	ExTx Bal		ExTx Date		Fees		Agent Fee	
			03/20/2023		35.00		5.00			
MAILING ADDRESS			Registration Void Unless Validated			BH \$15.00			E-Re-Reg.	
PO BOX 15 YOURTOWN ME 04123			VALIDATED REGISTRATION YOURTOWN 04444 03/20/2023 \$211.63 21102065							
LEGAL RESIDENCE			LEGAL RESIDENCE CODE							
18 FRONT ST YOURTOWN ME 04444										

CLAS: BH REGISTRATION NUMBER: HAPPY

Tax Receipt #: 21102065 Sticker # (M) _____ (Y) 24D 234543

MVR-3V3 Rev. 01-2016 REGISTRATION

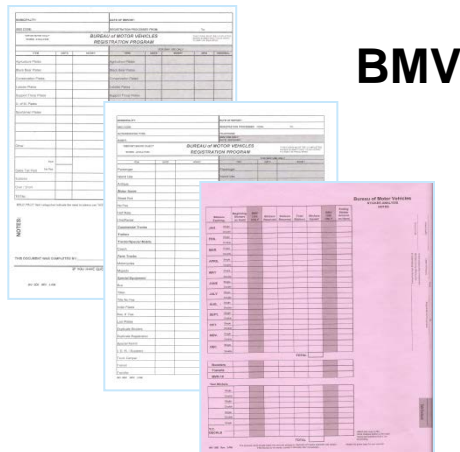
www.maine.gov/sos

CASH REPORT ELECTRONIC

- **Print and submit the report in its entirety. Stack the pages in the order in which they are printed and staple in the upper left corner.**
- **Attach town check or deposit slip to the face of the white copy of the cash report.**
- **Stamp the outside of the envelope with your town validation stamp and enter the date range of the report prior to submitting to the Bureau of Motor Vehicles.**
- **Double check your figures and the math. It's extremely easy to transpose digits when calculating money amounts.**
- **Verify your check. If you pay with a Town check, verify the line amount with the written amount in the box and sign the check.**
- **Do Not deposit monies for the Bureau of Motor Vehicles into any personal accounts.**
- **Do Not use personal checks to pay the Bureau of Motor Vehicles.**

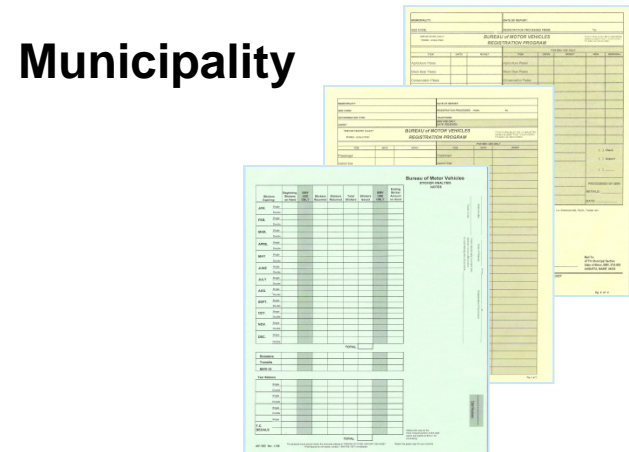
CASH REPORT MANUAL

- The Cash Reporting document is six (6) pages:
 - a) Two white pages of the work analysis are to be submitted to BMV Main Office, along with;
 - b) One pink page of the sticker analysis.
 - c) Please retain the two yellow work analysis copies and the green sticker analysis copy for the municipal files.



BMV

The image shows three overlapping forms for BMV submission. The top two are white work analysis forms with various fields and tables. The bottom one is a pink sticker analysis form with a grid for data entry.



Municipality

The image shows three overlapping forms for Municipality retention. The top two are yellow work analysis forms with various fields and tables. The bottom one is a green sticker analysis form with a grid for data entry.

CASH REPORT MANUAL~ (MV300)

The gray shaded area is for the Bureau of Motor Vehicles use ONLY.

REMEMBER to complete the work analysis and sticker analysis sheets:

MUNICIPALITY: YOUR TOWN	DATE OF REPORT: 03/09/2023
GEO CODE: 12345	REGISTRATION PROCESSED FROM 03/03/2023 03/09/2023
AUTHORIZATION TYPE: Truck Level	TELEPHONE: (207) 555-1234
AGENT: Mary McPhee	<i>BMV USE ONLY</i> DATE RECEIVED:
"DEPOSIT MONEY DAILY" WORK ANALYSIS	BUREAU of MOTOR VEHICLES REGISTRATION PROGRAM
	THIS FORM MUST BE COMPLETED WHEN SUBMITTING YOUR WORK TO BMV AS REQUIRED.

- Name of the Municipality;
- Date of the Report;
- FROM and TO dates (the oldest piece of registration work to the most recent);
- Town Geo (Geographic) Code;
- Level of Authorization as determined by the Bureau of Motor Vehicles: Limited New Registration, New Registration, or Truck Registration level;
- Telephone Number; and
- Person completing the cash report **must** sign the report.

Your Town **YOUR TOWN**

Municipality **12345**

Town Code

Date of Report **03/03/2023** from **03/09/2023** to **03/09/2023**

Registration Processed

I have physically counted the stickers in my office prior to submitting this document **Mary McPhee**

CASH REPORT MANUAL~ (MV300)

1. Under Passengers ~ all \$35.00 passenger vehicles are to be grouped together (passenger, handicap, firefighter, Pearl Harbor survivor, etc.).
2. Island Use, Antique, Motor Home, No fee, Half-Rate, Street Rod and Rentals should be recorded in the next areas.
3. List under TRUCKS all vehicles with commercial or passenger plates with a GVW of 10,000 lbs. or more: Break down vehicles by fee under the NOTES section on bottom of page two, if necessary.
4. Trailers, Farm, and Special Equipment: Break down vehicles by fee under the NOTES section on bottom of page two, if necessary.
5. Initial Plate-only \$25.00 Fee.
6. Res#-List any reserve plate or out of rotation fees (\$25).
7. List the Duplicate Registrations issued.

Passenger	1	35	1225.00
Island Use			
Antique		1	30.00
Antique Motorcycle			
Motor Home	2		
Street Rod			
No Fee		1	0.00
Half Rate		1	17.50
Hire/Rental			
Passenger Truck		6	222.00
Commercial Trucks	3	8	612.00
Trailers		5	172.50
Tractor/Special Mobile			
Coach			
Farm Trucks	4	1	32.00
Motorcycles			
Mopeds			
Special Equipment			
Bus			
Titles			
Title No Fee			
Vanity Plates	5	1	25.00
Res. # Fee	6	1	25.00
Lost Plates			
Duplicate Stickers			
Duplicate Registration	7	1	5.00
Special Permit			
I. G. W. / Boosters			

CASH REPORT MANUAL~ (MV300)

8. Transfers ~ all transfers are listed in this category.
9. Specialty plates ~ AG, AW, BH, BC, BB, CR, LB, LH, SW, TS, and UM fees are \$20.00 for new or \$15.00 for renewal, with the exception of SW Plates which are \$20.00 for New and Renewals.
10. Sales Tax: Break down into Paid or No Fee categories. The yellow Use Tax Certificates and the blue Use Tax Certificates (leased vehicles) are combined.

ITEM	UNITS	MONEY
Transit		
Transfer 8	2	16.00
Agriculture Plates		
Animal Welfare Plates		
Barbara Bush Plates	1	15.00
Breast Cancer Plates		
Black Bear Plates		
Conservation Plates 9		
Lobster Plates	2	30.00
ME Lighthouse Plates		
Sportsman Plates	1	20.00
Support Troop Plates		
U. of M. Plates		
Other		
Refund		
10 Paid		
No Fee		
Sales Tax Paid		
Subtotal		
Over / Short		
TOTAL		

BOLD /ITALIC item categories indicate the need to please use 'NOTES'

NOTES:	CO	TL
	3 @ 48.00	3 @ 40.00
	1 @ 188.00	2 @ 21.00
	3 @ 81.00	1 @ 10.50
	1 @ 37.00	

THIS DOCUMENT WAS COMPLETED BY: _____

NOTES AREA: Use this to document the breakdown for specific plates that have fees according to weight.

CASH REPORT MANUAL~ (MV300)

Work Analysis:

1. **Special Permits:** List the \$27.00 special registration permit certificate.
2. **Boosters:** List the units and money. Breakdown permits by fee under the “notes section”.
3. **Transit Plates:**
 - \$ 12.00 one way
 - \$ 25.00 round trip

NOTE: Be sure to separate new plates: AG, AW, BB, BC, BH, LB, LH, SW, TS and UM to your work when applicable.

Special Permit	1	1	27.00
I. G. W. / Boosters	2	4	680.60
Truck Camper			
Transit	3	2	37.00
Transfer		3	24.00

Conservation Plates	Re-Reg 2	30.00
	New 1	20.00
Lobster Plates		
Support Troop Plates		
U. of M. Plates	Re Reg 1	15.00
Sportsman Plates		
	PAID	NO FEE
Sales Tax Paid	4	2
		306.00
Subtotal		
Over / Short		
TOTAL	42	3280.60

BOLD ITALIC: item categories indicate the need to please use "M Trailer etc.

NOTES:


IGW	106.00	BOOSTER	219.10
	274.00		81.50
	380.00		300.60

THIS DOCUMENT WAS COMPLETED BY:

CASH REPORT STICKER ANALYSIS

- The beginning sticker count is taken from the ending sticker column on the prior cash report.
- Any additional stickers received from BMV are to be added.
- If any damaged or unused stickers are returned, indicate in the next column.
- Any stickers used for this cash reporting period **must** be entered in the column “stickers issued”.
- Physical count of stickers on hand should be the same as Stickers Left column.
- Record total amount of stickers used.
- Boosters (MV534-A).
- Transit Plates (MV-159).
- Special Registration Permits (MVR-10).

Stickers Expiring:	Beginning Stickers on Hand	BMV USE ONLY	Stickers Received	Stickers Returned	Total Stickers	Stickers Issued	BMV USE ONLY	Ending Sticker Amount on Hand
JAN.	5				5			5
Double	12				12	2		10
FEB.	24				24	14		10
Double	34				34	9		25
MAR.	5				5			5
Double	10		10		20	13		7
APRIL	5				5			5
Double	10				10			10
MAY	5				5			5
Double	10				10			10
JUNE	5				5			5
Double	12				12	2		10
JULY	5				5	2		3
Double	11				11			11
AUG.	5				5			5
Double	12				12	2		10
SEPT.	5				5	2		3
Double	8				8	2		6
OCT.	5				5			5
Double	7				7			7
NOV.	5				5			5
Double	10				10			10
DEC.	5				5			5
Double	10				10			10
TOTAL						48		
Boosters								
Transits								
MVR-10								
Year Stickers								
12	15				15	2		13
Double	135				135	6		129
13	25		20		45	5		40
Double	75		50		125	26		99
14	25				25	6		19
Double								
MC COMBO								
TC	13	5			5		102	5
DECALS	14	5			5			5
TOTAL						45		



Please record registration transactions in the appropriate designated areas. If you are unable to determine the correct category, please contact BMV Main Office, Municipal & Agent Services at:

1-207-624-9000

Ext. 52163

for further assistance.

FINANCIAL SORT ORDER ELECTRONIC AND MANUAL

- **Bundle the following information top to bottom:**
 1. **Requests for Duplicates (MV-11), Replacement Stickers (MV-14), Lost Plate forms (MV-9).**
 2. **Returned Plate Cards, Name Addition/Deletion forms (MV-138).**
 3. **Problem registrations with explanation attached.**
 4. **Corrections.**
 5. **Any Registrations with attachments (example: Power of Attorney, emancipated minor).**
 6. **Transfers.**
 7. **All other registrations bundled by class code.**

FINANCIAL SORT ORDER ELECTRONIC AND MANUAL

8. **Yellow Use Tax certificates:**
 - a. **No fee Use Tax certificates (including blue lease forms). Write and circle the total number of forms in the center of the top form. Bundle and staple together. Verify units with cash report.**
 - b. **Paid use tax forms (including the blue leased forms). Run a calculator tape showing the amount of each form and total collected. Attach tape to the front of the upper left hand corner.**
9. **Title applications: staple supporting documents behind the corresponding title application, and sort in CTA number order.**
10. **Count and verify all your work.**
11. **Do not fold the registration work. Mail the cash report and materials flat.**

CASH REPORTING

- The Cash Office has requested that the materials not be folded or rolled when submitting. **PLEASE MAIL FLAT.**
- Remember to use the town's validation stamp on the outer envelope near the return address and enter the date of the report as well as the date range.
- Cash reports need to be sent to: Secretary of State, Bureau of Motor Vehicles, **Accounting Unit**, 29 State House Station, Augusta, Maine 04333.
- **PREPRINT DATA:** In place of paper preprints, a delta file with updated registration information will be made available to electronic municipalities on the InforME website on a monthly basis. In order to ensure that municipal registration records are kept as up-to-date as possible (including any suspension information), this data **must be loaded into the electronic system.** Data not retrieved in a timely manner will be reported to the Bureau of Motor Vehicles, Audit Services by InforME.

CASH REPORTING

- **Insurance:** All registrations should be initialed for proof of insurance at time of renewal with the exception of the TL and SE class codes.
- **Verify that all registrations for the reporting period listed are included within the report.**
- **Town Summary must be signed by the authorizing agent or staff member completing the report.**
- **Inventory: Manual counts of the inventory (stickers and forms) MUST still be performed in connection with each cash report. The verification process should include not only amounts, but also the ranges listed within the inventory as available.**

SECURITY AND STORAGE OF BMV SUPPLIES

























In the event that your town office is broken into or vandalized, the Bureau of Motor Vehicles, Audit Services must be notified IMMEDIATELY.

207-624-9349

Provide a written statement on municipal letterhead with information that pertains to the discovery of the break-in, the type of damage, verification of inventory, missing registration forms, stickers, license plates, monies, etc.























BUREAU OF MOTOR VEHICLES

Plate Chart

 <p>Agriculture Commercial AC</p>	 <p>Agriculture Farm AF</p>	 <p>Agriculture Specialty AG</p>	 <p>Antique Auto AQ</p>
 <p>Antique Motorcycle MQ</p>	 <p>Apportioned AP</p>	 <p>Autocycle AU</p>	 <p>Barbara Bush Children's Hospital BH</p>
 <p>Black Bears Specialty BB</p>	 <p>Breast Cancer Specialty BC</p>	 <p>Buses BU</p>	 <p>Combination CM</p>
 <p>Commercial CO</p>	 <p>Commercial Tractor TT</p>	 <p>Conservation CR</p>	 <p>Conservation Commercial CC</p>
 <p>Conservation Disability CD</p>	 <p>Conservation Motor Home RV</p>	 <p>Conservation Trailer CL</p>	 <p>County Sheriff CS</p>
 <p>Custom Vehicle CV</p>	 <p>Disability DX</p>	 <p>Disability Motor Home WX</p>	 <p>Disability Motorcycle MX</p>

























BUREAU OF MOTOR VEHICLES

Plate Chart

 Disability Special Veteran (old plate; being phased out) DS  Disability Special Veteran DS	 Disabled Veteran 100% Disabled <u>OR</u> loss of, or loss of use of both legs. DV	 Disabled Veteran Motorcycle XV	 Disabled Veteran Parking VX
 Dune Buggy PC	 Emergency Vehicles Funeral Coach/Hearse/Ambulance AM	 Emergency Medical Services EM	 Farm Truck FM
 Firefighter FD	 Fish Truck CO	 Gold Star Family Recognition GS	 Hire Vehicles TX
 Honorary Consul Registration Plate (No Class Code)	 Horseless Carriage HC	 Initial Vanity	 Island Use Vehicles IU
 Legislative (Senate)  Legislative (House)	 Lobster Specialty LB	 Lobster Commercial Specialty LC	 Low-Speed Vehicle LS

BUREAU OF MOTOR VEHICLES

Plate Chart

 <p>Municipal Motorcycle MM</p>	 <p>National Guard PC</p>	 <p>Passenger & Passenger Short Term Rental PC</p>	 <p>Pearl Harbor Survivor PS</p>
 <p>Prisoner of War PO</p>	 <p>Purple Heart PH</p>	 <p>Purple Heart Motorcycle PM</p>	 <p>Special Equipment SE</p>
 <p>Special Veteran (old plate; being phased out) VT</p>	 <p>Special Veteran Motorcycle VM</p>	 <p>Sportsman Specialty SW</p>	 <p>State ST</p>
 <p>Special Veteran VT</p>			
 <p>Stock Car PC</p>	 <p>Street Rod SR</p>	 <p>Support Animal Welfare Specialty AW</p>	 <p>Support Your Troops Specialty TS</p>
 <p>Temporary Dealer</p>	 <p>Tractor/ Special Mobile Equipment TR</p>	 <p>Trailers, Semi-Trailers, Camper Trailers, Mobile- Home, Boat Trailer, Horse/Livestock Trailer, True Trailer, Utility Trailer TL</p>	 <p>Trailer Transit</p>
 <p>University of Maine System Specialty UM</p>	 <p>Wabanaki Tribe WB</p>	 <p>Lighthouse Trust LH</p>	



ANTIQUA



All Antique Vehicles:

- Used primarily for exhibitions, club activities, parades or events of public interest. Not to be used as a primary vehicle.



- Residents and non-residents must garage and maintain the vehicle in the State of Maine.



- Registration fee is \$30 for AQ and SR.

- Registration fee is \$15 for HC and MQ.



- Maximum registered weight is 10,000 lbs. r.v.w. for CV.


- Maine plates in the matching year of the vehicle may be displayed on the vehicle; however, current registration and plates issued at time of registration must be always kept in the vehicle.



ANTIQUUE



- **Antique ~ Vehicles manufactured on or after 1916 with an engine manufactured at the same time as the vehicle or to the specifications of the original engine.**



**AFFIDAVIT
ANTIQUUE AUTO
ANTIQUUE MOTORCYCLE
CUSTOM VEHICLE
HORSELESS CARRIAGE
STREET ROD**

BMV / MUNICIPAL USE ONLY

TAX RECEIPT # 15246254

NAME: Princess Gowell

DOB: 12/24/1960

PLATE: 5987 CLASS AQ

This affidavit must be completed when first registering a vehicle as an Antique Auto, Antique Motorcycle, Custom Vehicle, Horseless Carriage or a Street Rod. Completion is not necessary at time of re-registration. Please check one of the following below:

Antique Auto Antique Motorcycle Horseless Carriage Custom Vehicle Street Rod

Name of Registrant: PRINCESS GOWELL City/Town of Residence: AUGUSTA

*Year: 1980 *Make: MUSTANG VIN/Serial #: 1A3C9AB46A4659034

*For Custom Vehicles only, indicate the year and make of the body of the Custom Vehicle.

I certify the vehicle and my intended use meets the definition below. I further certify the vehicle is garaged and maintained in the State of Maine. Princess Gowell 01/18/2023

(Signature of Registrant) (Date Signed)

Knowingly making a false statement is a Class E crime pursuant to 29A MRSA §2103.

Antique Auto: "Antique auto" means an automobile or truck manufactured in or after model year 1916 that is more than 25 years old, equipped with an engine manufactured either at the same time as the vehicle or to the specifications of the original engine; substantially maintained in original or restored condition primarily for use in exhibitions, club activities, parades or other functions of public interest. An antique auto may not be used as the owner's primary mode of transportation of passengers or goods and may not be a reconstructed vehicle or altered vehicle.
PRIMARY VEHICLE PLATE# 1180TG

Antique Motorcycle: "Antique motorcycle" means a motorcycle or a motor-driven cycle that is more than 25 years old; equipped with an engine manufactured either at the same time as the vehicle or to the specifications of the original engine; maintained primarily for use in exhibitions, club activities, parades or other functions of public interest. An antique motorcycle may not be used as the owner's primary mode of transportation of passengers or goods.
PRIMARY VEHICLE PLATE# _____

Custom Vehicle: A motor vehicle at least 25 years old and of a model year after 1948, or a motor vehicle that was manufactured to resemble a motor vehicle that is at least 25 years old and of a model year after 1948; which has been altered from the manufacturer's original design or has a body constructed from non-original material.

Horseless Carriage: An automobile manufactured before 1916, equipped with an engine manufactured either at the same time as the vehicle or to the specifications of the original engine, and used primarily for exhibitions, club activities, parades and other events of public interest; and may not be used as the owner's primary mode of transportation of passengers and goods.

Street Rod: "Street Rod" means a replica of or a modified antique auto manufactured prior to 1949.

THIS FORM MUST BE NOTARIZED

Before me personally appeared _____ who by me duly sworn upon oath, says that the statement set forth above is true and correct. Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public for _____ County, State of _____

(Signature of Notary or Attorney)

MV-65 Rev. 6/2021 BMV COPY
101 Hospital Street, 29 State House Station, Augusta, ME 04333-0029
207-624-9000 ext. 52149 TTY Users Call Maine Relay 711

- **Custom Vehicle ~ Vehicles at least 25 years old and of a model year after 1948 which has been altered from the manufacturer's original design or has a body constructed from non-original materials.**

- **Horseless Carriage ~ Vehicles manufactured before 1916 and equipped with an engine manufactured to the specifications of the original engine.**

- **Street Rod ~ A replica of or a modified antique auto manufactured prior to 1949.**

- **All Antique Vehicles ~ Must complete an MV-65 Antique Auto Affidavit at first registration.**



ANTIQUÉ AUTO, CUSTOM VEHICLE, HORSELESS CARRIAGE, STREET ROD REGISTRATION

Antique Vehicles-Special Circumstances

We have encountered a few instances where the registrant attempting to register an antique legitimately does not have a primary vehicle registered in Maine, and we can make exceptions under the following circumstances:

- 1. The registrant states that he or she relies primarily on public transportation as their primary mode of transportation.**
- 2. The registrant states that he or she lives in a household where there is a primary vehicle registered to another person in that household. Obtain that plate number and compare the addresses.**
- 3. The registrant is a seasonal resident and the primary vehicle is registered out-of-state. Obtain the out-of-state plate number.**

BUS



BU

- Transportation of more than 15 passengers including the operator.
- Style Code 26, 27, 37, and 47 depending on amount of axles.
- JB Insurance Filing required for School Buses and Buses for hire.
- Registration \$35 or \$70 if used for compensation.
- Excise Tax, Registration, Title Fee required.
- Call BMV for JB Insurance approval to re-register school bus at \$35. (207)624-9000 ext. 52131.



COMBINATION



- CM
- Issued to Passenger type autos, utility vehicles, trucks, and vans only.
 - Used for commercial parking or loading; however, each municipality governs their parking ordinances.
 - Issued for transporting students when under contract with the school district. JB Filing required on transportation of students and must be verified through Motor Carrier Services at BMV 624-9000 ext. 52131.
 - Maximum registered weight is 10,000 lbs. r.v.w.

Advise registrant to check with specific municipalities for local zoning rules.



COMMERCIAL



CO

- Trucks exceeding 10,000 lbs. net weight (unloaded weight), Wreckers, Fish Trucks, and Truck-Tractors must register as a Commercial Vehicle.
- Truck needs to be registered for the weight of the truck and its load.
- Commercial vehicles over 26,000 lbs. r.v.w. are required to acquire a DOT number. Over 10,000 lbs. r.v.w. for out of State deliveries.
- Fish Trucks must be used primarily for aquacultural products. With partial inspection the Town's name must be indicated on the driver's door in 4 inch, letters.
- Trucks registered for 55,000 lbs. r.v.w. or more require evidence of Heavy Vehicle Use Tax (HVUT).

Motor Vehicles hauling camper trailers are exempt from gross vehicle weight restrictions with the exception of 5th wheel campers. The registered weight of the hauling vehicle must include the 5th wheel camper.

COMMERCIAL



CO

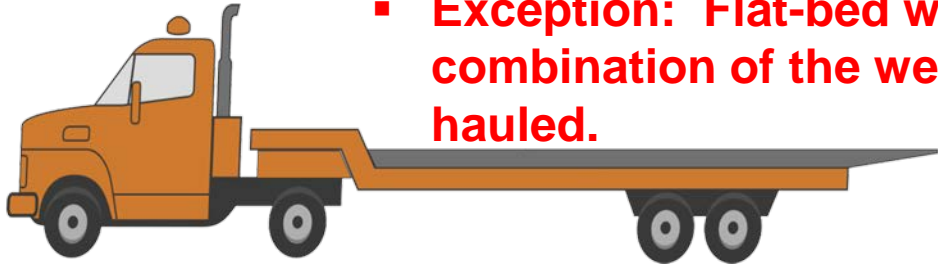
- **WRECKER:** Registration is based on the weight of the actual wrecker and the hoisting apparatus. Refer to the Truck Fees Schedule.



- The vehicle being towed must have one of the following:

1. Valid registration;
2. Transit permit;
3. Valid inspection;
4. Dealer plate; or
5. Special towing permit.

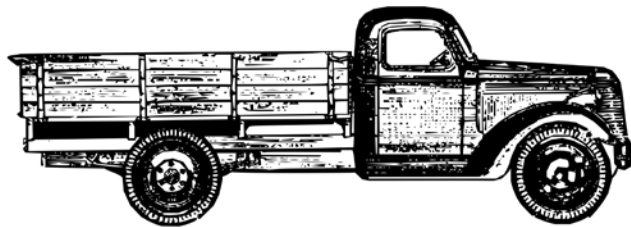
- **Exception: Flat-bed wreckers need to be registered for the combination of the weight of the wrecker and what's being hauled.**



COMMERCIAL FARM



FM



- The vehicle must be used primarily for the distribution of agricultural products in connection with the operation of a farm.
- The farm must be owned, operated or occupied by the registrant. Transportation of firewood must be incidental to farm operation.
- With partial inspection the vehicle may only travel within 20 miles of said farm and is required to put 4” lettering on driver’s door indicating the name of the town where excise is paid.
- Farm vehicles over 26,000 lbs. r.v.w. are required to acquire a DOT number, over 10,000 lbs. r.v.w. for out of State deliveries. Maximum r.v.w. is 69,000 lbs.
- Question #4 must be answered YES for truck eligibility and Question #5 must be initialed for understanding of the Federal & State Motor Carrier Safety Regulations.

COMMERCIAL COM-TRACTOR



- The vehicle must display one Commercial Tractor plate on the front and must meet \$40 credit requirements.

- Requirements include:

1. Registered weight at 23,001 lbs. or more;
2. Solely used in a truck-tractor, semi-trailer configuration for the full year;
3. Question #6 on the reverse side of white registration must be checked YES to receive the \$40 credit.



- Style Codes: 25, 35, 45, or 55 depending on the axles.
- DOT numbers required for 26,000 lbs. and over.

COMMERCIAL INTERNATIONAL REGISTRATION PLAN (IRP)



AP



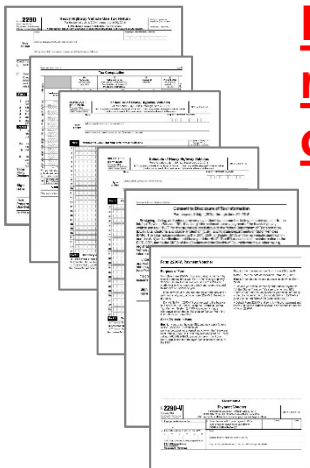
**U.S. &
CANADA**

- Carriers may participate in the IRP if leaving the State of Maine in commerce.
- IRP registrations are processed at the BMV Main Office in Augusta only.
- Excise tax receipt is required by municipality prior to registration.
 - IRP accounts are considered fleets even if there is only 1 truck.
 - Excise tax must be prorated to match the fleet expiration.
- All IRP questions should be directed to the IRP Unit (207)624-9000 ext. 52135.

HEAVY VEHICLE USE TAX (HVUT)

If boosted over 60 days, it is your responsibility as agent to request proof of payment in the form of a receipted copy of Schedule 1 (Form 2290) when an applicant registers, re-registers, or boosts to a registered vehicle weight (r.v.w) of 55,000 lbs. or more. If the customer has the 2290 with them please make a copy to send in with your cash report.

Please do not hold up a registration due to non-receipt of Schedule 1 Form 2290.



2290 Heavy Highway Vehicle Use Tax Return
 Form 2290 (Rev. July 2014) Department of the Treasury Internal Revenue Service (IRS)
 For the period July 1, 2014, through June 30, 2015
 Attach both copies of Schedule 1 to this return.
 Information about Form 2290 and its separate instructions is at www.irs.gov/form2290.
 OMB No. 1545-0143

Keep a copy of this return for your records.

Name _____ Employer identification number _____
 Address (number, street, and room or suite no.) _____
 City or town, state or province, country, and ZIP or foreign postal code _____

Check if applicable:
 Address change
 Amended Return
 VIN Correction
 Final Return

Part I Figuring the Tax

	Y	Y	Y	M	M
1 Was the vehicle(s) reported on this return used on public highways during July 2014? If YES, enter 201407 in the boxes to the right. If NO, see the table on page 3 of the instructions					
2 Tax. Enter the Total from Form 2290, page 2, column (4)					
3 Additional tax from increase in taxable gross weight (see instructions)					
4 Total tax. Add lines 2 and 3					
5 Credits (see instructions)					
6 Balance due. Subtract line 5 from line 4. This is the amount you owe. If payment through EFTPS, check here <input type="checkbox"/>					

Part II Statement in Support of Suspension (Complete the statements that apply. Attach additional sheets if needed.)

7 I declare that the vehicles reported on Schedule 1 as suspended (category W) are expected to be used on public highways (check the boxes that apply): 5,000 miles or less 7,500 miles or less for agricultural vehicles during the period July 1, 2014, through June 30, 2015, and are suspended from the tax. Complete and attach Schedule 1.

8a I declare that the vehicles listed as suspended on the Form 2290 filed for the period July 1, 2013, through June 30, 2014, were not subject to the tax for that period except for any vehicles listed on line 8b. Check this box if applicable.

8b Vehicle identification numbers _____

9 I declare that vehicle identification numbers _____ were listed as suspended on the Form 2290 filed for the period July 1, 2013, through June 30, 2014. These vehicles were sold or transferred to _____ on _____ At the time of the transfer, the vehicles were still eligible for the suspension of the tax. Attach a separate list if needed.

Third Party Designee Do you want to allow another person to discuss this return with the IRS (see instructions)? Yes. Complete the following. No

Designee's name _____ Phone no. _____ Personal identification number (PIN) _____

Sign Here Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature _____ Date _____
 Type or print name below signature. Telephone number _____

Paid Preparer Use Only Print/Type preparer's name _____ Preparer's signature _____ Date _____ Check if self-employed PTN _____
 Firm's name _____ Firm's EIN _____
 Firm's address _____ Phone no. _____

For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions. Cat. No. 112900 Form 2290 (Rev. 7-2014)

Also accepted, electronic filings or a letter from the IRS.

REGISTRATION FEE SCHEDULE (MV-60)

State of Maine
 Registration Fee Schedule (Effective 09/01/2008)
 Trucks, Special Mobile Equipment, Trailers and Special Equipment

An annual registration fee graduated by gross weight must be paid for each truck or truck-tractor in accordance with the following fee schedules.

From 0 pounds gross weight to 6,000 pounds gross weight	\$35.00
From 6,001 pounds gross weight to 10,000 pounds gross weight.....	\$37.00
From 10,001 pounds gross weight to 12,000 pounds gross weight.....	\$48.00
From 12,001 pounds gross weight to 14,000 pounds gross weight.....	\$81.00
From 14,001 pounds gross weight to 16,000 pounds gross weight.....	\$105.00
From 16,001 pounds gross weight to 18,000 pounds gross weight.....	\$130.00
From 18,001 pounds gross weight to 20,000 pounds gross weight.....	\$161.00
From 20,001 pounds gross weight to 23,000 pounds gross weight.....	\$188.00
From 23,001 pounds gross weight to 26,000 pounds gross weight.....	\$220.00
From 26,001 pounds gross weight to 28,000 pounds gross weight.....	\$267.00
From 28,001 pounds gross weight to 32,000 pounds gross weight.....	\$308.00
From 32,001 pounds gross weight to 34,000 pounds gross weight.....	\$342.00
From 34,001 pounds gross weight to 38,000 pounds gross weight.....	\$379.00
From 38,001 pounds gross weight to 40,000 pounds gross weight.....	\$403.00
From 40,001 pounds gross weight to 42,000 pounds gross weight.....	\$426.00
From 42,001 pounds gross weight to 45,000 pounds gross weight.....	\$450.00
From 45,001 pounds gross weight to 48,000 pounds gross weight.....	\$497.00
From 48,001 pounds gross weight to 51,000 pounds gross weight.....	\$533.00
From 51,001 pounds gross weight to 54,000 pounds gross weight.....	\$568.00
From 54,001 pounds gross weight to 55,000 pounds gross weight.....	\$580.00
From 55,001 pounds gross weight to 60,000 pounds gross weight.....	\$640.00
From 60,001 pounds gross weight to 65,000 pounds gross weight.....	\$699.00
From 65,001 pounds gross weight to 69,000 pounds gross weight.....	\$762.00
From 69,001 pounds gross weight to 72,000 pounds gross weight.....	\$797.00
From 72,001 pounds gross weight to 75,000 pounds gross weight.....	\$821.00
From 75,001 pounds gross weight to 78,000 pounds gross weight.....	\$857.00
From 78,001 pounds gross weight to 80,000 pounds gross weight.....	\$877.00
From 80,001 pounds gross weight to 90,000 pounds gross weight.....	\$982.00
From 90,001 pounds gross weight to 94,000 pounds gross weight.....	\$1,026.00
From 94,001 pounds gross weight to 100,000 pounds gross weight.....	\$1,234.00

For Farm Trucks, Motor Homes and Special Mobile Equipment Class A (up to 54,000 pounds)

From 0 pounds gross weight to 6,000 pounds gross weight	\$21.00
From 6,001 pounds gross weight to 10,000 pounds gross weight.....	\$27.00
From 10,001 pounds gross weight to 12,000 pounds gross weight.....	\$32.00
From 12,001 pounds gross weight to 14,000 pounds gross weight.....	\$39.00
From 14,001 pounds gross weight to 16,000 pounds gross weight.....	\$50.00
From 16,001 pounds gross weight to 18,000 pounds gross weight.....	\$72.00
From 18,001 pounds gross weight to 20,000 pounds gross weight.....	\$84.00

- **Commercial Truck and Truck-Tractor rates are located in the first chart of fees.**
 - **These weights range from zero to 100,000 lbs. gross vehicle weight (g.v.w. = loaded weight).**

- **Farm Trucks, Motor Homes and Special Mobile Equipment, Class A (up to 54,000 lbs.) are located in the second chart of fees.**
 - **These weights range from zero to 69,000 lbs. gross vehicle weight (g.v.w. = loaded weight).**

REGISTRATION FEE SCHEDULE (MV-60)

From 20,001 pounds gross weight to 23,000 pounds gross weight.....	\$101.00
From 23,001 pounds gross weight to 26,000 pounds gross weight.....	\$119.00
From 26,001 pounds gross weight to 28,000 pounds gross weight.....	\$137.00
From 28,001 pounds gross weight to 32,000 pounds gross weight.....	\$166.00
From 32,001 pounds gross weight to 34,000 pounds gross weight.....	\$217.00
From 34,001 pounds gross weight to 38,000 pounds gross weight.....	\$265.00
From 38,001 pounds gross weight to 40,000 pounds gross weight.....	\$276.00
From 40,001 pounds gross weight to 42,000 pounds gross weight.....	\$288.00
From 42,001 pounds gross weight to 45,000 pounds gross weight.....	\$305.00
From 45,001 pounds gross weight to 48,000 pounds gross weight.....	\$322.00
From 48,001 pounds gross weight to 51,000 pounds gross weight.....	\$340.00
From 51,001 pounds gross weight to 54,000 pounds gross weight.....	\$357.00
From 54,001 pounds gross weight to 55,000 pounds gross weight.....	\$365.00
From 55,001 pounds gross weight to 60,000 pounds gross weight.....	\$394.00
From 60,001 pounds gross weight to 65,000 pounds gross weight.....	\$441.00
From 65,001 pounds gross weight to 69,000 pounds gross weight.....	\$469.00

SPECIAL MOBILE EQUIPMENT, CLASS A

The fee to register special mobile equipment, Class A, is the farm truck rate up to 54,000 pounds. If the gross weight is in excess of 54,000 pounds, use the following schedule:

From 54,001 pounds gross weight to 60,000 pounds gross weight.....	\$387.00
From 60,001 pounds gross weight to 65,000 pounds gross weight.....	\$417.00
From 65,001 pounds gross weight to 70,000 pounds gross weight.....	\$447.00
From 70,001 pounds gross weight to 75,000 pounds gross weight.....	\$477.00
From 75,001 pounds gross weight to 80,000 pounds gross weight.....	\$507.00
From 80,001 pounds gross weight to 90,000 pounds gross weight.....	\$567.00
From 90,001 pounds gross weight to 94,000 pounds gross weight.....	\$592.00
From 94,001 pounds gross weight to 100,000 pounds gross weight.....	\$712.00

Class A, Special Mobile Equipment must be registered for its actual gross weight.

Trailer/Semitrailer

Up to 2,000 pounds GVW.....	\$10.50
Over 2,000 pounds GVW.....	\$20.00

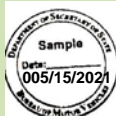
Special Equipment

Up to 2,000 pounds.....	\$10.00
2,001 to 5,000 pounds.....	\$15.00
Over 5,000 pounds.....	\$20.00

- Farm Trucks, Motor Home, and Special Mobile Equipment rates (continued)
- Special Mobile Equipment over 54,001
 - Class A schedule pertains to special mobile equipment that weighs 54,001 to 100,000 lbs. gross vehicle weight.
- Trailer / Semi-trailer
- Special Equipment
- Trailers / Semi-trailers and Special Equipment have fees specific for those types.

COMMERCIAL SPECIAL REGISTRATION PERMIT CERTIFICATE

MVR-10

MAINE BUREAU OF MOTOR VEHICLES Special Registration Permit Certificate				PERMIT NUMBER SAMPLE
Effective Date is Validation Date But Not Prior To: <u>05 / 15 / 2023</u>			EXPIRES: <u>MARCH 1, 2024</u>	
Vehicle Identification Number 2HSFBBGT6VC007315	Year 97	Make INTL	Color Silver	
Name Jones, Jason Logging		FEE: \$27.00 Evidence of Insurance Shown YLB		
Mailing Address Hometown, ME 04444				
Hometown, ME		Validation Stamp 		
Zip Code 04444				
APPLICANT: Read instructions on the reverse side of this copy. This permit is valid only with machine validation or State Seal.				
RESTRICTION: This permit authorizes highway travel of trucks, truck tractors, truck or truck tractors, trailers or semitrailers, and Class B special mobile equipment that are otherwise used exclusively for off-highway purposes, to and from garages for the purpose of obtaining repairs or maintenance or travel from job site to another job site. Highway transportation of either property or passengers is prohibited.				
AGENT COPY				
MVR-10 (Revised 12-1-2013)				

Authorizes highway travel of trucks, truck tractors, and Class B special mobile equipment that are otherwise used exclusively for off-highway purposes.

- **Must pay a fee of \$27.00. Never half rate this fee.**
- **Insurance is required.**
- **First-time issue by agents at Limited New, New, and Truck level.**
- **Expires March 1st annually.**
- **MVR-10 must be signed by the owner and Tax Collector (reverse).**

COMMERCIAL SPECIAL REGISTRATION PERMIT CERTIFICATE

MVR-10 Reverse Side

INSTRUCTIONS

1. Before the Maine Bureau of Motor Vehicles can issue this permit, you must first have the Tax Collector of the municipality from which the vehicle is principally garaged or maintained, sign this form stating that all personal property taxes on the vehicle identified on this application have been paid or that the vehicle is tax exempt.

TAX CERTIFICATION: I certify that all property taxes due on the vehicle described on the reverse side of this application have been paid or that none are due.

Municipality: Augusta

Tax Collector's Name: Susan Smith

Tax Collector's Signature: *Susan Smith, Tax Collector*

2. I hereby certify that I am the owner of the vehicle or equipment described on the reverse side of this application.

Owner's Signature: *Jason Jones*

3. Take all 3 copies of this form to any Bureau of Motor Vehicle Branch Office or Mail to: Bureau of Motor Vehicles, 29 State House Station, Augusta, Maine 04333-0029. Include a check for \$27, made payable to Secretary of State.

DISABILITY



DX



WX



MX



PS-18

- Must have a permanent disability to be eligible.
- Must complete an Application for Disability (PS-18) with signature by physician or registered nurse every 6 years.
- Multiple sets of disability plates are allowed.
- Use registered vehicle weight and use the Farm Truck Fee Schedule.
- First time issuance at BMV Branch Office.
- Must qualify for disability plates and have a registered motorcycle.
- First time issuance at BMV Branch.

APPLICATION FOR DISABILITY PLATES/PLACARD		<input type="checkbox"/> BMV ENTERED
<input type="checkbox"/> Disability Placard or <input type="checkbox"/> Disability Plate(s) <input type="checkbox"/> Permanent Re-Issue <small>For Plates, please attach a copy of your current registration</small>		<input type="checkbox"/> <u>BMV Use Only</u> Placard # _____ Plate # _____ Issue Date _____ Exp. Date _____ Signature _____ Issued by _____
Applicant Name: _____ Mailing Address: _____ DOB: _____ Driver's License or ID # and Expiration Date: _____ Phone: _____ State of Issue: _____ Contact Name: _____ Date: _____ Applicant's Signature: _____ Date: _____		Completed forms may be processed at any BMV branch office or mailed/faxed to: Bureau of Motor Vehicles Disability Clerk 29 State House Station Augusta, ME 04333-0029 TTY Users call Maine Relay 711 FAX: (207) 624-9004 Phone: (207) 624-9000 Ext. 52149
<small>Veterans, please visit the Bureau of Veterans' Services website at http://www.maine.gov/dmv/bvs for information on state and federal benefits your military service may have earned you.</small>		
APPLICANT'S STATEMENT OF UNDERSTANDING I may park in a disability parking space when the vehicle is occupied by the disabled person and the vehicle is properly displaying disability plates or a placard. I understand permanent disability applications are valid until my current driver's license or state ID card expires, if I want to continue my permanent disability parking credentials beyond that expiration, I must complete the top portion of an application, mark it as Permanent Re-Issue and visit a BMV branch office or mail/fax it to the BMV main office.		
MEDICAL PROVIDER'S STATEMENT <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary for a period of _____ months (6 months maximum)		
Please check one of the following conditions: <input type="checkbox"/> Cannot walk two hundred feet without stopping to rest. <input type="checkbox"/> Cannot walk without the use of, or assistance from another person or the use of a brace, cane, crutch, prosthetic device, wheelchair, or other assistive device. <input type="checkbox"/> Is restricted by lung disease to such an extent that the person's forced expiratory volume for one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than sixty mmHg on room air at rest. <input type="checkbox"/> Uses portable oxygen. <input type="checkbox"/> Has a cardiac condition to the extent that the person's functional limitations are classified in severity as Class III or Class IV according to the standards set by the American Heart Association. <input type="checkbox"/> Is severely limited in their ability to walk due to an orthotic, neurological, or orthopedic condition.		
Is recovering from childbirth: TEMPORARY PLACARD ONLY - check appropriate box below <input type="checkbox"/> Cesarean delivery - valid for 1 week following receipt of application; <input type="checkbox"/> For the birth of a preterm infant, valid for _____ (specify length of time, not to exceed 6 months)		
Medical Provider: <input type="checkbox"/> Physician <input type="checkbox"/> Physician's Assistant <input type="checkbox"/> Nurse Practitioner <input type="checkbox"/> Registered Nurse		
Printed Name: _____	Date: _____	Medical Lic #: _____
Signature: _____	Phone: _____	Fax #: _____
Address: _____		21-Day Temp # Issued: _____
PS-18 (Rev 08-14)		

DISABILITY PLACARDS

Blue Placard:

- Issued every 6 years for permanent disability.



Red Placard:

- Maximum issuance of 6 months for temporary disability.



Green Placard:

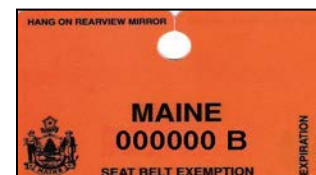
- Issued every 4 years to organizations and Agencies transporting clients with disabilities.



**Disability placards entitle each person with a disability to park in spaces reserved for people with disabilities.*

SEATBELT EXEMPTION PLACARD

- Issued only by BMV Main Office



**All types of placards are limited to one per customer.*

EMERGENCY



AM

- A vehicle used for Emergency, Funeral Coach, Hearse, or Ambulance.
- JB insurance filing for ambulance with registration fee of \$70.
- An ambulance registered as non-profit (not incorporated) is exempt from JB insurance filing and pays \$35 fee.
- Registration at a BMV Branch Office unless the vehicle is a Hearse used to transport the deceased; or an unincorporated nonprofit organization.



EMERGENCY MEDICAL SERVICES - EMS



EM

- Registrant needs to submit a completed MVR-17 along with a copy of their current registration. Their EMS license number must be listed on the form.
- First time issuance at BMV Branch Office.
- Two names may appear on the registration provided one name is the EMS person. Plates cannot be transferred from one individual to another.
- No commercial plates will be issued.
- One-time fee of \$5.00 to be paid at the BMV Branch Office.
- Maximum registered weight is 10,000 lbs. r.v.w.

Department of the Secretary of State
Maine Bureau of Motor Vehicles

EMERGENCY MEDICAL SERVICES
PLATES APPLICATION

BMV Use Only
Excise Tax Receipt # _____
Plate # _____
Date Issued: _____
Issued By: _____

I, _____ (NAME OF APPLICANT)
of _____ (STREET) _____ (TOWN) _____ (ZIP CODE)
herby make application for an Emergency Medical Services plate and enclosed is the one-time \$5.00 plate fee and a copy of my current registration to which the plate will be assigned.
EMS License Number: _____
EMS License Expiration Date: _____

Check here if a vanity plate is desired. The fee for a vanity plate is \$27.00; the fee for EMS plates is a one-time \$5.00 fee. Please submit this application along with a Vanity Plate Application (DMV-90), a copy of your current registration, and the appropriate fee. Please make checks payable to Secretary of State.

I fully understand should I cease to be a licensed emergency medical services person, I shall immediately notify the Secretary of State and understand the plate must be returned to the Secretary of State. If twice from Emergency Medical Services, I am able to retain the plate as a memento but cannot display the plate on my vehicle.

NOTE: The vehicle to which the EMS plate will be assigned must be registered in the name of the active EMS licensee. The special registration plate for EMS licensees may be used only on one motor vehicle. The registered vehicle weight of this vehicle may not exceed 10,000 pounds. (29-A M.R.S.A. §119-A)

(SIGNATURE OF APPLICANT) _____ (Date)

Please submit the completed application, copy of your current registration, and payment to:
Specialty Plate Clerk
Bureau of Motor Vehicles
29 State House Station
Augusta, ME 04333-0029

101 Hospital Street, 29 State House Station, Augusta, ME 04333-0029
Phone: (207) 624-6000 Fax: (207) 624-1771 TTY: (207) 624-1771

MVB-17 Rev. 12/17

FIREFIGHTER



- **Must have the active fire chief, assistant fire chief, or acting fire chief assign plate number and sign the firefighter's application.**
- FD ▪ **One-time fee of \$5.00 to be paid at the BMV Branch Office.**
- **Two names may appear on the registration, as long as one of those names is the firefighter.**
- **Maximum registered weight is 10,000 lbs. r.v.w.**
- **Only one set of firefighter plates may be issued per firefighter.**
- **Must surrender plate when terminating service from issuing department.**
- **Upon death of the firefighter, the family may retain the registration plates, but not use them on a vehicle.**



ISLAND VEHICLES



- **Registration Fee \$4 for vehicles that remain on the island.**
- **DOT designated islands only.**
- **No plates are issued.**
- **Issue double month and year stickers to be attached to the front and rear bumpers.**
- **Evidence of insurance is required.**
- **Not valid on the mainland without proper registration.**
- **Golf carts may only operate on roads posted at 35 mph or less.**
- **Vehicle operator must possess a valid driver's license.**

LOW SPEED VEHICLES



LS



- Low-speed vehicle means a 4-wheeled vehicle that is able to attain a speed of at least 20 mph but not more than 25 mph and is less than 3,000 lbs. in unloaded weight.
- Low-speed vehicle must be originally manufactured and maintained in accordance with the Federal Motor Vehicle Safety Standards as a low-speed vehicle pursuant to 49 code of Federal Regulations, Section 571.500 (1998).
- Insurance is required.
- No vanity, low digit, or out of rotation plates available for this Class Code.
- Golf carts, ATV's, lawn mowers, etc. **CANNOT** be registered as a Low-Speed vehicle.

MOTOR HOMES

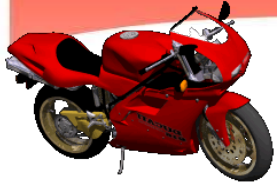


MH

- Registration fee is based on the vehicle weight (r.v.w.). The fees will be taken from the Farm Truck fee schedule.
- Certificate of Origin will consist of information from both the chassis manufacturer and the body manufacturer. This will mean that there will be two Certificates of Origin.
- The VIN and Year to be used on the registration will be determined by the chassis manufacturer; ie, Dodge.
- The Make to be used on the registration will be determined by the body manufacturer; ie, Winnebago.



MOTORCYCLE / MOPED & AUTOCYCLES



MC

- Operator must possess a motorcycle license endorsement.
- Registration fee is \$21.
- March expiration for Class Codes: MC, MX, PM, VM & XV.
- Engine displacement more than more 50 cc.
- Title is needed if engine is 300cc or more.



MP

- Operator must possess a valid license.
- Staggered Registration/\$9 Registration Fee.
- Engine displacement less that 50 cc's.



AU

- 3-wheeled motorcycle.
- Steering wheel or handlebars.
- Floor pedals for automotive-style control.
- Non-straddle seat.
- March expiration/\$21 Registration Fee.
- Operator does not need a motorcycle endorsement.

LAW ENFORCEMENT & LEGISLATIVE PLATES



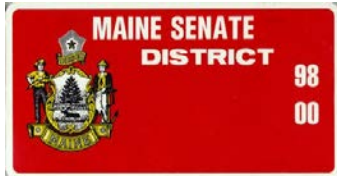
CS

- County Sheriff Plates are registered through BMV Main Office.



ST

- State Police Plates are issued and maintained by their own department.



House

- Legislative Plates are issued and renewed from BMV Main Office.



Senate

- A Legislator must register regular number plates in the normal manner, but will carry two valid registrations to display legislative plates.



MUNICIPAL PLATES & MUNICIPAL MOTORCYCLES



CI

- All Municipal Plates are issued through BMV Branch Offices or BMV Main Office.



- Municipal Police renewals and transfers may be processed at local municipalities.



- Registration, Excise Tax, Sales Tax, and Title paperwork are processed, but fees are exempt.



- Vehicle owned or leased by municipalities are issued municipal plates.



MM

- No Title required on vehicles loaned to secondary schools for driver's education use.

NATIONAL GUARD



PC



- **Class Code is PC, but the plate always ends with NG.**
- **NG is not a vanity plate.**
- **Vanity plate not available.**
- **Applicant must contact the Adjutant General's Office at Camp Keyes, (207) 626-4205 to request these plates.**
- **When two names appear on registration – DO NOT DELETE either name without calling BMV.**

PASSENGER



PC

- Designed for the conveyance of passengers with a seating capacity of not more than 15 persons, including the operator of the vehicle.
- Maximum allowed weight is 10,000 lbs. r.v.w.
- Insurance required for registration.

DUNE BUGGY & STOCK CARS



- Passenger Plate is used for Dune Buggy and Stock Cars for public way use only. Dune Buggy must pass full inspection to be registered for On-Road use.
- Registration Fee is \$25 for Dune Buggies.
- Registration Fee is \$8 for Stock Cars.
- Excise Tax and Sales Tax must be paid.
- Dune Buggy is registered as a Stock Car for Off-Road Use.
- Off-Road Use: Indicate “Not to be operated on highway under own power”.

SPECIALTY PLATES

<p>AGRICULTURE</p>	<p>ANIMAL WELFARE</p>	<p>BARBARA BUSH</p>
<p>BREAST CANCER</p>	<p>CONSERVATION</p>	<p>LIGHTHOUSE</p>
<p>LOBSTER</p>	<p>MAINE BLACK BEAR</p>	<p>SPORTSMAN</p>
<p>SUPPORT TROOPS</p>	<p>UNIVERSITY OF MAINE</p>	<p>WABANAKI</p>

* Phasing Out

AGRICULTURE PASSENGER, COMMERCIAL, and FARM (Specialty Plate)



AG



AF



AC

- \$20 First time fee and \$15 for renewals.
- AG maximum allowed weight is 10,000 lbs. r.v.w.
- AF maximum allowed weight is 69,000 lbs. r.v.w.
- AC maximum allowed weight is 100,000 lbs. r.v.w.
- MV-60 Truck Fee Schedule is used for Commercial and Farm calculations.
- First time issue of the Agriculture Commercial and Agriculture Farm is at BMV Branch Office.
- \$10 of the specialty plate fee will be credited to the Maine Agriculture in the Classroom Council.

* Phasing Out

CONSERVATION

PASSENGER, COMMERCIAL, DISABLED, MOTOR HOME, and TRAILER

(Specialty Plate)



CR



CC



CD



RV



CL

- \$20 First time fee and \$15 for renewals.
- CR and CD maximum allowed weight is 10,000 lbs. r.v.w.
- CC maximum allowed weight is 100,000 lbs. r.v.w.
- RV maximum allowed weight is 69,000 lbs. r.v.w.
- MV-60 Truck Fee Schedule is used for Commercial, Farm and Motor Home calculations. Trailers are calculated based upon the trailer r.v.w. chart.
- First time issuance at a BMV Branch Office for the Conservation Disability (CD).
- A \$14 Tax Deduction is allowed on your Income Tax Return.

* Phasing Out

Maine Black Bear, Breast Cancer, Barbara Bush, Lobster, Lobster Commercial, Lighthouse, Support Wildlife, Support Troops and University of Maine (Specialty Plates)



AW



LB



BB



LC



BC



LH



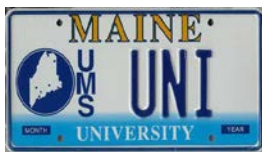
BH



SW



TS



UM

- \$20 First time fee and \$15 for renewals, with the exception of the Sportsman Plate which is \$20 first time and at renewal time.
- Produced with a unique 3 number and 3 letter combination sequence.
- Vanity Plates available for \$25 first time ~ six character maximum and cannot duplicate vanity plates issued in another class of plates.
- Review the BMV Procedures Manual for money designation from these plates.
- University of Maine plates are available to any Maine resident and funds go to support the Maine System Scholarship Fund.

* Phasing Out

WABANAKI ~ Recognition Plate

(Specialty Plate)



WB

- Must be Federally recognized by a tribal official.
- Maximum allowed weight is 10,000 lbs. r.v.w.
- Produced with a unique 3 number - 3 letter combination sequence.
- MV-18 is a two-part form and must be completed and signed by tribal official. The white copy is for the registrant and yellow copy is retained by the tribal official.
- In lieu of the MV-18 to prove eligibility, an official Tribal Membership Card may be used. The card will contain a photo of the tribal member, their name, signature and a tribal official's signature.

The MV-18 form is titled "Department of the Secretary of State, Bureau of Motor Vehicles, Certification of Membership, Wabanaki Confederacy". It contains several fields for certification, including "I certify that" with sub-fields for "Name/Brand or Type" and "Date of Birth", "Whose address is" with a sub-field for "Address" and "is a member", and "of the following tribes: Penobscot, Passamaquoddy, Maliseet, Micmac Tribe". There are also lines for "Signature of Tribal Official" and "Official's Title", and "Printed or Typed Name of Tribal Official" and "Date". The form number "MV-18 Rev 1-2013" is at the bottom left.

Note: The Wabanaki Veteran Decal **CANNOT** be attached to this plate.





OFF ROAD VEHICLE



- Off-Road vehicles cannot be registered.
- Off-Road Use may be indicated on the Manufacturer's Certificate of Origin.
- Off-Road vehicles, not a moped or motorcycle, do not meet inspection standards as listed in Title 29A, Section 101, Subsection 47-A.
- Examples of Off-Road Vehicles, but not limited to: Pocket Bikes, Mules, Gators, and Mini-Trucks.
- Utility-terrain vehicles or UTV is a small vehicle like an ATV, but with truck-like features for working rather than recreational use. These UTV vehicles cannot be registered for public road use.

OFF ROAD VEHICLE

State of Maine Laws Pertaining To Off-Road Vehicles, Motorized Scooters, Mopeds, and Motorcycles

Off-Road Vehicle	Motorized Scooter	Moped	Motorcycle
			
Cannot be registered	Registration not required	Can be registered as a moped	Can be registered as a motorcycle
Cannot meet inspection standards due to vehicle design and configuration	Inspection not required	Inspection not required	Inspection required
Cannot be used on a public way	Can be used on a public way like a motorized bicycle or tricycle	Can be used on a public way if registered	Can be used on a public way if registered
Operator's license not applicable since vehicle cannot be used on public way	Any class of an operator's license, instruction permit, or endorsement required	Any class of an operator's license is required	Any class of operator's license with a motorcycle endorsement required
Some common types of off-road vehicles include Pocket Bikes, Mules, Gators, Terminal Tractors and ATV's. An ATV can only be operated for farm purposes using an occasional crossing permit.	**Must meet all the following criteria for each vehicle category		
A pocket Bike or similar vehicle that does not meet the definition of a motorized scooter, moped, or motorcycle is considered an Off-Road Vehicle.	<ul style="list-style-type: none"> • 2 or 3 wheels • *Each wheel (not tire) is less than 10" in diameter • Motor less than 25 cc's or • Electric motor not exceeding 750 watts 	<ul style="list-style-type: none"> • 2 or 3 wheels • *Each wheel (not tire) is 10 inches or larger in diameter • Motor not exceeding 50cc's or • Electric motor under 1,500 watts <p style="text-align: center;">STAGGERED REG</p>	<ul style="list-style-type: none"> • 2 or 3 wheels • *Each wheel (not tire) is 10 inches or larger in diameter • Motor more than 50 cc's or • Electric motor 1,500 or more watts <p style="text-align: center;">MANDATORY MARCH REGISTRATION</p>

* Wheel diameter is measured across the outer edge of the wheel rim.

** If all criteria are not met in any category the vehicle is considered an Off-Road Vehicle.

TRACTORS



TR

Road Tractor:

- Designed and used primarily for drawing other vehicles, but not constructed to carry any load.
- Registration fee is \$20 for Road Tractors.
- Staggered registration 1 year from the month of issue.
- No Vanity Plate allowed.

Farm Tractors and Homemade Tractors:

- Used primarily as a farm implement for drawing plows and mowing machines.
- Registration fee is \$5 for Farm Tractors and Homemade Tractors.
- Indicate Farm Use Only on the top of the registration.
- Travel allowed within a 10 mile radius of the farm.
- Staggered registration 1 year from the month of issue.
- No Vanity Plate allowed.


Bureau of Motor Vehicles
29 State House Station
Augusta, ME 04333-0029
Tel: 207-624-9000

HOMEMADE FARM TRACTOR AFFIDAVIT

I hereby certify the vehicle described below for which I am requesting registration, under the provisions contained in Section 509 of Title 29-A, is a homemade farm tractor used for agricultural purposes with motor and chassis at least 10 years old that has a body capacity of not more than 1 1/2 cubic yards and that is used exclusively for agricultural purposes. Such a vehicle may not be operated on the highway more than 10 miles from the place where the vehicle is customarily kept.

Vehicle Description:
Year: _____ Make: _____ Model: _____
Serial or VIN: _____
Name of Owner: _____
Address: _____
Signature of Registered Owner: _____ Date: _____

STATE OF MAINE
_____ County, ss.

Personally appeared of the above named _____ and made oath that the statements contained in the foregoing application are true.

Before Me,

Notary Public

PS-25 Revised 1-2013

SPECIAL MOBILE EQUIPMENT

Class A



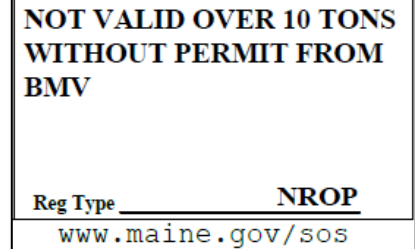
- Frequent use of public ways.
- Maximum registered weight for Class A is 100,000 lbs.
- Registered for actual weight of the vehicle.
- If weight exceeds the registered vehicle and axle weight limit, contact Motor Carrier Services for permits.



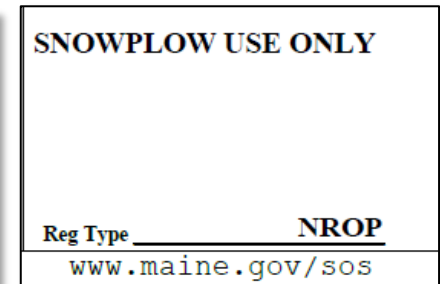
- Well Drillers and Self-propelled air compressors **must** be registered as Class A.
- See MV-60 Fee Schedule

Class B

- Infrequent use of public ways.
 - Registration fee is \$20.00.
- If registered weight exceeds 20,000 lbs., an over limit and/or oversized permit **must** be obtained.



- **Snowplow Use Only**
 - **Full inspection required**
 - Valid from first to last snowfall of season



SPECIAL EQUIPMENT



SE

- Equipment drawn by a motor vehicle. Example: wood splitters, pumps etc.
- Excise Tax Exempt.
- Registration based upon Net Weight:

1 to 2,000 lbs.	\$10
2,001 to 5,000 lbs.	\$15
5,001 lbs. +	\$20
- Mandatory February Expiration.
- Indicate “Exempt” on excise tax balance line.
- Net weight, tires and axles must be indicated on registration.
- No Vanity Plate allowed.

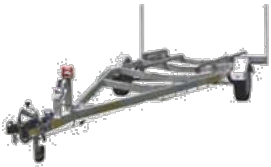


TRAILER REGISTRATIONS

TRAILERS ~ SMALL and LARGE:



TL



- Registration Fee \$10.50 annually for trailers (small) 2,000 lbs. or less and \$20.00 annually for trailers (large) over 2,000 lbs. r.v.w.
- 2-year registrations allowed on non-excised trailers, collecting twice the Registration Fee and Vanity (if applicable) Plate Fee. Type “Non-Excise” on tax line and “Exempt” on the Excise Tax line.
- 2,000 lbs. r.v.w. or less has staggered month expiration.
- Over 2,000 lbs. r.v.w. has mandatory February expiration for non-excised trailers.
- Trailers must be Titled when weight is 3,000 or more and 1995 or newer.
- Collect excise tax when trailer has living quarters. Camper trailers are only allowed a 1year registration.



TRAILER REGISTRATIONS

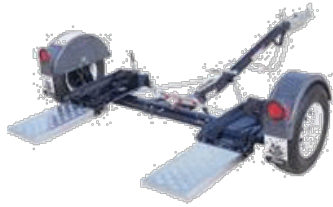
WEIGHT	FEE	EXCISE	EXPIRATION DATE
2,000 lbs. or less Weight listed on registration.	\$10.50	NO	Staggered if a NEW registration to the registrant; or if registration expired over 1 year.
Over 2,000 lbs. Weight <u>NOT</u> listed on registration.	\$20.00	NO	ALWAYS mandatory <u>February</u> month expiration.
“Camper Trailer” 2,000 lbs. or less Weight listed on registration.	\$10.50	YES	ALWAYS in the staggered system (expires 1 year from month of issuance).
“Camper Trailer” Over 2,000 lbs. Weight <u>NOT</u> listed on registration.	\$20.00	YES	ALWAYS in the staggered system (expires 1 year from month of issuance).

- **Sales Tax is due on ALL casual sales of ALL trailers, campers, and livestock trailers.**
- **All trailers must complete a USE TAX Form even if Homemade.**
- **Excise Tax is due on a horse trailer with living quarters.**
- **REMEMBER: All trailers OVER 3,000 lbs. (net/ unladen weight) and 1995 or newer MUST be Titled.**

TRAILER REGISTRATIONS

TOW DOLLY:

- Maine does not require registration.
- A registration may be requested when traveling through other states that may require a registration for a Tow Dolly.
- Cannot be registered for over 2,000 pounds.
- The vehicle in tow must be registered or display a transit plate.
- Registration fee: \$10.50 for 1 year, \$21 for 2 years.
- Staggered registration.



TRUE TRAILER:

- Must have a front and rear axle.
- Registration Fee based upon (top portion) MV-60 Truck Fee Schedule.
- Mandatory February expiration.
- May register for two (2) years.
- Single Plate.



TRAILER REGISTRATIONS

MOBILE HOMES & MODULAR:

MAINE BUREAU OF MOTOR VEHICLES Transit Permit Application

<i>Valid From</i>		<i>Through</i>		<i>Plate Number</i>
<i>VIN</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	One-Way <input type="checkbox"/> \$12.00
<i>Point of Origin</i>		<i>Point of Destination</i>		Rnd-Trip <input type="checkbox"/> \$25.00
<i>Route to be Traveled</i>				<i>Validation Stamp</i>
<i>Name</i>		<i>DOB</i>		
<i>Mailing Address</i>				
<i>This permit is valid only with machine validation or State Seal.</i>				AGENT FEE: \$1.00
<i>Evidence of insurance Shown:</i>				

MV-159 (Rev. 09/07) WHITE: BMV CANARY: Customer PINK: Agent

MV-159

OR



TL

- Transit Permit Application (MV-159) and a fee of \$12 along with a Certificate of Taxes Paid (MV-47), even if taxes have not been committed.
- Municipalities may collect a \$1.00 service fee over and above the transit plate fee.
- Travel on a Transit Plate must be completed within 10 days.
- Over-limit Permit needed from BMV for homes over 45 feet long or combination hauler and home over 65 feet long.

STATE OF MAINE CERTIFICATE OF TAXES/SEWER FEES PAID ON MOBILE HOME

Property tax, water/sewer release for the municipality of: YOURTOWN

This is to certify that all property taxes and water, drain and sewer assessments have been paid on the mobile home described below, including taxes and assessments for the current tax year. Providing a signed and town-stamped copy of this form to the taxpayer is sufficient documentation that all obligations have been met. Municipal tax collectors should not sign this form until satisfied that all property tax, water and sewer charges are paid. If necessary, first refer the taxpayer to the appropriate local officials for their signature. A release also is required for intra-municipal moves.

Mobile Home Information

Make: Oxford Model: Marlette Year: 2004 Color: Blue

Serial #: 1335354 Dimensions: 12' X 60'

Taxpayer: John J. Smith Mover: Mobile Homes of Maine

Moved from: YOURTOWN Moved to: HOMETOWN

I certify that all applicable property taxes have been paid on the above mobile home including for the current tax year.

Date: 01/03/2014 Tax collector: Donna Jameson, Tax Collector

Tax Collector Signature: Donna Jameson DATE: 01/03/2014

Water Fees

I certify that all applicable water fees and assessments have been paid on the above mobile home.

Date: 01/03/2014 Name and title: Donna Jameson, Tax Collector

Signature: Donna Jameson

Sewer Fees

I certify that all applicable sewer fees and assessments have been paid on the above mobile home.

Date: 01/03/2014 Name and title: Donna Jameson, Tax Collector

Signature: Donna Jameson

Return to: Overlimit Permit Unit, 29 State House Station, Augusta, ME 04330-0029 or any Motor Vehicle Branch office. This certificate is necessary to obtain a permit/registration to move the mobile home. OIL Unit phone: (207) 624-9000 X 52134; fax: (207) 622-5332.

MV-47 Rev. 02/07

MV-47

TRANSIT PLATE



- Transit Permit Application (MV-159). Fee is \$12 for one-way and \$25 for round trip.
- The round trip, permit allows the movement of a vehicle from point A to point B, and then returning to point A.
- Validation needs to be on both copies of the application.
- Municipalities may collect a \$1.00 service fee over and above the transit plate fee.
- Travel on a Transit Plate must be completed within 10 days.

MAINE BUREAU OF MOTOR VEHICLES Transit Permit Application				
<i>Valid From</i>		<i>Through</i>		<i>Plate Number</i>
<i>VIN</i>		<i>Year</i>	<i>Make</i>	<i>Model</i>
<i>Point of Origin</i>			<i>Point of Destination</i>	
<i>Route to be Traveled</i>				<i>Validation Stamp</i>
<i>Name</i>		<i>DOB</i>		
<i>Mailing Address</i>				
<i>This permit is valid only with machine validation or State Seal.</i>				
<i>Evidence of Insurance Shown:</i>				AGENT FEE: \$1.00
MV-159 (Rev. 09/07) WHITE: BMW CANARY: Customer PINK: Agent				

MOST DIRECT ROUTE

VETERAN PLATES

How Do I Know What Plate To Issue a Veteran?

There are multiple Special Veteran and Disabled Veteran categories:

1. Special Veteran (VT and VM-motorcycle)
2. 100% Disabled Veteran (DV-flag, VX-parking and XV-motorcycle)
3. Amputee or Blind Veteran (choice of plate)
4. Disability Special Veteran (DS)
5. Purple Heart (PH and PM-motorcycle)
6. Prisoner of War (PO)
7. Pearl Harbor Survivor (PS) and
8. Medal of Honor (MO)
9. Gold Star Recognition (GS)

- The Veteran is required to submit their DD214 indicating Honorable Discharge from the military.
- The Veteran's Administration provides a letter explaining a Veteran MAY be eligible for exemptions.
- The Veteran's Administration letter is NOT an automatic eligibility for exemptions.

VETERAN PLATE DISTRIBUTION

Special Veteran (VT)



Special Veteran
Motorcycle (VM)

To Qualify for Veteran Plates:

- DD214-issued after discharge
- Active Duty for 3 Years
- Veteran Status on Maine License



Disabled
Veteran(DV)



Disabled Veteran
Motorcycle (XV)



Disabled Veteran
Parking (VX)

- New Reg: Excise Exempt, Complete at Branch
- Requires VA Paperwork Stating 100% Disabled or Being Paid at 100%
- Loss of leg(s), Lower Extremities, or Blind
- Re-Reg: Excise and State Fee Exempt



Purple Heart (PH) Purple Heart MC (PM)

- New Reg: Excise Only!
- Complete at Branch
- Pays Excise Tax
- Registration & Title Fees Exempt
- DD214 indicating eligibility



Disability Special Veteran Parking (DS)

- New Reg: Excise Only! Complete at Branch
- PS-18 Application required

SPECIAL VETERAN



- **Must** pay Registration, Title fee, Excise Tax and Sales Tax.
- Maximum registered weight is 26,000 lbs. r.v.w.
- Allowed up to 3 sets of plates.
- May be issued in a company name if the company is solely owned by the Veteran.
- Surviving Spouse may retain and display Special Veterans plates. Upon remarriage, the surviving spouse may not use these plates but may retain as a keepsake.



SPECIAL VETERAN MOTORCYCLE:

- Operator must possess a valid Maine license, permit, or motorcycle endorsement.
- Automatic March expiration.
- Titled if 300cc or greater.



DISABLED VETERANS

100 % Permanently Disabled Veteran ~ Service Connected:



DV

Disabled Veteran



Must use
Placard to park
in handicapped
parking.



VX

Disabled Veteran Parking



XV

Disabled Veteran Motorcycle

- If the veteran is less than 100% permanently disabled (90%, 80% or less) but is being compensated at 100% total with permanent benefits, the veteran qualifies for BMV benefits at 100% capacity.
- Excise, Registration and Title Fee Exempt, but Vanity Plate is \$25.
- The veteran's name must appear on the registration and title.
- Must pay Sales Tax.

DISABLED VETERANS

Amputee/ Loss of Use of Lower Limb(s) or Blind Veteran:



PC



VT



DV



VX

- Exemption allowed on One Vehicle Only.
- Vehicle must be a Government issued vehicle.
- Veteran may choose from the following plates: PC, VT, DV or VX.
- Registration, Excise Tax, Title Fee, and Sales Tax are all Exempt.
- Vanity plate and Specialty plate fees apply and are not Exempt.
- More than one name may appear on the registration form provided one name is the Veteran's.

DISABLED VETERANS

SPECIAL VETERAN DISABILITY PARKING:



DS

- Veterans that have a military/non-military disability.
- Form PS-18 must be submitted every 6 years.
- Must pay Registration, Title Fee, Excise Tax, and Sales Tax.

SPECIAL VETERAN



PURPLE HEART and PURPLE HEART MOTORCYCLE:

- Not entitled to free parking privileges for disabled veterans.
- Registration and Title Fees are Exempt.
- March expiration for motorcycles.
- Must pay excise and sales tax.
- Vanity Plate available for \$25.
- Maximum registered weight is 10,000 lbs. r.v.w. for vehicle.
- Unmarried surviving spouse may display plates.
- Remarried surviving spouse may retain plates as a keepsake only.
- Recognition plate available when recipient has no vehicle for a onetime fee of \$5.
- Recognition plate cannot be displayed and says “AWARD”.



PH



PM



Allowed 2 vehicles (PH) and 1 motorcycle (PM) plate.

SPECIAL VETERAN

PRISONER OF WAR:

- Issued through the office of the Secretary of State to former Prisoners of War and their spouse.
- No fee for surviving spouse to have the POW plate, but the appropriate military verification must be submitted.
- Excise Tax, and Sales Tax must be paid.
- Registration and Title Fee Exempt.
- Vanity plate not available in this plate.



PO

PEARL HARBOR SURVIVOR:

- Only issued to the Pearl Harbor Survivor who was stationed in Pearl Harbor, Oahu, Hawaii, during the Japanese attack on December 7, 1941.
- First issued at BMV Main Office.
- Excise Tax, and Sales Tax must be paid.
- Registration and Title Fee Exempt.
- Vanity plate not available in this plate.
- The plate number always begins with zero.



PS

SPECIAL VETERAN

GOLD STAR FAMILY RECOGNITION PLATE:



GS

- An application for Gold Star Family Member plates must be accompanied by proof that the applicant has been awarded the gold star medal. The Secretary of State shall verify the documentation presented by the applicant. Misrepresentation of documents is in violation of section 2103, subsection 5.
- The Secretary of State may issue Gold Star Family Member plates for display only on an automobile or pickup truck. A recipient may be issued Gold Star Family Member plates for no more than 2 vehicles.
- Exempt from registration and title fee only.
- Excise tax must be paid.
- Vanity plate fee \$25.

SPECIAL VETERAN

MEDAL OF HONOR:

- Must apply with a copy of the military orders awarding the Medal of Honor.
- Exempt from Registration and Title Fee only.
- Excise Tax must be paid.
- Vanity plate Fee \$25.
- First registration must be processed at BMV Main Office.
- Registration Fee box will indicate No Fee Section 524.



MO

ARMY



NAVY



AIR FORCE



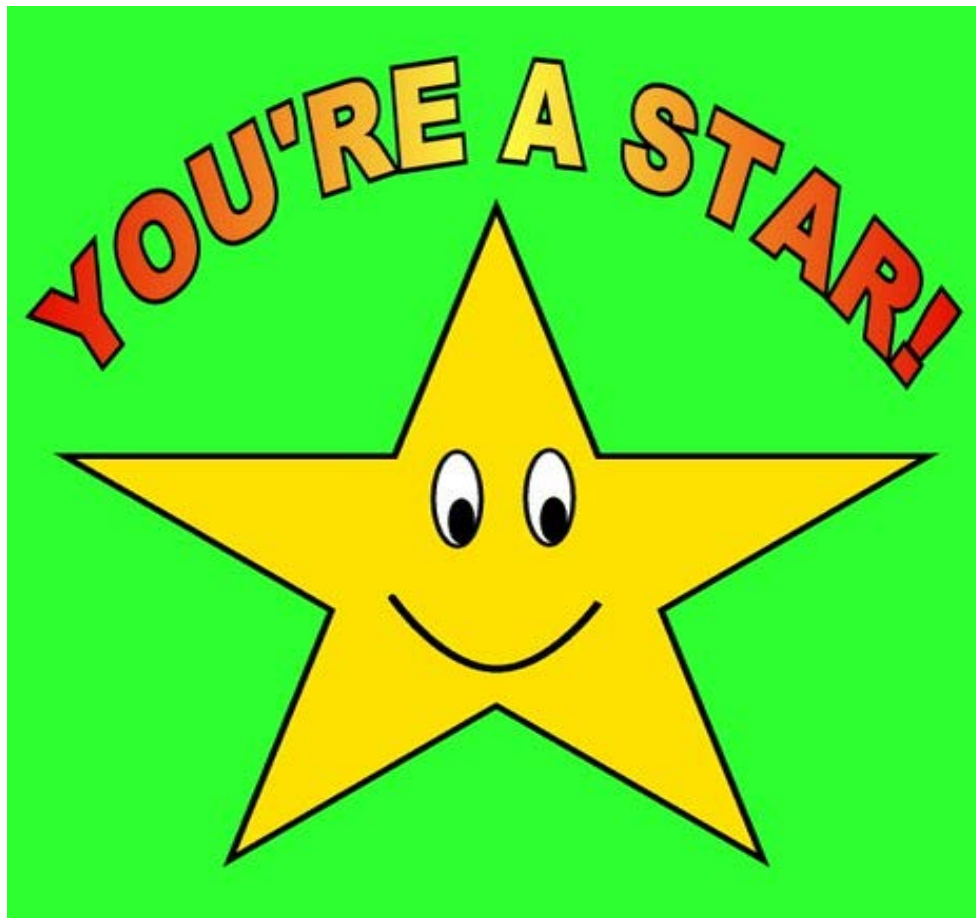
SPECIAL VETERAN

- Members of the armed forces who are active duty and stationed full time at a **MAINE BASE** are **EXEMPT** from **EXCISE TAX**.
- The vehicle must be owned (and titled when applicable) by the military person, for any exemptions to be given. (A registration is not proof of ownership).
- This **DOES NOT** include National Guard or Reserves.

STATEMENT OF FACT MV-7 Active-Duty Armed Services Members

Statement of Fact ACTIVE DUTY STATIONED IN MAINE EXCISE TAX EXEMPTION				
Name: _____	DOB: _____			
Unit: _____	Phone: _____			
Station/Base: _____				
Home of Record (legal address claimed for tax purposes): _____ _____				
Commander's Certification: This individual is permanently assigned to the unit and station identified above, is on active duty and <u>is not</u> a member of the Guard or Reserves.				
_____ <i>(Commander or Commander's Agent Name)</i>		_____ <i>(Signature)</i>		_____ <i>(Date)</i>
BMV USE	Plate #	Class Code:	Date:	Initials:
<small>This statement must be completed at the time of registration and re-registration.</small>				
<small>MV7 Rev 12/07</small>				

The Statement of Fact form (MV-7) **must** be completed by the customer and signed by their commanding officer for **every new registration and renewal**.



Please do not hesitate to call the Municipal Coordinators should you have any questions that you cannot find answers to in the Bureau of Motor Vehicles Procedures Manual.

(207) 624-9000 Ext. 52163